

REQUEST FOR PROPOSALS
TO PROVIDE DEBRIS REMOVAL SERVICES

The City of Gulfport, Mississippi is requesting proposals from qualified contractors for Debris Clearing, Removal and Disposal Services. This solicitation by the City of Gulfport will result in the selection of at least one (1) experienced firm to remove and lawfully dispose of disaster-generated debris (other than household putrescible garbage) from public property, public right-of-ways, City owned properties, easements and drainageways and under limited conditions, private properties and private accesses.

Information packages concerning the request for proposals are available at the City of Gulfport, Office of Procurement, 1410 24th Avenue, Gulfport, MS 39501, between the hours of 8 A.M. and 5 P.M., Monday through Friday.

Delivery - **One (1) original, three (3) copies and one (1) electronic copy** of the proposal shall be submitted. All proposals must be received by the Office of Procurement, Attn: Jessica Versiga, 1410 24th Avenue, Gulfport, MS 39501, 228-868-5705, no later than 4:00 o'clock p.m. local time on June 1, 2021, after which time they will be referred to the Selection Committee. Any submittal received after the above stated date and time will be returned unopened.

The selection committee will evaluate the proposals and make recommendations to City Administration and the Governing Authority based upon the following set of criteria. The list is NOT in order of importance.

1. Past Performance
2. Experience and Ability
3. Understanding of Project Requirements
4. Approach and Method
5. Cost/Fee Proposal

A pre-bid conference will be held at The Hardy Building 2nd Floor, Purchasing Office, 1410 24th Ave, Gulfport, MS 39501 beginning at 10:30 am on April 27, 2021. Although the pre-bid conference is not mandatory, all potential bidders are strongly encouraged to attend.

Inquiries - All inquiries shall be in writing and directed to the following office. No questions or requests for clarifications will be addressed within seven (7) business days of the due date of the proposal.

Office of Procurement
Attn: Jessica Versiga
1410 24th Avenue
Gulfport, MS 39501
jversiga@gulfport-ms.gov

The selection committee will review each proposal based on the grading criteria. The Governing Authority retains the ultimate authority in making these determinations. The selection committee may develop a short list from which interviews will be scheduled and evaluation will be based ONLY on the data submitted in response to the request for proposal and such other information as the City of Gulfport may deem necessary or appropriate. Upon final selection(s) and a determination made by the Governing Authority, negotiations may commence and a written contract may be awarded to the individual(s)/firm(s) whose proposal is determined by the Governing Authority to be the most qualified.

The successful firm must adhere to the City of Gulfport's policy concerning non-discrimination without regard to race, color, religious creed, handicap, ancestry, age, sex, sexual orientation or national origin.

The City of Gulfport reserves the right to reject any and all proposals, in whole or in part, and to discontinue contract execution with any party at any time prior to final contract execution.

Direct contact with any City employee, including the Mayor, GRC Commissioners, including the Administration and City Council on the subject of this proposal is strictly forbidden. Violation of this paragraph will result in disqualification of your submission.

The successful proposal/bidder must comply with all applicable federal, state and local requirements contained in the Contract Documents, including but not limited to Section 3, Davis-Bacon Federal Wage Regulations (if applicable), E-Verify, etc., as identified in the bid proposal packet as "HUD Contract Provisions for Non- Construction Contracts". All Women and Minority and Section 3 Contractors are encouraged to apply.

Publish in the Legal Section on:

Send Invoice and Proof of Publication to:

04/9/21 & 4/16/21

**Jessica Versiga
City of Gulfport
1410 24th Avenue
Gulfport, MS 39501**