**REQUEST FOR QUALIFICATIONS**

**INTERMODAL TRANSFER FACILITY**

**HANCOCK COUNTY PORT AND HARBOR COMMISSION, MS**

**Invitation:** The Hancock County Port and Harbor Commission (HCPHC) is soliciting statements of qualifications from qualified firms interested in providing professional engineering support services for the **Intermodal Transfer Facility** at Port Bienville. Firms with relevant experience and qualifications are encouraged to submit.

**Submission Requirements:** All persons intending to submit shall notify Ms. Bridgette Jones, Commission Secretary, 14054 Fred & al Key Road, Kiln, MS 39556, in writing **before end of business, October 21, 2020.** This notification shall include a primary contact person and preferred method of correspondence; mail, fax, or email. Subsequently, all questions shall be directed to: James Buras, P.E., Public Works Director, 14054 Fred & Al Key Road, Kiln, MS 39556.

Submittals should address the selection criteria listed below and be limited to **30 # of** **pages**, exclusive of cover, divider pages and transmittal letter. **Eight (8) copies** should be delivered to the office of **Hancock County Port and Harbor Commission at 14054 Fred & Al Key Road, Kiln, Mississippi, 39556 before end of business, October 28, 2020.** The outside of the package should be marked **“Intermodal Transfer Facility – Engineering Support Services”**. Electronic or faxed copies will not be considered.

**Scope of Services:** The HCPHC is seeking the services of a Professional Engineering Firm to perform engineering services for an Intermodal Transfer Facility for our railroad at Port Bienville. These services shall consist of, but not be limited to, design, testing, evaluations, field verifications, environmental permitting, surveying, electrical systems, signals, crossings, switches, rail beds, studies, design calculations, preparation of plans and specifications, bidding servicers and inspections in compliance with FRA guidelines and AREMA standards. This project will include an intermodal container transfer facility with 6,000 linear feet of siding track and a storage yard. The intermodal transfer facility will consist of paved areas to support top-lift container handlers, rail storage track and gravel roads for truck access.

**Selection Criteria:** The selection committee will use the following criteria and point system when evaluating the firms:

a. Professional qualifications of staff members assigned to these projects – 20 points

b. Specialized experience, technical competence and regulatory knowledge in described work, to include a detail list of similar projects completed - 30 points

c. Capacity to accomplish the work – 20 points

d. Three separate references associated with past projects – 20 points

e. Geographic proximity to and knowledge of Port Bienville – 10 points

**Contract Information:** The amount of the project contract and any special provisions will be negotiated prior to the approval of contract execution. HCPHC reserves the right to reject all firms, decline to proceed with the selection, request additional information or to make inquiries to verify qualifications.