

ADVERTISEMENT
REQUEST FOR PROPOSALS ("RFP")
CITY OF BROOKHAVEN, MISSISSIPPI
CONTRACT WASTE HAULER SERVICES
FOR COLLECTION AND DISPOSAL OF RESIDENTIAL
WASTE, REFUSE, AND RECYCLING SERVICES

The Mayor and Board of Aldermen of the City of Brookhaven, Mississippi (the "City") is soliciting sealed written proposals, pursuant to Miss. CODE ANN 3 1-7-13 (Supp. 2003) (the "Act") to furnish all labor, materials, work and services (cumulatively, the "Contract Waste Hauler Services" or the "Services") for the collection and disposal of Residential Waste, Refuse and Recycling Services within the current corporate limits of the City or as hereafter expanded, as described in the specifications (the "Specifications").

Sealed proposals will be received by the City of Brookhaven, Mississippi, until 2:00 P.M., local time, Thursday, August 3, 2023, in the office of the City Purchasing Agent, Room 103, for Contract Waste Hauler Services as specified in the contract documents. A mandatory preproposal conference will be held in the City Boardroom for interested parties on 10:00 A.M. local time, Thursday, July 27, 2023.

Specifications, proposal forms and City maps are on file and open to public inspection in the Office of the City Purchasing Agent, City of Brookhaven, 301 South First Street, Room 103, Brookhaven, Mississippi 39601. One copy of the City map and two copies of the contract documents and proposal forms may be procured upon payment of fifty dollars (\$50.00), which will not be refunded.

Proposals shall be typewritten or printed in ink and only on the forms provided. Proposals must be submitted in a sealed envelope. The person signing the proposal shall initial all corrections or erasures. Each entity or person submitting a proposal pursuant to this RFP shall be referred to as a "Proposer" or "Respondent". A proposal may not be modified, withdrawn or canceled by the Proposer for a period of one hundred twenty (120) days following the date and time designated for receipt of proposals.

It is understood that the City reserves the right to reject any and all proposals, and to waive informalities in proposals, and to select the proposal or proposals that, in the opinions of the City shall be the most qualified proposal, on the basis of price, financial responsibility, technology, legal responsibilities and other relevant factors. The City reserves the right to award an overall contract based upon all proposals submitted. In accordance with the Act, after selection of the most qualified proposal, the City may negotiate and enter into a contract. Such contract may not necessarily be limited to the terms of the RFP proposal submitted. If the City deems none of the proposals to be qualified or otherwise acceptable, the request for proposal process may be reinitiated.

All information submitted in response to the Request for Proposals will be considered public information after all proposals are opened.

No telephonic, telegraphic or facsimile proposals will be accepted. Proposals received after the date and time listed for receipt will be returned unopened to the Proposer.

Proposals must be clearly identified as such on the front of the sealed envelope in which the proposal is submitted, and the words "Proposal for Contract Waste Hauler Services" should be clearly written on the front of the envelope. Responsibility for timely submittal lies solely with the Proposer. Proposals submitted after 2:00 P.M. local time on Thursday, August 3, 2023 will not be opened or considered.

Should any Proposer find any discrepancies, or omissions from, the Specifications in any other proposed contract documents, or should the Proposer be in doubt as to their meaning, he should at once notify and obtain an interpretation or clarification from the City's Agent, Keith Lewis, Director of Public Works. Every request for an interpretation and/or clarification, whether relating to specifications or requirements, shall be made in writing and addressed to the City's Agent. Written questions may be submitted by facsimile. The deadline for asking interpretations, clarifications or questions shall be 5:00 P.M. local time on Tuesday, July 25, 2023. All responses to such will be given to the Proposers in writing no later than 5:00 P.M. local time on Thursday, July 27, 2023. Any interpretation or clarification given in accordance with such request and pursuant to this provision shall be made only by the City's Agent, with the advice of the City Mayor and the City Attorney, and shall be in writing, with copies forwarded to all parties requesting bid specifications. No oral interpretation, instruction or information given by any employee or agent of the City shall be binding. The City reserves the right to officially modify or cancel this RFP after issuance. Such modifications shall be made only by written addendum furnished by the City's Agent, an acknowledgement of which must be submitted with the Respondent's proposal. The City's Agent may be contacted as follows:

Keith Lewis, Public Works Director
301 South First Street
P.O. Box 560
Room 103
Brookhaven, MS 39602
Telephone: 601-833-7766
Fax: 601-823-5967
Email: klewis@brookhaven-ms.gov

Before submitting any proposal, the Proposer should (a) inspect the area or the proposed work within the corporate limits of the City for Services, and (b) arrive at a clear understanding of the conditions under which the Services are to be provided. Each Proposer should also be prepared to respond to the Request for Proposals for alternative services. The estimated quantities listed herein are solely for the purposes for comparison and evaluation proposals.

A proposal/bid security in the form of a certified or cashier's check or bid bond by a corporate surety licensed to do business in Mississippi and acceptable to the City, in the sum of \$50,000.00 shall be required to be submitted with the proposal. The bonds required must be accompanied by a certificate of the surety certifying that the Agent who executed the bond was authorized to bind the surety company as of the date of the bond and qualified to do business in the State of Mississippi.

Respondents should submit one original and eight copies of their proposal. The original must be clearly marked and must contain the original signatures on all proposal forms. All proposal forms must be submitted in a sealed envelope, address in conformance with the requirements previously described herein:

Purchasing Agent
City of Brookhaven
Post Office Box 560
301 South First Street
Room 103
Brookhaven, MS 39602-0560

THIS, the 12th day of July, 2023.

CITY OF BROOKHAVEN

BY: _____
S/MAYOR

Publish: July 15, 2023
July 22, 2023