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# REQUEST FOR PROPOSAL

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## TECHNOLOGY YEAR 2023-2024

### APPLICANT

Greenwood Leflore Consolidated School District  
1901 Hwy 82 West  
Greenwood, MS 38930  
ATTN: E-Rate Technology RFP Switches 2023-2024

### DUE DATE: Wednesday, Dec 20th, 2023

Bids must be submitted to the address above or can be sent electronically via return receipt or secured document no later than 10:00 am CDT on the due date listed above to the email address below. The subject of the electronic document option must include "E-Rate Technology RFP Switches 2023-2024" with the company vendor name shown. This email account will not be used for responses or opened until Dec 20th, 2023. Bids can be sent via return receipt or secured document to this email:

[TECHRFP@glcsd.org](mailto:TECHRFP@glcsd.org)

### Submit Questions no later than: Friday, Dec 15th, 2023

Any questions or submissions about this bid must be sent by email to Shannon Storms at [ssstorms@glcsd.org](mailto:ssstorms@glcsd.org)

Any revisions, updates, or questions submitted from any vendor will be stated on the Technology RFP webpage located at : <https://www.glcsd.org/curriculumrfp>

## VENDOR TIMELINE OF DATES

Vendor Meeting Location (IF REQUIRED)		
GLCSD Central Office 1901 Hwy 82 West, Greenwood, MS 38930 <i>(Beside Hampton Inn)</i>		
November 20, 2023	RFP board approved for release to public on district website and email notice	
November 21-25, 2023	1 <sup>st</sup> Advertisement Notice in Newspaper (paper only distributes on certain days)	
December 5-9, 2023	2 <sup>nd</sup> Advertisement Notice in Newspaper (paper only distributes on certain days)	
December 15, 2023	Deadline to submit questions	
December 20, 2023	Bid Opening/Proposals Due by 10:00 AM via Mail or Email	
December 21, 2023 - January 4th, 2024	Evaluation of Proposals	
Tentative Date within January 8 - 16th, 2024	Board Meeting Approval of selection and notification -TBA	
Notification of Award Selection will be sent ( <b>contingent upon board approval</b> ) after completed dates above		
<b>Mandatory? NO</b>	<b>Notes:</b> Bidders must sign in if attending the bid opening. Meeting will be with Shannon Storms and/or a member of the RFP opening staff.	
Date	Time	Vendor Meeting Location
Wednesday, December 20, 2023	10:00 am	GLCSD Central Office 1901 Hwy 82 West, Greenwood, MS 38930 <i>(Beside Hampton Inn)</i>

# BID SPECIFICATIONS

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Requirements for proposals are included below and must be met by each bidding vendor.

**Requirements for proposals are as follows:**

1. Greenwood Leflore Consolidated School District (GLCSD) is requesting the attached RFP for a **contract term price for purchase that will remain valid until June 30, 2025** or current service E-Rate funding/filing period.
2. The vendor must list and include all necessary parts in the cost proposal to complete the request in a clear and accurate manner. GLCSD reserves the right to request additional information or clarification of a Vendor's proposal. Incomplete proposals without proper information explaining each product quoted and included parts will not be considered.
3. Any contact or attempt to contact any other District employee other than the point of contact for the purpose of securing privileged information or advantages in the proposal process will result in disqualification of the vendor.
4. Complete contact information is required with proposals including the vendor's SPIN (Service Provider Identification Number) OR state provided license number.
5. The vendor must propose contracts/services which are entirely "compatible, exact or equivalent" to the specifications requested.
6. Vendor must include all freight and shipping charges in the proposed cost total. Please show these as a separate line item if needed in all quotes and proposals. The district has a warehouse building located at 621 Linden Ave., Greenwood, MS 38930 for delivery that contains a forklift for unloading and no dock access.
7. No invoice will be processed for payment until such time as all contractual obligations have been met and/or items ordered have been received, completed, and approved by the Greenwood Leflore Consolidated Schools authorized representative.
8. All equipment used in this project must be new with warranty/license listed by term requested in specs. Bids listing refurbished, non-branded or market equipment will not be considered.

## **Site Visit**

A site visit is not necessary, as this project is for equipment only.

**\*\* The following specifications are a guideline. Vendors may bid on equivalent or compatible equipment, must show specs and data sheet for the compatible model. \*\***

## **ITEMS TO BID REQUESTED:**

Please list all price break options up to 50 or more if applicable. GLCSD reserves the right to purchase at a minimum quantity of 1 each or higher quantity chosen due to unknown bid pricing. Technology Dept will decide from the models quoted to complete the total purchase.

Make	Part Number	Description	Qty
Aruba Central	Cloud Based Portal MGMT	Cloud Based Portal / Controller for a period of 5 Year term supporting all switches purchased with off-site and on-premises management with alerts of outages once configured	50
Aruba or Equivalent	CX 6100 Layer 2 24 Port NON-POE	Aruba CX 6100 Series NON POE 24 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	CX 6100 Layer 2 24 Port POE	Aruba CX 6100 Series POE+/POE++ 24 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	CX 6100 Layer 2 48 Port NON-POE	Aruba CX 6100 Series NON-POE 48 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	CX 6100 Layer 2 48 Port POE	Aruba CX 6100 Series POE+/POE++ 48 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	CX 6200 Layer 3 24 Port NON-POE	Aruba CX 6200 Series NON POE 24 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	CX 6200 Layer 3 24 Port POE	Aruba CX 6200 Series POE+/POE++ 24 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	CX 6200 Layer 3 48 Port NON-POE	Aruba CX 6200 Series NON-POE 48 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	CX 6200 Layer 3 48 Port POE	Aruba CX 6200 Series POE+/POE++ 48 Port Switch, minimum of 10GB Speed Uplink Ports, 5 YR Advanced Exchange Warranty	50
Aruba or Equivalent	10GB SFP LC Multi Mode	10GB Compatible or Branded SFP/SFP+ LC Type for MMF Fiber with Short Range Capability *Detail/List which switch model/s above are supported	100
Aruba or Equivalent	10GB SFP LC Single Mode	10GB Compatible or Branded SFP/SFP+ LC Type for Single Mode Fiber with Long Range Capability *Detail/List which switch model/s above are supported	50

Aruba or Equivalent	1GB SFP LC Multi Mode	1GB Compatible or Branded SFP/SFP+ LC Type for MMF Fiber with Short Range Capability *Detail/List which switch model/s above are supported	100
Aruba or Equivalent	1GB SFP LC Single Mode	1GB Compatible or Branded SFP/SFP+ LC Type for Single Mode Fiber with Long Range Capability *Detail/List which switch model/s above are supported	50
IOGEAR or Equivalent	GBB2000N 2000VA 2U Rackmount	Professional UPS Battery Backup, NEMA 5-15P Input Power Plug Type, 2000VA - 1930W	15
Meraki	LIC-MS125-24P-5YR	Meraki MS125-24P Enterprise License and Support 5 YR	10
Meraki	LIC-MS225-24P-5YR	Meraki MS225-24P Enterprise License and Support 5 YR	19
Meraki	LIC-MS250-48FP-5YR	Meraki MS250-48FP Enterprise License and Support 5 YR	6
Meraki	LIC-MS320-24P-5YR	Meraki MS320-24P Enterprise License and Support 5 YR	2
Meraki	LIC-MS320-48FP-5YR	Meraki MS320-48FP Enterprise License and Support 5 YR	8
Meraki	LIC-MS350-48FP-5YR	Meraki MS350-48FP Enterprise License and Support 5 YR	4
Meraki	LIC-MS425-16-5YR	Meraki MS425-16 Enterprise License and Support 5 YR	12
Meraki	LIC-MX450-SEC-3YR	Meraki MX450 Security Appliance Advanced Security License and Support 3 YR	1

**Bid packets MUST include the following documents:**

- Vendor Contact Sheet (Listed as Attachment A)
- Simplified Bid Sheet for Items with Specs attached or included
- Vendor Bid for each line item listed with price each.

Any bid packet without all documents may be rejected.

The Greenwood Leflore Consolidated School District reserves the right to reject all bids.

Whether or not a dispute arises, under no event will Greenwood Leflore Consolidated Schools be liable to any vendor for costs incurred by such vendor in responding to this "Request for Proposal".

The vendor must be authorized to sell proposed equipment by the equipment manufacturer of the products they represent. Documentation should be included to show this authorization.

**Selection Criteria:**

**30% - Total cost of eligible items as requested**

**25% - Vendor's experience with the district or other nearby school districts**

**20% - Vendor who offers a Turn Key Solution as requested**

**15% - Proximity of Vendor or vendor technicians to the district for service**

**10% - Vendor's Erate experience (provide supporting information for review)**

## Attachment A Vendor Contact Sheet

<b>Company Name</b>	
<b>Company Address</b>	
<b>Company Reseller Number / State License</b>	
<b>Representative Name</b>	
<b>Representative E-Mail Address</b>	
<b>Representative Telephone #</b>	

By signing below, the vendor acknowledges that the prices listed in this bid packet are being bid for the Greenwood Leflore Consolidated Schools equipment proposal. The vendor also acknowledges and understands that only portions of this project may be funded and some or all items are subject to funding availability during the term proposed.

Printed Name \_\_\_\_\_ Title \_\_\_\_\_

SIGNED \_\_\_\_\_