**Curriculum and Instruction Department**

**Request for Proposals (RPFs)**

**RE: Job-Embedded Support for Teachers, Admin, and Counselors**

The Laurel School District’s Curriculum and Instruction Department is accepting proposals for the 2023- 2024 school year to provide job-embedded coaching/support for teachers at both the elementary and secondary levels in Mathematics and English Language Arts, as well, leadership support to building administrators and counselors.

The Curriculum and Instruction Department will negotiate contract terms upon selection. All contracts are subject to review and applicable projects will be awarded upon the signing of the agreement/contract, which outlines the terms, scope, budget, and other necessary items.

Specifications and instruction form completing the requests may be obtained from the Laurel School District Business Office, located at 303 W 8th Street, Laurel, MS 39441

Interested parties should submit proposals to Kristina Pollard, Director of Curriculum, and Instruction, by emailing proposals to kristinapollard@laurelschools.org or mailing the proposals to 303 West 8th Street, Laurel, MS 39441 to the attention of Kristina Pollard. The deadline for submitting proposals will be March 10, 2023, by 4p.m. For questions or to express concerns, please contact the Curriculum and Instruction Department at (601) 649-6391.

The Laurel School District School Board reserves the right to reject any or all proposals, waive informalities and to accept the lowest and/or best proposal submitted in response to this request.

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