

## DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

## 1.1 PROJECT INFORMATION

- A. Notice to Bidders: Notice is hereby given that sealed bids will be received for the project named below by the Pontotoc City School District.
- B. Project Identification: 21064 Pontotoc City Schools ESSER 2 & 3, Pontotoc, Mississippi.
- C. Owner: Pontotoc City School District, 140 Education Drive, Pontotoc, MS 38863.
  - 1. Owner's Representative: Dr. Michelle Bivens, Superintendent.
- D. Architect: Dale | Bailey, An Association, One Jackson Place, Suite 250, 188 East Capitol Street, Jackson, MS 39201.
- E. Project Description: This package contains 3 school sites for bid that will be awarded to a single Contractor. A separate project will be under construction during the same construction period as this project. Coordination between both projects will be required. The work is funded by ESSER (Elementary and Secondary School Emergency Relief) Federal Funding.
  - 1. Pontotoc High School includes renovations in 2 separate areas:
    - a. An unfinished space renovation includes interior wall construction, floor installation, some ceiling grid, ceiling paint, wall paint, door installations, lighting, and an egress stair installed.
    - b. A set of toilet rooms at the main school building will be renovated, which includes demo, rough in plumbing, new tile floors, some metal stud framing with backer and tile, walls paint, toilet fixtures and accessories, as well as lighting and ceiling work.
  - 2. Pontotoc Junior High School includes renovations in 3 separate areas:
    - a. An ADA ramp shall be installed including painted steel guardrails, poured in place concrete retaining walls and ramps, some storm sewer work, and regrading on the exterior between the main school and the gym.
    - b. At the upper Gym floor and in the northern section of the building, a full renovation of the space shall occur, including asbestos remediation, new flooring and ceilings, tile work, plumbing fixtures and accessories, as well as paint and lighting. At the gym, an area shall be reframed for ADA viewership at the existing benches. The existing benches shall be repaired and painted. The gym shall also receive new paint and lighting as well as flooring. Window repair work and/or new window installations shall occur throughout.
  - 3. Pontotoc Middle School includes renovations at the upper floor of the auditorium. Renovation includes new ADA ramps, new storefront, new ceilings and floors, as well as lighting and window repairs.

## 1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Bid proposals must be delivered in a sealed envelope marked plainly on the outside of the envelope with the following: "Pontotoc City Schools ESSER 2 & 3; Project number 21064 to be opened December 17, 2021" Envelope shall be addressed to Dr. Michelle Bivens, Superintendent, Pontotoc City School District, 140 Education Drive, Pontotoc, MS 38863. In addition, the envelope shall list the bidders Company name, Company address and all applicable

state and local license and registration numbers of the bidder. Envelopes not so marked are submitted at the risk of the bidder as the Owner and Architect assume no responsibility for the premature opening of any bid envelope by any employee of the Owner or Architect. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. In addition, Electronic bids may be submitted through the website [www.dalebaileyplans.com](http://www.dalebaileyplans.com). Electronic bids are not required by the Owner but offered as another means to submit a bid. Single stipulated sum bids will be received for all work required by the contract documents in accordance with the Instructions to Bidders
2. Bid Date: December 17, 2021.
3. Bid Time: 2:00 p.m., local time.
4. Location: Pontotoc City School District, 140 Education Drive, Pontotoc, MS 38863.

- B. Proposals shall be submitted in duplicate only upon the blank proposal forms provided with the specifications and must be accompanied by Proposal Security in the form of a Certified Check or acceptable Bid Bond in the amount equal to at least five percent (5%) of the Base Bid: such security to be forfeited as liquidated damages, not penalty, by any bidder who fails to carry out the terms of the proposal, execute a contract and post-Performance and Payment Bonds in the form and amount within the time specified. The Bid Bond, if used, shall be payable to the Owner.
- C. Bids will be thereafter publicly opened and read aloud.

### 1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 90 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.
- B. The owner reserves the right to postpone action and final decision for a period of up to ninety (90) days.

### 1.4 PREBID MEETING

- A. Prebid Meeting: See Document 002513 "Prebid Meetings."
- B. Prebid Meeting: A Prebid meeting for all bidders will be held on December 2, 2021, 10:00 a.m., local time at the Bus Shop (172 North College St.). Prospective prime bidders are requested to attend.
1. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received up to two (2) business days prior to conference.

### 1.5 DOCUMENTS

- A. Viewing Procurement and Contracting Documents: Examine after November 17, 2021, at the locations below:
1. Bid documents are being made available via original paper copy or digital CD. Plan holders are required to register and order bid documents at [www.dalebaileyplans.com](http://www.dalebaileyplans.com). Bid documents are non-refundable and must be purchased through the website. All plan

holders are required to have a valid email address for registration. Questions regarding website registration and online orders please contact Plan House Printing, 607 W. Main Street Tupelo MS 38804, (662) 407-0193.

2. Bid Documents will only be made available to plan holders as entire documents. Partial sets will not be issued.

#### 1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work thirty (30) days after the Contract Substantial Completion date of July 15, 2022, for construction. Work is subject to liquidated damages.

#### 1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

#### 1.8 NOTIFICATION

- A. This Advertisement for Bids document is issued by Dale | Bailey, an Association.
- B. Advertisement dates are November 17, 2021, and November 24, 2021.
- C. Contact regarding questions, email [biddinginfo@dalepartners.com](mailto:biddinginfo@dalepartners.com)

END OF DOCUMENT 001113