

## LEGAL NOTICE TO BIDDERS

Sealed bids for the Term Contract for Annual Surface Treatments will be received by the City of Olive Branch at 9200 Pigeon Roost, Olive Branch, Mississippi 38654 until 2:00 P.M. local time on **Monday, September 12, 2022** and thereafter will be opened and publicly read.

The project consists of Term Contract for Annual Surface Treatments within the City of Olive Branch MS.

A Pre-Bid Conference will be held at City Hall at 10:00 A.M. local time on Thursday, September 1, 2022 in order to discuss the scope and schedule for the Project.

Plans, Specifications and Contract Documents may be picked up at the office of Karen McNeil, Purchasing Manager, 9200 Pigeon Roost Road, Olive Branch, Mississippi (662-892-9208).

In addition, official bid documents can be downloaded from Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). Electronic bids can be submitted at [www.centralbidding.com](http://www.centralbidding.com). Electronic bids are due the same time and date as sealed bids. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Each bid must be submitted in a sealed envelope, addressed to the City Clerk, City of Olive Branch, 9200 Pigeon Roost Road, Olive Branch, Mississippi 38654. Each envelope must be plainly marked on the outside as "2022 Term Contract for Annual Surface Treatments" and must bear on the outside the date the bid is to be opened. Opened bids will be presented for consideration at a regular meeting of the Mayor and Board of Aldermen of the City of Olive Branch.

Each bid shall be accompanied by a Bidder's Bond issued by a Surety Company licensed to operate in the State of Mississippi, in the amount of 5% of the total bid price, as a guarantee that if the bid is accepted, the Bidder will enter into a contract and execute the Performance and Payment bonds in the form and within the time specified.

The successful Bidder will be required to execute a Performance Bond and a Payment Bond, each in the amount of 100% of the Contract, issued by a Surety Company licensed to operate in the State of Mississippi and shall be named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Audit Staff Bureau of Accounts, U.S. Treasury Department.

Each Bidder shall have a Certificate of Responsibility to bid on contracts for public projects in which the bid price exceeds \$50,000.00 and for private projects in which the bid price exceeds \$100,000.00 as required by the laws of the State of Mississippi. Each Bidder shall show on the outside of the envelope containing his bid: his current certificate of responsibility number and expiration date or if applicable, a statement certifying that the bid enclosed does not exceed \$50,000.00 for a public project or \$100,000.00 for a private project. Failure to show these items

on the outside of the envelope containing the bid will result in the bid being returned to Bidder unopened.

No Bidder may withdraw his bid for a period of sixty (60) days after date of actual bid opening, without the Owner's consent.

The City of Olive Branch reserves the right to reject any or all bids in whole or in part, with or without cause; and to accept the lowest bid which in its judgment will be for the best interest of the City of Olive Branch.

This Contract shall be for an initial period of one (1) year with an option to renew the contract for periods up to four additional years should the owner wish to do so.

WITNESS MY SIGNATURE THIS THE 5<sup>th</sup> DAY OF August, 2022

/s/ TENA STEWART, CITY CLERK

PUBLISH:      August 11, 2022  
                     August 18, 2022

Copies to:      DeSoto County Tribune-legals@dtclick.com  
                     MPTAP  
                     Karen McNeil, Purchasing Manager  
                     Andy D. Swims, P.E., City Engineer  
                     Clerk's File