

# PROFESSIONAL LETTER OF INTEREST FORM

*MDWF&P*

**Lake Bogue Homa**  
**149 Lake Bogue Homa**  
**Laurel, MS 39443**

**Fee: Bureau of Buildings**

**Interest: Lake Bogue Homa Spillway Repairs**

I, the undersigned Principal representing the Professional firm below acknowledges receipt of solicitation for subject Project and do hereby...

\_\_\_ ACCEPT

\_\_\_ DECLINE

...to be further considered for appointment to this Project. By acceptance of further consideration, Professional additionally accepts that should Professional be selected through a qualifications-based selection process, the resultant Contract will be with the MDWF&P. The assigned fee complexity for the aforementioned is noted above.

Regardless of interest, please sign, scan and return by e-mail to [michael.collins@wfp.ms.gov](mailto:michael.collins@wfp.ms.gov) within five (5) working days of receipt. Please include the "Professional Interest" in the e-mail subject line. Failure to respond may result in removal of Professional from future solicitations. If interested, also please attach the following:

- resume of qualifications,
- completed M54 (<https://www.dfa.ms.gov/media/1085/145appendix400m54.pdf>); and,
- completed M55 (<https://www.dfa.ms.gov/media/1086/1410appendix400m55.pdf>).

**Firm Name:** \_\_\_\_\_

**Minority Status** \_\_\_ Applicable \_\_\_ Not Applicable

**If Applicable, check at least one (1):** \_\_\_ Minority Enterprise \_\_\_ Women Business

**Signed:** \_\_\_\_\_

**Name (Printed):** \_\_\_\_\_



**MISSISSIPPI**  
**DEPARTMENT OF WILDLIFE FISHERIES AND PARKS**  
SAM POLLES, Ph.D  
Executive Director  
**REQUEST FOR PROFESSIONAL SERVICES**  
**Bid No. 10602-20211110145134**

**Date:** November 10, 2021

The Mississippi Department of Wildlife, Fisheries & Parks (MDWFP) anticipates contracting for professional engineering services for the following project.

**Project Title:** Spillway repairs at Lake Bogue Homa

**Location:** Lake Bogue Homa, Laurel, MS

**Estimated Total Budget:** \$235,000.00

**Fee Basis:** MDWFP uses the Bureau of Building, Grounds and Real Property Management's (BoB) Basic Fee Formula to establish the Professional Fee.

**Contract Form:** MDWFP uses the BoB Standard Form of Agreement between the Owner and The Professional; Percentage of Construction Contract. The terms and conditions of the standard form of agreement shall prevail as related to professional duties and services.

**Project Scope:** The project will provide for the repair of the concrete buttress spillway, including the replacement of sheet piling and filling voids.

**Professional Services and Duties:** The following for informational purposes only, is an abbreviated description of the professional duties and services and therefore is not comprehensive in scope.

Civil, structural and electrical design services are required for this project. The professional is to provide a construction cost estimate, contract documents comprised of contract drawings and contract specifications, assist MDWFP with the bid phase, construction contract preparation, contract award and construction administration services.

**Hazardous Materials:** A separate contract for the removal of lead paint or asbestos abatement will not be issued by MDWFP. The professional will be required to manage hazardous material.

**Site Inspection:** to inspect the site, please contact Jeremy McCain at 601-818-1495.

**Return:** Please provide a Resume and Letter of Interest stating you have reviewed this Request for Professional Services and are interested in being considered for this project. All letters of interest must be received by 5:00 p.m., on November 29, 2021. Letters of interest may be mailed or emailed to:

Name: Michael Collins

Address: Mississippi Department of Wildlife, Fisheries and Parks  
1505 Eastover Drive  
Jackson, MS 39211

Email: [michael.collins@wfp.ms.gov](mailto:michael.collins@wfp.ms.gov)