



STARKVILLE **OKTIBBEHA** SCHOOL DISTRICT

Starkville Oktibbeha Consolidated School District

**401 Greensboro Street
Starkville, MS 39759**

(662) 324-4050

www.starkvillesd.com

Sale of Apple Computer Equipment

Proposal Deadline

September 1, 2022 at 10:00am

Bid Opening

September 1, 2022 at 10:00am

Contact

**James Shaw, Asset Manager
jshaw@starkvillesd.com**

**Leanne Long, Director of Instructional Technology
llong@starkvillesd.com**

To All Interested Bidders:

The Starkville Oktibbeha Consolidated School District proposes to sell used Apple computer equipment and will accept sealed bids until **10:00am on Thursday, September 1, 2022** at the Starkville Oktibbeha Consolidated School District Central Office located at 401 Greensboro Street, Starkville, MS 39759. Proposals may be submitted by hand, by mail or electronically. Proposals received after the deadline, regardless of the reason, will not be accepted or considered. Courier delays are not an acceptable excuse for deliveries made past the deadline. All mailed or hand-delivered proposals must be sealed to avoid disclosure of the contents prior to the official proposal opening date/time and must be clearly marked **“Sale of Apple Computer Equipment RFP.”**

Proposals may also be submitted electronically via the SOCSO RFP email SOCSO-RFP@starkvillesd.com.

Do Not Fax Proposals.

SOCSO reserves the right to reject any or all proposals. The District reserves the right to conduct discussions with bidders regarding proposals determined to be potentially selected for award, but proposals may be accepted without such discussions. The award will be made to the bidder submitting the highest total bid as determined by the Starkville Oktibbeha Consolidated School District and as approved by the Starkville Oktibbeha Consolidated School District Board of Trustees. The District reserves the right to waive informalities, as it deems appropriate.

This page must be completed and returned with your bid submission. All bid submissions must be made using the Bid Submission Worksheet.

Vendor Statement:

By signing this page, I agree to accept and abide by all requirements as written in this invitation for bids. (Please be sure we can contact you if we have questions.)

Firm Name: _____

Address: _____ Tax ID# _____

City/State: _____ Zip: _____

Telephone #: _____

Printed Name: _____

Signature: _____

Email Address: _____

General Information

Starkville Oktibbeha Consolidated School District desires to receive sealed bids for the sale of 2,475 used Apple iPads and 1,000 chargers. These devices have been in use with student and staff users since the original purchase and are in varying conditions.

Schedule of Events

Barring any unexpected delays, the schedule of events for this bid process is outlined in the table below. SOCSO reserves the right to adjust these dates as necessary.

Event	Date
RFP Release	August 12, 2022
Newspaper Advertisement	August 12, 2022 August 19, 2022
Deadline for proposal submission	September 1, 2022 @ 10:00 am
Opening of proposals	September 1, 2022 @ 10:00 am
Bid Award	September 13, 2022

Terms of Sale

All equipment being offered for sale is used equipment, and as such will have wear and defects. Every effort has been taken to maintain these devices in a fully functional condition. However, there may be some units with bad or missing components. The equipment is available for onsite inspection by appointment only. Email James Shaw at jshaw@starkvillesd.com to schedule an onsite visit or to request additional information. All equipment will be sold in one lot. The bid will be awarded to the bidder with the highest total bid. All equipment is sold “As Is” and all sales are final. Payment in full by certified check or wire transfer is due no later than the time of pickup from Starkville Oktibbeha Consolidated School District.

In the case of discrepancy in the computed proposal pricing, the unit price shall govern and the total price shall be revised accordingly. Proposal prices shall remain valid for 60 days after the scheduled opening date.

All bidders must comply with the “white glove services” listed below:

1. Bidder must provide appropriate packing material specifically designed for the equipment to be picked up.
2. Bidder must perform on-site pick-up services with full time badged employees including packing all devices in specialized packaging, palletizing boxes of equipment, shrink wrapping and loading pallets in trucks provided by bidder.
3. Bidder must complete a full inventory of all equipment items and provide a signed copy to SOCSO staff members.

4. Bidder must erase machines and certificate must be provided once erased (necessary passwords will be provided).
5. Bidder is responsible for the removal of all asset tags, labels, cases, stickers, etc. at no additional charge.
6. Bidders must provide references indicating their professionalism from three (3) school districts they have worked with in the past.
7. Bidders must disclose if they have ever filed bankruptcy in the past.
8. Bidder must disclose if they have ever defaulted on a buyback payment to a district in the past.
9. On-site evaluation of devices is not required but will be accommodated, if requested by a vendor.

The successful bidder will be given an initial award notification but must wait to pick up the devices until school board approval has been attained. All equipment must be removed from Starkville Oktibbeha Consolidated School District property within 30 days of the equipment available date.

The successful bidder will be required to provide all packaging and shipping materials, make all shipping arrangements, and pay all shipping costs. All devices are located on the ground floor of Sudduth Elementary School, 101 Greenfield Street, Starkville, MS 39759.

SOCSD can accommodate up to full size semi-trucks and trailers, but there is no loading dock or forklift available. The winning bidder is responsible for the coordination of all arrangements needed to provide for an efficient pickup and loading of the computer equipment. Large packaging will be handled outside in the parking lot.

Requests to withdraw a proposal after it has been submitted must be made in writing and received by SOCSD prior to the scheduled proposal opening time. No proposal may be withdrawn after the scheduled bid opening time.

No changes or alterations of any kind to the RFP specifications and requirements are permitted without prior written approval from Starkville Oktibbeha Consolidated School District.

Equipment Specifications

<u>Equipment</u>	<u>Quantity</u>
1. iPad Mini 2 - Wifi only - IXC CASE - Sample Serial Number: F9FS5BEFFCM6	4
2. iPad Pro 9.7” - Wifi only - STM case - Sample Serial Number: DMQMM3ZYF182	1
3. iPad Pro 12.9” - Wifi only - No case - Sample Serial Number: DLXXF0UZHND6	1
4. iPad wifi +3G - Wifi +3G - No case - Sample Serial Number: V5039T8EETV	1
5. iPad Air 2 - Wifi only - 2 in Tech 21 case - 4 in STM case - 1 uncased - Sample Serial Number: F9GTM4XGHLF9	7
6. iPad 3 rd Gen - Wifi only - 1 Merkury case - 2 no cases - Sample Serial Number: DMPJFGU1F184	3
7. iPad 4 th Gen - Wifi only - no cases - Sample Serial Number: DMPJFGU1F184	3
8. iPad 5 th Gen - Wifi only - 2 solo case - 2 Kensington case - Sample Serial Number: GCGV51T4HLFF	4

9. iPad (6 th Gen) - Qty. - Wifi only - Logitech Rugged 2 Combo Case - Sample Serial Number: DMPXFN68JF8J	2,451
10. Apple Chargers - Cube - Charging cable	1,000