

**Request for Proposals  
Inmate Food Services  
For Warren County Detention Facilities**

The Warren County Board of Supervisors will receive **Sealed Proposals** for a Contract for **Inmate Food Services** for various Warren County Detention Facilities. The proposal file number is 2023-1106. Proposals will be received at the Warren County Purchasing Department, 913 Jackson St, Vicksburg MS 39183 until 10:00 a.m. local time on Friday, December 15, 2023. It is the contractor's responsibility to ensure timely and complete proposals are received with all required documentation included. Late and/or incomplete proposals will not be considered. Modifications will not be considered after the closing date and time.

The specification package and instructions for submission of proposals may be obtained by visiting the website Central Bidding (Central Bidding House) at <https://www.centrauctionhouse.com/> or by contacting Victoria Bell, Purchasing Agent by email, [vbelle@co.warren.ms.us](mailto:vbelle@co.warren.ms.us). Proposals may be submitted via electronic or paper delivery means. Paper Sealed Bid delivery shall be to the Warren County Purchasing Department, 913 Jackson St, Vicksburg MS 39183. Late or incomplete proposals will not be considered. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

This RFP is an effort to obtain ON-SITE food preparation services and prospective contractors are required to make a complete inspection of the Warren County Jail which houses the kitchen facility to be utilized, and to attend a pre-proposal conference scheduled for Wednesday, **December 6, 2023 at 1:30 P.M.** Site visits are required for participation in this Request for Proposals (RFP). An affidavit declaring site visit has taken place is required separately from the official proposal submission. Failure to make a documented site visit and submit the affidavit as instructed shall be cause for rejection of proposal without consideration of contents. The meeting will begin at the time and date stated, at the Warren County Board of Supervisors Building, Upstairs Conference Room, 913 Jackson Street, Vicksburg, MS 39183. Contact Victoria Bell, Warren County Purchasing Agent, if you have any questions about the pre-proposal conference. Phone 601-638-7428 or email [vbelle@co.warren.ms.us](mailto:vbelle@co.warren.ms.us).

A Surety Bond or Certified Check in an amount of One Thousand Dollars (\$1,000.00) payable to Warren County will be required as proposal security. Once a contract is awarded, the successful firm must furnish a Performance Bond. Attorneys-in-fact who sign Bonds must file with each bond a certified and effective dated copy of their power of attorney. Proof of Insurance will also be required.

Successful company or firm shall be required to furnish **Performance** and **Payment Bonds** in the amount of \$50,000.00 (Fifty Thousand Dollars) as security for faithful performance and payment to all persons supplying labor, materials or supplies in connection with this contract.

Warren County intends to award this project to the Contractor whose proposal is deemed to be the most advantageous to Warren County. It is our intent to award to a Primary Contractor and an Alternate Contractor.

The Warren County Board of Supervisors reserves the right to determine responsible contractors, responsive proposals, the most advantageous and best proposal, reject any and all proposals, award to multiple contractors as primary and alternate providers, and to waive any informalities in the proposals or proposal process.

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Warren County Board of Supervisors  
By: Victoria Bell, Purchasing Agent

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