



February 14, 2023

Gentlemen:

Bids/proposals for “**Athletic Building Renovation – 2023**” for Quitman School District, as listed in the Request for Proposal will be received at the Central Office Board room until 10 a.m. Thursday, March 27, 2023.

For mailed bids/proposals, the following address should be used:

Quitman School District  
ATTN: Athletic Building Renovation - 2023  
104 East Franklin Street  
Quitman, MS 39355

Bids/proposals should be sealed and clearly marked “**Athletic Building Renovation – 2023**”. For questions or to schedule a site visit, contact: Joseph Holloman, Maintenance Director, 601-776-1045.

Sincerely,

Minnie Dace, Superintendent

**REQUEST FOR PROPOSAL**  
**TO PROVIDE ATHLETIC BUILDING RENOVATIONS**  
**FOR**  
**QUITMAN SCHOOL DISTRICT**

QUITMAN SCHOOL DISTRICT  
104 EAST FRANKLIN STREET  
QUITMAN, MS 39355

(601) 776-2186

# REQUEST FOR PROPOSAL

## ATHLETIC BUILDING RENOVATION FOR QUITMAN SCHOOL DISTRICT

### 1.1 Purpose

The purpose of this Request for Proposal (RFP) is to obtain competitive proposals as allowed by Quitman School District from bona fide, qualified proposers who are interested in providing ATHLETIC BUILDING RENOVATION for Quitman School District.

### PROPOSAL

#### Qualifications and Experience

The Quitman School District is requesting proposals from qualified contractors to provide ATHLETIC BUILDING RENOVATION in accordance with these specifications and conditions called for in the Proposal and Contract Documents. The Proposer shall submit the following qualifying information with the Proposal:

- 1) The proposer must have an office within the state of Mississippi. The proposer must be licensed to do business in the State of MS.
- 2) Proposer shall have a minimum of three (3) years' experience providing CONSTRUCTION/RENOVATION SERVICES. All bidders may be requested to provide proof of experience and/or references from similar work.
- 3) Proposer shall provide proof of insurance and bid bond.

The proposer must have a Commercial General Liability insurance policy in an amount of \$1,000,000.00 per occurrence with a \$2,000,000.00 aggregate:

- (a) Commercial Auto Liability – Combined Single Limit in an amount of \$1,000,000.00
- (b) Workers' Compensation and Employer's Liability Insurance: Workers' Compensation Limits: Statutory-State of Mississippi. Policy shall include a waiver of subrogation in favor of Quitman School District. Employers' Liability: \$100,000.00 Each Accident; \$500,000.00 Disease Policy Limit; \$100,000.00 Disease Each Employee;
- (c) Quitman School District shall be named as an additional insured on the General Liability Policy and Automobile Policy; and,
- (d) Certificate of Creditable Coverage to be provided with bid and kept current throughout the term of this contract.

## 1.2 Proposal Submittal

Proposals will be received at:

Quitman School District  
104 East Franklin Street  
Quitman, MS 39355

Proposal should be marked – “**Athletic Building Renovation – 2023**”. Proposer is solely responsible for ensuring that its courier service provider makes inside deliveries to our physical location. Quitman School District is not responsible for any delays caused by the proposer’s chosen means of proposal delivery.

**Safety** – The contractor shall comply with all applicable OSHA regulations and maintain an adequate safety program to ensure the safety of their employees. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Quitman School District and other school officials.

**Quality Assurance** – The contractor shall be required to perform according to all specifications scheduled with this bid.

**Billing/Cancellation** – Payment will NOT be made for services not yet rendered or not to specifications of district.

## 1.3 Award

1.3.1 Award shall be made to the Proposer(s) whose proposal, conforming to the RFP, will be the most advantageous to the Quitman School District, considering price and other factors considered.

1.3.2 Quitman School District reserves the right to reject any or all proposals.

## DAMAGES

Quitman School District will hold the successful bidder responsible for damage caused to buildings or assets of the Quitman School District under all conditions. In addition, successful bidder will be responsible for damages to property of others located on property of Quitman School District.

## SCOPE OF WORK/SERVICES

### 2.1 Scope of Work

We extend this proposal to cover the furnishings of labor, supervision, materials and equipment necessary to provide ATHLETIC BUILDING RENOVATIONS as detailed:

Action 1.

Accessible restrooms at the Quitman High School softball and baseball facilities that comply with 2010 ADA Standards for Accessible Design for toilet facilities (Section 213), signs (Section 216 and 703), walking surfaces (Section 403), doors, doorways and gates (Section 404), toilet rooms (Section 603), water closets and toilet compartments (Section 604), grab bars (Section 609).

## Action 2.

The addition of two additional accessible parking spaces to the parking area serving Quitman High School softball and baseball facilities with access aisles, all in compliance with 2010 ADA Standards.

### Notes to Contractor:

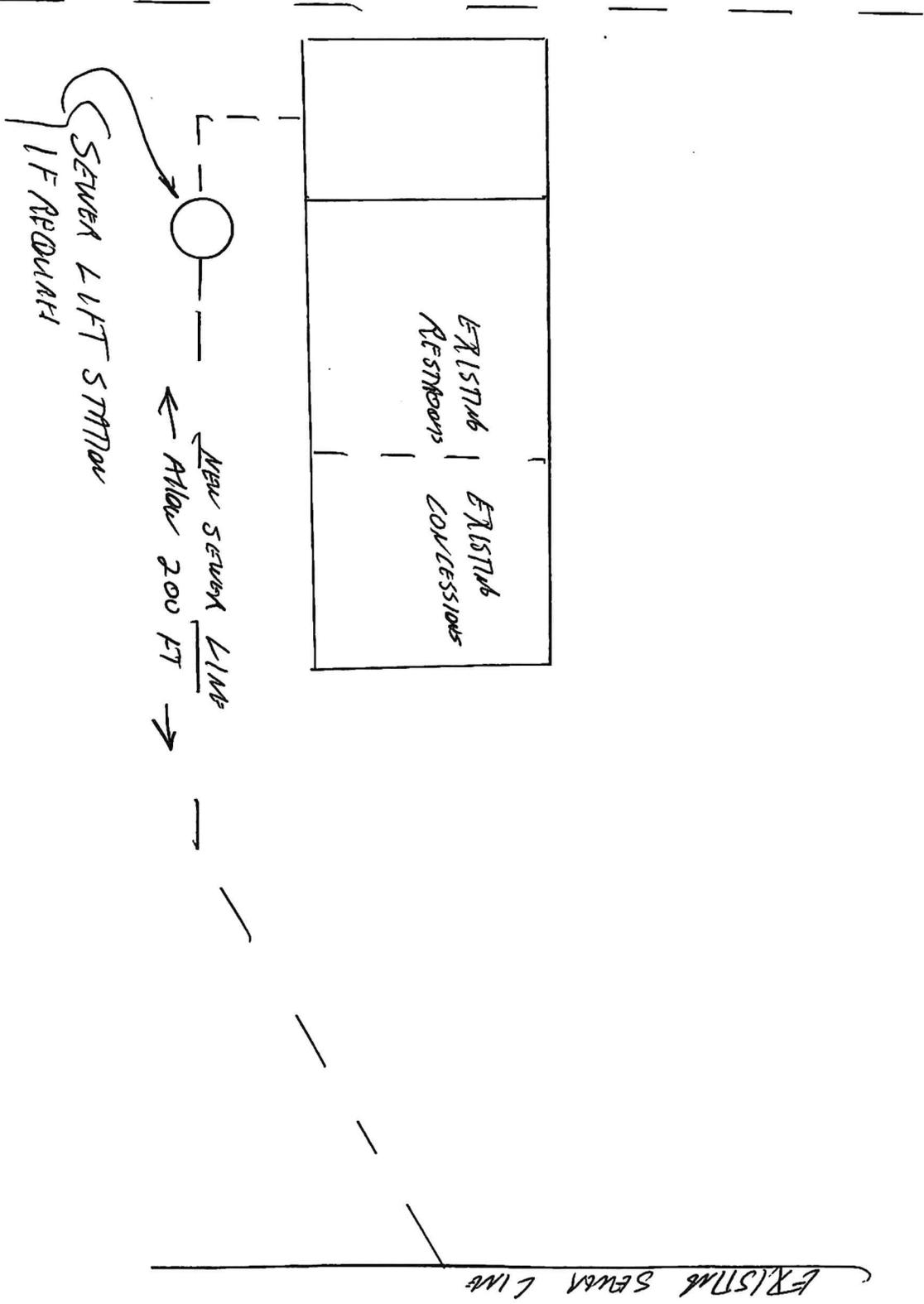
1. Remove and haul off unstable dirt at new restroom, minimum depth of 18".
2. Install new dirt and compact to 95% compaction with vibratory sheep foot.
3. Install 6 MIL visqueen, all joints to be taped.
4. Provide 5 year termite treatment.
5. Install four (4) #4 rebar to all grade beams with 4" stirrups at 18" on center and 6 x 6 #10 concrete wire.
6. Form and pour 3000 PSI concrete to 18" x 18" grade beams to all four sides plus in the middle of restroom.
7. Plumbing to be schedule 40 PVC pipe. See attached drawing for waste water.
8. Plumbing for existing restroom to be connected to new plumbing.
9. The existing restrooms and concession stand must be in operation at all times.
10. Contractor to furnish its own utilities.
11. Contractor to provide Port-A-John for employees.
12. Supply line to be PEX.
13. Install two (2) metal doors, frames, door closers, and privacy locks.
14. Install 8" masonry block walls. Must have pour lintel around top of all new walls with one (1) #4 rebar continuous. Pour concrete to block on each side of door jamb. Lintel block to have 1/2" anchor bolts at three (3) foot center.
15. Install treated 2" x 8" top plate to all new walls.
16. Build and install 3/8" AC plywood ceiling rafters to match existing.
17. Install 2" x 6" wood ceiling.
18. Install fascia and soffit to match existing construction.
19. Painted metal roof to be 26 GA Kynar with one (1) piece extended life fasteners.
20. Install ADA toilets and wall hung sink with ADA faucets.
21. Install two (2) handicap grab bars at each toilet.
22. Paint block wall (3 coats) and all exposed wood (3 coats). Paint to be Luxon primer. Finish paint to be Sherwin Williams Duration.
23. Paint metal door and frame with DTM paint by Sherwin Williams.
24. Install one (1) 2' x 4' light fixture and one (1) exterior wall LED fixture per restroom.
25. Connect lift station to existing restroom electrical if required.
26. Must install barricade fence around jobsite.
27. No open trenches allowed unless contractor is on jobsite or jobsite is safe per school requirements.
28. Contractor to clean jobsite daily. No trash allowed to accumulate on jobsite.

### **Alternate #1**

Add a two (2) horsepower lift station and grinder including electrical with duration from Sherwin Williams on all finish paint.



EXISTING METM BUILDING



**BID/PROPOSAL SUMMARY SHEET**  
***ATHLETIC BUILDING RENOVATIONS - 2023***

Superintendent/Board of Trustees  
Quitman School District  
104 East Franklin Street  
Quitman, MS 39355

Gentlemen:

Having examined the specifications outlined in the Proposal and Scope of Work, my firm agrees to furnish and deliver items and provide services according to your specifications and instructions. We/I, the undersigned understand and accept the instructions and conditions under which this bid/proposal is being submitted. We/I understand that a company officer's signature is required and unless this has been done, our bids may be considered incomplete and therefore rejected.

Total Bid (w/o Alternate): \$ \_\_\_\_\_

Total # Days to Complete Project \_\_\_\_\_

Alternate #1 Bid (Only): \$ \_\_\_\_\_

Total # Additional Days \_\_\_\_\_

**BID CHECKLIST: (Initial)**

- \_\_\_\_ I am licensed to do business in the State of Mississippi.
- \_\_\_\_ I can provide a list of references and experience if requested.
- \_\_\_\_ Bid bond of 5% is enclosed.
- \_\_\_\_ Proof of Insurance is enclosed (up to \$1,000,000 of liability and worker's comp coverage)
- \_\_\_\_ Certificate of Responsibility Number is written on outside of bid envelope

FIRM NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS & TELEPHONE OF FIRM: \_\_\_\_\_

\_\_\_\_\_