

GULFPORT-BILOXI REGIONAL AIRPORT AUTHORITY
REQUEST FOR QUALIFICATIONS INFORMATION PACKET

ARCHITECT

GULFPORT-BILOXI REGIONAL AIRPORT AUTHORITY (“Owner”) will accept sealed statements of qualifications from qualified firms for Architectural professional services to develop plans, specifications and provide construction administration for construction of a fleet maintenance facility.

The Owner is seeking funding for the Project from the United States Department of the Treasury, through the Mississippi Department of Environmental Quality, as more thoroughly described herein.

If you have any questions concerning this request for qualifications, please call Mr. Donald Shepley, Director of Planning and Business Development, at 228-863-5951.

The service required for this project is:

ARCHITECT: The selected Architect shall complete architectural services in accordance with applicable State and Federal laws, regulations and procedures. Architect shall provide professional aviation architectural services, including serving as the Owner’s professional representative for the Project, and providing professional consultation and advice. Activities will include development of plans, specifications and provide construction administration for construction of a fleet maintenance facility and demolition of the aged fleet maintenance facility.

All firms and persons proposing to perform services should submit a list of their qualifications, experience, and capacity for performance on standard GSA Form SF330. Copies of this form are available by contacting the Gulfport-Biloxi Regional Airport Authority (228) 863-5951 or <https://www.gsa.gov/forms-library/architect-engineer-qualifications>.

All statements of qualifications will be rated (Attachment “A”) to determine the best qualified proposer.

The Selection Committee will open and review each statement and select a qualified firm or individual with which to negotiate. Four (4) copies of the statement of qualifications should be packaged, sealed, and properly labeled as follows:

“Sealed Qualifications to be opened August 8, 2022 for Architectural Professional Services Selection.”

Submittals may be delivered or mailed to the address below no later than August 8, 2022 at 2:00 p.m. CST:

Gulfport-Biloxi International Airport
ATTN: Mr. Donald Shepley
14035-L Airport Road
Gulfport, MS 39503

At which time, the qualification submittal will be publicly opened and recorded. Firms or individuals submitting Statements of Qualifications are solely responsible for meeting the submittal deadline. Statements of Qualifications received after the stated deadline will be deemed non-responsive and will not be considered for any contract awarded as a result of this solicitation.

A contract will be awarded to the qualified firm whose statement of qualifications is determined to be most advantageous to the Owner. The Owner reserves the right to waive any irregularities or informalities in the statement(s) of qualifications submitted, reject any and all statements of qualifications, or terminate the solicitation with no contract awarded.

Warranties

By applying to this RFQ, firms/individuals submitting Statements of Qualifications warrant and represent the following:

1. The firm/individual does not have any unpaid Federal tax liability for which all judicial and administrative remedies have been exhausted.
2. The firm/individual has a valid DUNS number and active registration with the General Services Administration's, government-wide System for Award Management Exclusions (SAM exclusions). The SAM Exclusions can be found at <https://www.sam.gov/portal/public/SAM/>.

Statements of Qualifications are being requested in accordance with Item (d)(5) of 2. C. F. R. §200.320 "Methods of procurement."

The Owner is an equal opportunity employer.

Any contract awarded must comply with the Minority Business Enterprise and Women Business Enterprise contracting requirements outlined in "Attachment C" to this solicitation. MBE and/or WBE individuals/firms are encouraged to respond to this solicitation.

The Gulfport-Biloxi Regional Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notified all firms submitting qualifications that it will affirmatively ensure that any contract entered into pursuant to this advertisement Disadvantaged Business Enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration of an award.

All submissions are required to comply with all applicable local, state, and federal laws and regulations. The Gulfport-Biloxi Regional Airport Authority reserves the right to review and evaluate submittals and the right to reject any submittal which does not comply with the instructions in this request. The Airport Authority reserves the right to waive any and all formalities in the best interest of the Gulfport-Biloxi Regional Airport Authority.

This contract is subject to certain federal provisions, but not limited to the following:

Title 49 United States Code, 49 U.S.C. Section 50101- Buy American Preferences;

DOT Regulation 49 CFR Part 30- Foreign Trade Restriction;

DOL Regulation 29 CFR Part 5- Davis Bacon Act;

Executive Order 11246 and DOL Regulation 41 CFR Part 60- Affirmative Action;

Regulation 2 CFR 180- Government Wide Debarment and Suspension;

Title 41 United States Code, 41 U.S.C. section 8102- Drug Free Workplace; and

Title 31 United States Code, 31 U.S.C. 1352 – Byrd Anti-Lobbying Amendment.

If you have any questions concerning the Request for Qualifications, please call Mr. Donald Shepley, Director of Planning and Business Development of the Gulfport-Biloxi Regional Airport at (228) 863-5951.

Advertise: July 10 and July 17, 2022

Open Submittals: August 8, 2022 at 2:00 p.m.

SERVICE:	
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NOTICE REQUEST FOR QUALIFICATIONS

The Gulfport-Biloxi Regional Airport Authority, Gulfport, Mississippi, is requesting sealed, separate submittals for professional services for the following category: Architect

The firm selected will serve as a consultant of record and provide professional services to develop plans, specifications and provide construction administration for construction of a fleet maintenance facility. All qualifications will be submitted on standard GSA Form SF330. Copies of this form are available by contacting the Gulfport-Biloxi Regional Airport Authority (228) 863-5951.

Qualification submittals for Architect will include experience and qualifications in the following areas: industrial and commercial building design and construction, building demolition, building modification, building expansion, roadway and parking lot improvements, and financial planning and program services.

All qualification submittals shall be submitted to the Executive Director of the Gulfport-Biloxi Regional Airport Authority no later than 2:00 p.m. on August 8, 2022 at which time they will be publicly opened and read aloud. The submittals may be mailed to 14035-L Airport Road, Gulfport, MS 39503, or hand delivered to the office of the Executive Director located on the third floor of the main terminal building, 14035 Airport Road, Gulfport, Mississippi. Four (4) copies of each submittal must be included in each sealed envelope with the company name and the following statement clearly marked on the outside of the envelope: **“Sealed Qualifications to be opened August 8, 2022 for Architectural Professional Services Selection.”**

All submissions are required to comply with all applicable local, state, and federal laws and regulations. The Gulfport-Biloxi Regional Airport Authority reserves the right to review and evaluate submittals and the right to reject any submittal which does not comply with the instructions in this request. The Airport Authority reserves the right to waive any and all formality in the best interest of the Gulfport-Biloxi Regional Airport Authority.

Any contract awarded under this solicitation may be paid for in whole or in part with grant funding from the Department of the Treasury and the Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act) or other federal, state and local funding. Any contract resulting from this solicitation will be subject to the terms and conditions of said funding award, the RESTORE Act Financial Assistance Standard Terms and Conditions and Program-Specific Terms and Conditions, the Standard Sub-Award Terms and Conditions, the RESTORE Act 33 U.S.C. 1321(t), Treasury Regulations 31 C.F.R. § 34 et seq. including 31 C.F.R. §§ 34, Subpart D, all applicable terms and conditions in C.F.R. Part 200 (including Appendix II to Part 200), and all other OMB circulars, executive orders or other federal laws or regulations as applicable. The Mississippi Department of Environmental Quality, the United

States, or any of its departments, agencies or employees is not and will not be a party to the solicitation or any resulting contract.

Minority and women's business enterprises are solicited to submit a statement of qualifications and are encouraged to make inquiries regarding potential subcontracting opportunities. When subcontracting, all potential contractors must make positive efforts to use small and minority owned business and women business enterprises. See 2. C. F. R. §200.321.

Additional information regarding the scope of work for this solicitation may also be viewed utilizing the Mississippi Procurement Technical Assistance Program (MPTAP) website at <https://mscpc.com>.

The Gulfport-Biloxi Regional Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all interested parties that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit qualifications in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration of an award.

Advertise: July 10 and July 17, 2022
Open Submittals: August 8, 2022 at 2:00 p.m.

GULFPORT-BILOXI REGIONAL
AIRPORT AUTHORITY

Clay Williams, Executive Director

ATTACHMENT "C"

CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

Documentation of compliance with the following requirements is a matter of contractor responsibility. When subcontracting, the contractor must submit documentation of good faith efforts to meet the project's MBE/WBE requirements before contracted work can commence. (MBE/WBE requirements are outlined below and can be found at 2 C.F.R. §200.321.) Failure on the part of the contractor to submit proper documentation may cause the Owner not to execute or to terminate the contract.

- (a) The prime contractor must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- (b) Affirmative steps must include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and,
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The prime contractor should note that this requirement mandates two responsibilities. Separate solicitations must be made of minority and women's business enterprises.

SUBMITTAL OF MINORITY BUSINESS ENTERPRISE AND WOMEN'S BUSINESS ENTERPRISE (MBE/WBE) DOCUMENTATION

Prior to contract execution, the prime contractor must submit:

A written certification that no subcontracts will be issued.

OR

The Subcontractor Listing Form detailing all subcontractors from whom quotes were received including name, contact person, address, phone, and status (MBE, WBE or Non).

If subcontractors will be utilized, the prime contractor must submit the following for subcontracts proposed to be awarded to MBE/WBE enterprises:

- A certification from each MBE and/or WBE firm declaring its status as a MBE or WBE firm.

This can be an MDOT, SBA or MDA certification. A self-certification is acceptable, if the certification specifies the basis for MBE/WBE designation (e.g., the business is 51% owned and daily operation is controlled by one or more women or minority owners).

If subcontractors will be utilized, the prime contractor must submit the following for subcontracts proposed to be awarded to Non-MBE/WBE:

- For all subcontracts for which there are capable certified MBE/WBE firms existing to potentially perform the work, letters transmitted to MBE and WBE firms requesting quotes or proposals for specific subcontracting opportunities and encouraging inquiries for further details. Solicitations should have been sent in a timely manner, including allowed response time. (See “Sample Letter from Contractor to MBE/WBE Firms” below.)

- A listing of certified MBE and WBE firms from whom quotes or proposals were received, if any, who were not awarded subcontracts.

- Evidence that each Non-MBE/WBE subcontractor selected for the scope of work, was lower in price than each MBE/WBE proposal (or that there is some other acceptable reason to select the Non-MBE/WBE) and that the scope of work was the same for both the MBE/WBE and Non-MBE/WBE.

The contractor may utilize the following resources to assist in MBE/WBE affirmative outreach:

- MDOT Disadvantaged Business Entity (DBE) Website:

<http://sp.mdot.ms.gov/Civil%20Rights/Pages/DBE.aspx>

- MDA Minority Business Enterprise/Women Business Enterprise (MBE/WBE) Directory: <https://minority.mississippi.org/MinorityBusinessDirectory.aspx>

Should the Prime Contractor intend to later issue a subcontract, the above affirmative steps must be followed and documentation of such submitted to the Owner for review as described under this section.