

## **Baldwyn School District 2022 Related Services Request for Proposals**

### **Subject:**

Requests for Quotations/Proposals for Physical, Occupational, and Behavioral Therapy for Baldwyn School District.

### **General Requirements:**

The Baldwyn School District is seeking quotations for complete solutions to provide related services to eligible students in the school setting.

### **2 Ways to submit a bid**

1) Mail in a bid

#### **Directions for Bidding via mail:**

Envelopes containing bids must be sealed, marked "Bid for Related Services – **09/15/22**" and addressed to: Krystjan Jackson

Mailing Address:

Krystjan Jackson, Special Education Director  
Baldwyn School District 107 West Main Street Baldwyn, MS 38824

Physical Address:

Krystjan Jackson, Special Education Director  
Baldwyn School District 107 West Main Street Baldwyn, MS 38824

2) Email a bid

#### **Directions for Bidding via email:**

Subject line must include "Bid for Related Services"

Email Address:

Krystjan Jackson jacksonk@baldwynschools.com

***Do Not Fax Proposals.*** Proposals will be received at the address shown above until **4:00 PM CST, September 15, 2022**. If the vendor chooses the mail-in option, proposals must be mailed to the address above in time for delivery before the closing date or hand delivered.

- No bids may be withdrawn after the scheduled closing time for the receipt of bids for a period of 90 days. The owner reserves the right to reject any or all bids and to waive informalities.
- All mail-in bids must have “Bid for Related Services – 09/15/22” written on the exterior of the sealed envelope.

**Schedule of Events:****Event**

Release of RFP – 08/18/2022

Deadline for Submission of mailed-in Proposals 4:00 PM CST, September 15, 2022

**Inquiries****Date(s)**

08/18/2022 – 09/15/2022 04:00 PM CST

All correspondence and inquiries regarding this RFP must be done via Email:

[jacksonk@baldwynschools.com](mailto:jacksonk@baldwynschools.com)

If a vendor does not receive a response within 48 hours, it is the responsibility of the vendor to call Krystjan Jackson at 662-365-1005 and confirm that the email message was received.

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# Services Being Requested

## Occupational, Physical, and Behavioral Therapy

- Must be provided within the school setting

### Prices:

All prices must: (1) be shown clearly, (2) be firm prices and free of any escalator, and (3) include all applicable taxes. The Baldwin School District will furnish a tax exemption letter for State and Federal taxes where applicable.

### Basis of Award:

1. Overall quality of proposal.
2. Vendor's qualifications, knowledge, experience, past work
3. Price of proposal.

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***The Baldwin School District reserves the right to reject all or none, and the right to award by line item.***

***The Baldwin School District reserves the right to reject all bids or proposals for any reason.***

### Newspaper information:

The Baldwin School District is requesting proposals for occupational, physical, and behavioral therapy.

If you have questions, please contact Krystjan Jackson at (662)365-1005.