



## **ADDENDUM**

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**To:** All Planholders

**Pages:** 12 Pages including this cover page

**Date:** May 2, 2023

**Re:** Citywide Lift Station Upgrades, CITY OF GAUTIER, MS

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Following is **Addendum No. 1** for the above referenced project.

This Addendum is being issued to update the bid opening date and pre-bid meeting date, as well as update some of the pump flow information given on the original plans. The Seymour Engineering Project Manager is Matt Kirkland and can be contacted at the listed address, at [mkirkland@seymoureneng.com](mailto:mkirkland@seymoureneng.com) and at (228) 385-2350 ext. 115 regarding the project.

**Please acknowledge receipt of this Addendum by emailing this Acknowledgment Form to us at:**

**Matt Kirkland**  
**[mkirkland@seymoureneng.com](mailto:mkirkland@seymoureneng.com)**

## **ACKNOWLEDGEMENT FORM**

I hereby acknowledge that this Addendum, including all attachments, and all the information contained herein does hereby change and become part of the Contract Documents as described. I am aware that I am responsible for the information contained within and should include these changes in the preparation of my bid for the referenced project.

(Please type or print)

NAME OF COMPANY: \_\_\_\_\_

NAME OF PERSON ACKNOWLEDGING RECEIPT: \_\_\_\_\_

DATE OF ACKNOWLEDGMENT: \_\_\_\_\_



May 2, 2023

## **ADDENDUM NO. 1**

### **Citywide Lift Station Upgrades City of Gautier**

This addendum is hereby made a part of the Contract Documents to the same extent as though it were originally included therein. All bidders are responsible for the information contained within and should include these changes in the preparation of their bid for the referenced project. Receipt of this Addendum must be acknowledged on Page 1 of the Bid Proposal.

The following changes are as stated:

#### **1. Notice of Invitation for Bid:**

Replace the original two-page Notice of Invitation for Bid in its entirety with the attached Notice of Invitation for Bid.

#### **2. Information to Bidders:**

Replace the original seven-page Information to Bidders in its entirety with the attached Information to Bidders.

#### **3. Updated Pump Design Flows/Head:**

Replace the original given design point (if any) for each of the following lift station with the corresponding design flow and head for pump sizing:

Nelson 4 @ C Byrd = 100 GPM @ 49' TDH (Sheet C17.0 of Plans)

Nelson 5 @ Brown Rd = 925 GPM @ 30' TDH (Sheet C18.0 of Plans)

Nelson 6 @ Radio Rd = 100 GPM @ 29' TDH (Sheet C19.0 of Plans)

Nelson 7 @ Hwy 90 West = 1125 GPM @ 34' TDH (Sheet C20.0 of Plans)



Nelson 8 @ Hwy 90 East = 1375 GPM @ 35' TDH (Sheet C21.0 of Plans)

SLE-1 @ Hoyt Rd = 40 GPM @ 42' TDH (Sheet C22.0 of Plans)

LS 24 @ Townsend Rd. = 125 GPM @ 51' TDH (Sheet C10.0 of Plans)

LS 26 @ Old Spanish Trail West = 500 GPM @ 80' TDH (Sheet C11.0 of Plans)

LS 39 @ Fairway Drive = 278 GPM @ 90' TDH (Sheet C13.0 of Plans)

## **NOTICE OF INVITATION FOR BID**

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until 10:00 A.M. on May 24, 2023 for the following:

### **CITY OF GAUTIER CITYWIDE LIFT STATION UPGRADES**

These bids are invited to perform lift station upgrades throughout the City as well as build two new lift stations in Gautier, Mississippi.

These bids will be opened at 11:00 A.M. at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 on May 24, 2023. A pre-bid meeting will be held Thursday, May 11, 2023 at 2:00 P.M. at the Seymour Engineering office located at 925 Tommy Munro Drive, Biloxi, MS 39532.

All Bids must be accompanied by a certified check or bank draft payable to the order of The City of Gautier, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid bond executed by the Bidder and an acceptable surety, must be submitted in an amount equal to five percent (5%) of the total bid.

All Bids submitted in excess of \$50,000.00 by a prime or subcontractor to do any erection, building, construction, repair, maintenance or related work, must comply with Section 31-3-21, Mississippi Code of 1972, by having a current Certificate of Responsibility from the State Board of Public Contractors. The Contractor's classification should include the ability to perform work in regards to the following: Municipal and Public Works projects.

Bid documents are being made available via paper copy or digital copy. All Prospective Bidders and Plan Holders are required to register for an account and log-in at [www.SeymourEngPlans.com](http://www.SeymourEngPlans.com). At this site, plans can be viewed at no charge or physically purchased. All Prospective Bidders and Plan Holders must have a valid email address for registration. Purchased bid documents are non-refundable and must be purchased through the website. A view only copy of the plans, specifications, and proposal documents are also available at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi. The Seymour Engineering Project Manager is Matt Kirkland, P.E. and can be contacted at the listed address or at [mkirkland@seymourengr.com](mailto:mkirkland@seymourengr.com) regarding the project. Plans and Contract Documents may be examined online or at the office of Seymour Engineering during regular business hours (8:00 a.m. – 5:00 p.m., Monday – Friday).

Bids may be submitted via envelope or electronically at [www.SeymourEngPlans.com](http://www.SeymourEngPlans.com) until the time specified. Bids received after the specified time will be returned unopened. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39533 and designated as Bid for:

### **CITY OF GAUTIER CITYWIDE LIFT STATION UPGRADES**

The current Certificate of Responsibility Number shall be indicated on the exterior of the sealed bid envelope in order to be opened. All Bids submitted for \$50,000 or less shall be so marked on the exterior of the sealed bid envelope.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
PAULA YANCEY, CITY MANAGER  
CITY OF GAUTIER  
3330 US-90  
GAUTIER, MS 39553

Advertise April 21, 2023  
Advertise April 28, 2023  
Open May 24, 2023

## INFORMATION FOR BIDDERS

### 1. RECEIPT AND OPENING OF BIDS

The City of Gautier, Mississippi (herein called "Owner"), invites bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until **10:00 a.m. (CDT) on Wednesday, May 24, 2023** and then said bids will be publicly opened and read aloud at **11:00 a.m.** for the following:

#### **CITYWIDE LIFT STATION UPGRADES CITY OF GAUTIER**

Bids will be received electronically **OR** by sealed envelope until the time specified. All bids will be publicly opened and read aloud in the Council Chambers located at Gautier City Hall, 3330 Highway 90, Gautier, MS 39553. The Owner will consider null and void any bid not prepared and submitted in accordance with the provisions hereof and such bid will be rejected. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within 90 days after the actual date of the opening thereof.

### 2. METHOD OF BIDDING

The Owner invites bid(s) either electronically **OR** by sealed envelope.

**Unit Price Contract** according to the enclosed Bid Schedule.

Prospective Bidders are required to have a valid email address and register an account at [SeymourEngPlans.com](http://SeymourEngPlans.com). Bidders intending to submit an electronic bid may do so through this website, and must adhere to all requirements contained herein as part of the bidding process. Likewise, Bidders intending to submit bids via sealed envelope may do so by submission to the aforementioned address and must adhere to all requirements contained herein as part of the bidding process.

A Pre-Bid meeting will be held at 2:00 p.m. on May 11, 2023 at the office of Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi or through conference call. It is strongly suggested that all prospective Bidders participate in this meeting.

### 3. TIME OF COMPLETION AND LIQUIDATED DAMAGES

Bidder must agree to commence work on or before a date to be specified in a written "Notice to Proceed" of the Owner and to fully complete the project within **365** calendar days thereafter. Bidder must agree also to pay as liquidated damages, the sum of **\$1,000.00** for each consecutive calendar day thereafter as hereinafter provided in the General Conditions. Any extension of construction time must be requested through and approved by the Engineer.

#### 4. INDEPENDENT CONTRACTOR

The bidder shall be working as an independent contractor and shall indemnify and hold harmless Owner, City of Gautier, Mississippi and Seymour Engineering from any and all claim of any kind and nature (including, but not limited to, attorney's fees, court cost and litigation expenses) filed by any person arising out of or related directly or indirectly from Contractor's work being performed under this contract.

#### 5. PREPARATION OF BID

Each bid must be submitted on the prescribed form, fully completed and executed by principals of bidder. All blank spaces for bid prices must be filled in, in ink or typewritten, in both words and figures. The Contractor's classification should include the ability to perform work in regard to Municipal and Public Works.

For envelope bid submissions, each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his address, Certificate of Responsibility Number, and the name of the project for which the bid is submitted. Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39533. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the bid form.

For electronic bid submissions, each bid must be uploaded to the [SeymourEngPlans.com](http://SeymourEngPlans.com) website. All bids must be submitted as a single PDF file with the first page bearing the name of the bidder, his address, Certificate of Responsibility Number, and the name of the project for which the bid is submitted. If the successful bidder submits a bid via electronic means, the Owner reserves the right to request a hard copy of the bid package to be provided by the bidder within five (5) days from when the documents are requested.

#### 6. SUBCONTRACTS

The bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract.

- (a) Must be acceptable to the Owner, and

Although the Bidder is not required to attach such Certifications such as the Certificate of Responsibility Number by proposed subcontractors to his bid, the bidder is hereby advised of this requirement so that appropriate action can be taken to prevent subsequent delay in subcontract award.

## 7. QUALIFICATION OF BIDDER

Bidder must be qualified under Mississippi Law and have a current Certificate of Responsibility from the Mississippi State board of contractors establishing his Classification as to the value and type of construction on which they are authorized to bid. **The scope of work for this project shall require a Contractor to be classified in one of the following categories: Heavy Construction or Municipal and Public Works.** A copy of Bidder's State of Mississippi Board of Contractors license shall be attached with Bid Proposal.

Each bidder shall submit a Statement of Bidder's Qualifications, his experience record in performing the type of improvements proposed, his organization and equipment available for the work contemplated, and, when specifically requested by the Owner, a detailed financial statement. The Owner shall have the right to take such steps as it deems necessary to determine the ability of the bidder to perform his obligations under his contract and bidder shall furnish such information and data for this purpose. The right is reserved to reject any bid where the available evidence or information does not satisfy the Owner that the bidder is qualified to carry out properly the terms of the Contract.

## 8. BID SECURITY

Each bid must be accompanied by cash, certified check of the bidder, or a bid bond prepared on the form of bid bond attached hereto, duly executed by the bidder as principal and having as surety hereon a surety company approved by the Owner, in the amount of five percent (5%) of the bid. The bid bond must remain valid for 90 days. Such cash, checks or bid bonds will be returned to all except the three lowest bidders within three days after the opening of bids, and the remaining cash, checks or bid bonds will be returned promptly after the Owner and the accepted bidder have executed the contract, or, if no award has been made within 90 days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as he has not been notified of the acceptance of his bid.

## 9. LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO CONTRACT

The successful bidder, upon his failure or refusal to execute and deliver the contract and bonds required within 10 days after he has received notice of the acceptance of his bid, shall forfeit to the Owner, as liquidated damages for such failure or refusal, the security deposited with his bid.

## 10. CONDITIONS OF WORK

Each bidder must inform himself fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful bidder of his obligations to furnish all material and labor necessary to carry out the provisions of his contract. Insofar as possible, the Contractor, in carrying out his work, must employ such methods or means as will not cause any interruption of or interference with the work of any other contractor.



## 11. ADDENDA AND INTERPRETATIONS

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any bidder orally.

Every request for such interpretation should be in writing addressed to Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532, and to be given consideration must be received at least ten days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications, which, if issued, will be mailed by certified mail with return receipt requested to all prospective bidders (at the respective addresses furnished for such purposes), not later than five days prior to the date fixed for the opening of bids. Likewise, any addenda issued will be uploaded to the [SeymourEngPlans.com](http://SeymourEngPlans.com) website and will notify the bidders via the email address provided during registration. Failure of any bidder to receive any such addendum or interpretation shall not relieve such bidder from any obligation under this bid as submitted. All addenda so issued shall become part of the Contract Documents.

## 12. SECURITY FOR FAITHFUL PERFORMANCE

Simultaneously with his delivery of the executed contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this contract and for the payment of all persons performing labor on the project under this contract and furnishing materials in connection with his contract, as specified in the General Conditions included herein. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner.

## 13. POWER OF ATTORNEY

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

## 14. LAWS AND REGULATIONS

The bidder's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

## 15. METHOD OF AWARD - LOWEST QUALIFIED BIDDER

If at the time this contract is to be awarded, the lowest base bid submitted by a responsible bidder does not exceed the amount of funds then estimated by the Owner as available to finance the contract, the contract will be awarded. A formal Notice of Award will be issued to the lowest qualified bidder.

## 16. OBLIGATION OF BIDDER

At the time of the opening of bids each bidder will be presumed to have inspected the site and to have read and to be thoroughly familiar with the plans and contract documents (including all addenda). The failure or omission of any bidder to examine any form, instrument or documents shall in no way relieve any bidder from any obligation in respect of his bid.

## 17. LIABILITY INSURANCE REQUIREMENT

Any person entering into a formal contract which exceeds Five Thousand Dollars (\$5,000.00) with the state or any county, city or political subdivision thereof, or other public authority for the construction, alteration, or repair of any public building or public work, before entering in to such contract, shall furnish to the public body proof of general liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) for bodily injury and property damage.

## 18. NON-RESIDENT BIDDER

When a non-resident Bidder (a Contractor whose principal place of business is outside the State of Mississippi) submits a bid for a Mississippi project, one of the following is required and shall be submitted with the Proposal Form:

- A. **Copy of Law:** If the non-resident Bidder's state has a resident Bidder preference law, a copy of that law shall be submitted with the Proposal Form.
- B. **Statement:** If the state has no such law then a statement BY AN OFFICER OF THE COURT indicating *the State of (Name of State) has no resident Contractor preference law* shall be submitted with the Bid Form. Failure by a non-resident bidder to submit either the information in A. or B. herein shall disqualify Contractor's bid and same will not be considered.

## 19. ELIMINATED ITEMS

Any item found unnecessary for the proper completion of the Work may upon written order of the Engineer be eliminated and in no way invalidate the Contract. When the Contractor is notified of the elimination of an item, the Contractor will be reimbursed for the actual work and the all costs including mobilization of materials prior to the notification as provided in Subsection 104.02 of the Mississippi Standard Specifications for Road and Bridge Work, latest edition. Where the word "Commission" is used, it shall mean "The City of Gautier, Mississippi." Where the words "Executive Director" appears it shall mean the City Manager of the City of Gautier, Mississippi.

## 20. GUARANTEE

All work must be guaranteed for (1) one year after final acceptance by the Owner against deficiencies in workmanship and materials.

## 21. MINORITY BUSINESS ENTERPRISE AND WOMEN'S BUSINESS ENTERPRISE (MBE/WBE) REQUIREMENTS

Documentation of compliance with the MBE/WBE requirements is a matter of contractor responsibility. When subcontracting, the contractor must submit documentation of good faith efforts to meet the project's MBE/WBE requirements before contracted work can commence; MBE/WBE requirements and required documentation are outlined in MDEQ Required Attachments Section of the Contract Documents. Failure on the part of the contractor to submit proper documentation may cause the Owner to not execute or to terminate the contract.

HUD Section 3 Program requirements and DBE requirements do not apply to this Contract.

## 22. DAVIS BACON REQUIREMENTS

The Davis-Bacon Act and Related Acts are applicable to construction activities under this Contract. The prime contractor, all sub-contractors, and all lower-tier sub-contractors must comply with the Davis-Bacon Act (40 USC. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). The Contract Work Hours and Safety Standards Act (29 CFR §5.5(b)) applies to this contract and the Copeland "Anti-Kickback" Act (40 USC. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States") also applies to all work performed.

Detailed information regarding compliance with the aforementioned labor standards is included in the MDEQ Required Attachments Section of the Contract Documents.

See Section 22 of the Contract Documents for the applicable prevailing wage determination issued by the Department of Labor. The decision to award a contract or subcontract is conditioned upon the acceptance of this wage determination, which may be superseded by addendum.

## 23. BID SUBMITTAL CHECK LIST

Bidders should check that the following are completed before submission of bid:

- 23.1 Sealed Envelope with outside containing Project Name, Contractor's Name, Contractor's Address, Contractor's Certificate of Responsibility Number, and a Statement Confirming the Bid is Under \$50,000 if applicable;
- 23.2 Completed Bid Proposal, which includes acknowledgement of receipt of addenda, if any;
- 23.3 Completed Request for Permission to Subcontract (1 page).
- 23.4 Include cash, certified check or Bid Bond payable to The City of Gautier
- 23.5 General liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) if the contract exceeds Five Thousand Dollars (\$5,000.00);

- 23.6 Non-Resident Bidder requirements as applicable;
- 23.7 Mississippi State Board of Contractors license attached;
- 23.8 Past Project History of Heavy Construction or Municipal and Public Works
- 23.9 Review MDEQ Required Attachments

This list is intended for information purposes only and does not alleviate Bidders providing all submittals required by the Contract Documents. All documents required for submission by the contract documents must be executed in its entirety. Failure to complete all of the applicable requirements may be cause for the proposal to be considered irregular.