

## **NOTICE OF INVITATION FOR BID**

Notice is hereby given that the City of Gautier, Mississippi, will receive sealed bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39553 until 10:00 A.M. on March 8, 2024, and bids will be opened at 11:00 A.M. on March 8, 2024, at City Hall for the following:

### **CITY OF GAUTIER PURCHASE OF PICKUP TRUCKS**

It is the intent of this Request for Bids to describe and ultimately make it possible for the City of Gautier to contract for the below mentioned PURCHASE OF PICKUP TRUCKS. The City of Gautier wishes to purchase up to ten (10) trucks in stock meeting minimum specifications or better. The City reserves the right to award one or more based on unit price and availability of funds.

The City of Gautier reserves the right to reject any and all bids received and to award said bid in the best interest of the City. Bids may be held for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the Contract.

Bids submitted by envelope must be addressed to LEOQUEITA REDDIX, PURCHASING AGENT, City of Gautier, City Hall, 3330 Highway 90, Gautier, Mississippi 39553 and designated as Bid for: City of Gautier - Purchase of Pickup Trucks

Bid documents are being made available via paper copy at the City of Gautier, Administration Department at 3330 Highway 90, Gautier, MS 39553 or digital copy at <https://www.gautier-ms.gov/> under the Business tab.

#### **GENERAL REQUIREMENTS AND AGREEMENT FOR THE PURCHASE OF PICKUP TRUCKS:**

You are invited to submit a sealed bid for the PURCHASE OF PICKUP TRUCKS as requested by the City of Gautier.

#### **2023 OR NEWER MODEL PICKUP TRUCKS**

UNITS:           2½ TON REGULAR CAB PICKUP TRUCKS WORK TRUCK (1)  
                    1 TON CREW CAB PICKUP TRUCKS WORK TRUCK (2)  
                    ¾ TON CREW CAB PICKUP TRUCKS WORK TRUCK (2)  
                    ½ TON CREW CAB PICKUP TRUCKS (2)  
                    ½ TON CREW CAB PICKUP TRUCKS WORK TRUCK (3)  
                    SEE SPECIFICATIONS FOR EACH VEHICLE DESCRIPTION

**\*VENDOR MUST INCLUDE VEHICLE SPECIFICATIONS WITH THEIR BID SUBMISSION**

#### **REGISTRATION:**

VENDOR SHALL SUPPLY ALL DMV PAPERWORK REQUIRED BY THE STATE OF MISSISSIPPI TO LICENSEE WITH THE VEHICLE INCLUDING A WEIGHT CERTIFICATE. THE CITY OF GAUTIER WILL HANDLE THE TITLE & REGISTRATION. APPLICANT NAME AND MAILING ADDRESS ON FORM 78006 SHOULD READ:

CITY OF GAUTIER  
3330 HIGHWAY 90  
GAUTIER, MISSISSIPPI 39553

BIDS MUST INCLUDE DELIVERY OF ALL VEHICLES TO 3305 GAUTIER VANCELEAVE RD, GAUTIER, MISSISSIPPI 39553

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
PAULA YANCEY, CITY MANAGER  
CITY OF GAUTIER  
3330 US-90  
GAUTIER, MS 39553

Advertise: February 9, 2024  
Advertise: February 16, 2024  
Bid Opening: March 8, 2024



## **INFORMATION FOR BIDDERS**

The City of Gautier, Mississippi (herein called "Owner"), invites bids at City Hall, City of Gautier, 3330 Highway 90, Gautier, Mississippi 39533 until 10:00 .AM. on March , 8th , 2024, and then said bids will be publicly opened and read aloud at 11:00 AM on March 8th, 2024 for the following:

### **CITY OF GAUTIER PURCHASE OF PICKUP TRUCKS**

#### **DEVIATION FROM SPECIFICATION**

Please read your specifications/requirements thoroughly and be sure that the SERVICES offered comply with all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated by letter attached to your bid referencing variations on a point-by-point basis. If no exceptions are noted, and you are the successful bidder, it will be required that the SERVICES be provided as specified.

#### **PURPOSE**

1. The purpose of these specifications/requirements and bidding documents is for the PURCHASE OF PICKUP TRUCKS for the City of Gautier
2. The SERVICES to be furnished under this bid shall be as specified in these bid documents. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications/requirements.

#### **SUBMITTAL OF BID**

Bids will be submitted in sealed envelopes upon the blank bid form attached hereto. Each bid must be completely filled out and SUBMITTED IN ORIGINAL FORM, complete with all supporting documentation. Bids submitted by facsimile (fax) or electronically will NOT be accepted. Submittal of a bid in response to this solicitation for Bids constitutes an offer by the Bidder. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids are accepted at the City of Gautier until 10:00 am on March 8, 2024. No late Bids will be accepted. They will be returned to Bidder unopened (if properly identified).

**Hand-delivering Bids and Mailing Bid:**      Leoqueita Reddix, Purchasing Agent  
3330 Highway 90  
Gautier, Mississippi 39533

#### **PREPARATION OF BID**

Bids MUST give full firm name and address of bidder, and be manually signed. Failure to do so will disqualify your bid. Person signing bid must show title or AUTHORITY TO BIND HIS/HER FIRM IN A CONTRACT. Firm name and authorized signature must appear on each page that calls for this information. The legal status of the Respondent/Bidder whether corporation, partnership, or individual, shall also be stated in the bid. A corporation shall execute the bid by its duly authorized officers in accordance with its corporate by-laws and shall also list the state in which it is incorporated. A partnership Respondent/Bidder shall give full names and addresses of all partners. All partners shall execute the bid. Partnership and Individual Respondent/Bidder shall state in the bid the names and addresses of all persons with a vested interest therein. The place of residence of each Respondent/Bidder, or the office address in the case of a firm or company, with county and state and telephone number, shall be given after the signature.

### **ALTERATIONS/AMENDMENTS TO BID**

Bids CANNOT be altered or amended after opening time. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. No bid may be withdrawn after opening time without acceptable reason in writing and

### **SUBSTITUTIONS**

No substitutions or cancellations will be permitted without written approval from the City of Gautier.

### **NO BID RESPONSE**

If unable to submit a bid, bidder should return inquiry giving reasons.

### **EXCEPTIONS**

Any additions, deletions, or variations from the following specifications/requirements must be noted. The bidder shall attach to his/her bid sheet a list of any exceptions to the specifications/requirements if unable to do so, on specification sheet.

### **BRAND OR MANUFACTURER REFERENCE**

Unless otherwise specified, any catalog or manufacturer's reference or brand name used in describing an item is merely descriptive, and not restrictive, and is used only to indicate type and style of product desired. Bids on alternate brands will be considered if they meet specification requirements. If a bidder quotes on equipment other than the one(s) specified in the bid, sufficient specifications and descriptive (pictured literature) data must accompany same to permit thorough evaluation. In the absence of these qualifications, he/she will be expected to furnish the product called for.

### **DELIVERY**

Number of days required to deliver SERVICES after receiving order must be stated in the bid. Failure to so state will obligate bidder to complete service delivery within ONE day.

### **DELAY IN SERVICE DELIVERY**

When delay can be foreseen, Bidder shall give prior notice to City of Gautier. Bidder must keep City of Gautier advised at all times of status of order. Default in promised service delivery (without acceptable reasons) or failure to meet specifications/requirements, authorizes the City of Gautier to purchase such SERVICES elsewhere and charge increase in cost to defaulting vendor. Acceptable reasons for delayed delivery are as follows: Acts of God (floods, tornadoes, hurricanes, etc.), acts of government, fire, strikes, war; Actions beyond the control of the successful bidder.

### **SERVICE DELIVERED PRICING**

Bids in units of quantity specified - extend and show total. In the event of discrepancies in extension, unit prices will govern. Bids subject to unlimited price increase will not be considered.

### **VALID BID TIME FRAME**

The City may hold bids 90 days after bid opening without taking action. BIDDERS shall be required to hold their Bids firm for the same period of time.

## **METHOD OF AWARD**

If at the time this contract is to be awarded, the City shall take into consideration cost and delivery time while determining best bid.

## **RIGHT TO REJECT/AWARD**

The City of Gautier reserves the right to refuse and reject any or all Bids, and to waive any or all formalities or technicalities, and to make such awards of contract as may be deemed to be the best and most advantageous to the City of Gautier.

## **ADDENDA**

Bidder shall carefully examine the bid forms, specifications/requirements, and instructions to Bidders. Should the bidder find discrepancies in, or omissions from bid forms, specifications/requirements, or other documents, or should he/she be in doubt as to their meaning, he/she should at once notify Leoqueita Reddix, Purchasing Agent at Gautier City Hall, (228-497-8000 or by email: [reddix@gautier-ms.gov](mailto:reddix@gautier-ms.gov)) and obtain clarification by addendum prior to submitting any bid. Explanations, interpretations, and supplemental instructions shall be in the form of written Addenda which shall become a part of the Contract documents. Said Addenda shall be e-mailed to all prospective Bidders. All Addenda issued in respect to this project shall be considered official changes to the original bid documents. Verbal statements in response to inquiries and/or requests for explanations shall not be authoritative nor binding. It shall be the Bidder(s) responsibility to ensure that they have received all Addenda in respect to this project. Furthermore, Bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be interpreted as the bidder's "recognition and compliance to" official changes as outlined by the City of Gautier and as such are made part of the original solicitation documents. Failure of any bidder to receive any such addendum or interpretation shall not relieve such Bidder from its terms and requirements. The City may issue a written addendum no later than five calendar days prior to the date bids must be received. Addendums are available online at [www.gautier-ms.gov/](http://www.gautier-ms.gov/)

## **SYNONYM**

Where in this bid package ITEMS OR SERVICES is used, its meaning shall refer to the PURCHASE OF TRUCKS as specified.

## **PREPARATION OF BID**

The City of Gautier shall not be held liable for any costs incurred by any bidder for work performed in the preparation of and production of a bid or for any work performed prior to execution of contract.

BID PROPOSAL

Place \_\_\_\_\_

Date: \_\_\_\_\_

Proposal of \_\_\_\_\_ (hereinafter  
called "Bidder"), organized and existing under the laws of the State of \_\_\_\_\_,  
doing business as \_\_\_\_\_\*.  
The City of Gautier, (hereinafter called "Owner").

Gentlemen:

The Bidder, in compliance with your invitation for bids for:

**CITY OF GAUTIER  
PURCHASE OF PICKUP TRUCKS**

having examined the specifications with related documents and the site of the proposed services, and being familiar with all of the conditions surrounding the proposed services including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies, and to complete proposed services in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder acknowledges receipt of the following addendum:

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\*Insert corporation, partnership or individual as applies.

Bidder agrees to perform all the service described in the specifications and shown on the plans, for the following **UNIT PRICE BID SCHEDULE**:

**PURCHASE OF PICKUP TRUCKS  
CITY OF GAUTIER  
BID SCHEDULE**

Bidder certifies that he has thoroughly examined and reviewed the plans and specifications, and agrees that all unit prices listed prices listed below include all work associated with the contract documents.

BASE BID SHALL INCLUDED FINAL COST OF LINE ITEM INCLUDING DELIVERY FEE

ITEM NO.	BASE BID DESCRIPTION	QTY.	UNIT	UNIT PRICE	EXTENSION
1	2½ TON REGULAR CAB DUMP TRUCK	1	EA	\$	\$
2	1 TON CREW CAB PICKUP TRUCKS WORK TRUCK	2	EA	\$	\$
3	¾ TON CREW CAB PICKUP TRUCKS WORK TRUCK	2	EA	\$	\$
4	½ TON CREW CAB PICKUP TRUCKS	2	EA	\$	\$
5	½ TON CREW CAB PICKUP TRUCKS WORK TRUCK	3	EA	\$	\$
<b>TOTAL BASE BID</b>					<b>\$</b>

**Total Delivery Time After Award :** \_\_\_\_\_ **Days**

**AVAILABLE EXTENDED WARRANTY(S)**

_____ YR	_____ MILES	_____ TYPE	_____ COST
_____ YR	_____ MILES	_____ TYPE	_____ COST
_____ YR	_____ MILES	_____ TYPE	_____ COST
_____ YR	_____ MILES	_____ TYPE	_____ COST
_____ YR	_____ MILES	_____ TYPE	_____ COST

**TOTAL BASE BID. (NOT INCLUDING WARRANTY)**

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(words)

(Total Base Bid amount is to be in both words and figures. In case of discrepancy the amount shown in words will govern).

Bidder understands that the Owner reserves the right to reject any or all bids.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

Respectfully submitted:

Address:

By \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

(SEAL if by corporation)

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## SECTION 1

### 2½ TON REGULAR CAB DUMP TRUCK

- Year: 2023
- Manufacturer: Chevrolet
- CLASS 6
- Color: White
- Drive Train: 4x2
- Cab Type: Regular Cab
- Vehicle Trim: Work Truck
- Engine: Turbocharged Diesel V8 6.6L
- Transmission: Automatic
- Rear Wheel: Dual
- Brake Type: Hydraulic
- Body Type: CRYSTEEL Dump Truck
- Body Line: CRYSTEEL E-Tipper
- Bulkhead Type: Tapered
- Bulkhead Description: Tapered Bulkhead with Window
- Hoist Type: Electric
- Hoist Capacity: 10 Tons

END OF SECTION

## SECTION 2

### 1 TON CREW CAB PICKUP TRUCKS WORK TRUCK

- Year: 2023
- Manufacturer: Chevrolet
- CLASS 3
- Color: White
- Drive Train: 4x2
- Cab Type: Crew Cab
- Vehicle Trim: Work Truck
- Seating: 40/20/40 Split Bench with Covered Armrest Storage
- Engine: V8 6.6L Gasoline
- Transmission: 6 Speed Automatic
- Tires: LT275/70R18E All-Terrain
- Body Type: KNAPHEIDE Service Truck
- Body Line: Steel Service Body
- Body Model: 696D54
- Keyless Entry

END OF SECTION

### SECTION 3

#### **¾ TON CREW CAB PICKUP TRUCKS WORK TRUCK**

- Year: 2024
- Manufacturer: Chevrolet
- Color: White
- Drive Train: 4x4
- Cab Type: Crew Cab
- Vehicle Trim: Work Truck
- Seating: 40/20/40 Split Bench with Covered Armrest Storage  
60/40 Split-Folding Rear Bench Seat
- Engine: V8 6.6L Gasoline
- Transmission: 10 Speed Automatic
- Tires: LT275/70R18E All-Terrain
- Keyless Entry
- Tow Package
- Backup Camera

END OF SECTION

## SECTION 4

### ½ TON CREW CAB PICKUP TRUCKS

- Year: 2024
- Manufacturer: Chevrolet
- Color: White
- Drive Train: 4x4
- Cab Type: Crew Cab
- Vehicle Trim: LT
- Seating: 40/20/40 Split Bench with Covered Armrest Storage  
60/40 Split-Folding Rear Bench Seat
- Engine: V8 5.3L Gasoline
- Transmission: 10 Speed Automatic
- Tires: 225/70R17 All-Season
- Keyless Entry
- Tow Package
- Backup Camera

END OF SECTION

## SECTION 5

### **½ TON CREW CAB PICKUP TRUCKS WORK TRUCK**

- Year: 2024
- Manufacturer: Chevrolet
- Color: White
- Drive Train: 4x4
- Cab Type: Crew Cab
- Vehicle Trim: Work Truck
- Seating: 40/20/40 Split Bench with Covered Armrest Storage  
60/40 Split-Folding Rear Bench Seat
- Engine: V8 5.3L Gasoline
- Transmission: 10 Speed Automatic
- Tires: 225/70R17 All-Season
- Keyless Entry
- Tow Package
- Backup Camera

END OF SECTION