

Department of Administration



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

February 23, 2023

**NOTICE TO DEALERS IN SAFECITYCAM VIDEO SURVEILLANCE, SYSTEMS, & PRODUCTS:**

**DUE DATE & WHERE**

Sealed, signed RFP'S are invited and will be received by the City of Jackson, Mississippi, and until 3:30 P.M. in the City Clerk's Office, the proposal must be stamped in by 3:30 P.M. Tuesday, March 21, 2023, for an opening only not an award at which time said RFP'S will be publicly opened only at the City Hall for the following:

36 Month Term RFP for SAFECITYCAM Video Surveillance Cameras & Installation

**SPECIFICATION QUESTIONS**

**For additional information regarding specifications contact** Commander George Jimerson, Jackson Police Department (601) 960-0849 or (769) 209-7340.

**EBO REQUIRED**

*The City of Jackson is committed to the principle of non-discrimination in Public Purchasing. It is the policy of the City of Jackson to promote full and equal business opportunities for all persons doing business with the City. As a pre-condition to selection, each contractor, bidder or offer shall submit a completed and signed Equal Business Opportunity (EBO) Plan Application, with each bid submission, in accordance with the provisions set forth by authority of the City of Jackson's EBO Ordinance. Failure to comply with the City's EBO Ordinance shall disqualify a contractor, bidder or offer, from being awarded an eligible contract. For more information on the City EBO Program, please contact the Office of Economic Development at 960-1638. Copies of the EBO Ordinance, EBO Plan Application and a copy of the EBO Program are available with the Office of Economic Development at 218 South President Street, Second Floor, Jackson, Mississippi.*

**RFP PACKAGE REQUEST**

RFP Package with specifications may be secured from the City of Jackson's website at [www.jacksonms.gov](http://www.jacksonms.gov), or the Purchasing Division located in the Warren Hood Building, 200 S. President St., Room 604, Jackson, MS 39201, Phone no. (601) 960-1025.

### **EMPLOYEE BIDDING**

1. It is illegal for any City official, employee and/or immediate family member to serve as a vendor for the City of Jackson. Bidding by city employees is prohibited. It is hereby declared unlawful for any city official to: bid on, sell, or offer for sale any merchandise, services, equipment, material, or similar commodity, during the tenure of his or her employment, or for the period prescribed by law thereafter, or to have any interest in the selling of the same to the City of Jackson. (§ 25-4-105) (Miss Code 1972 as amended)
2. Are you by chance closely related to any of the main IS Staff, the Mayor or any of the City Council Members, Yes \_\_\_\_\_ or No \_\_\_\_\_?  
  
If yes, to who are you closely related \_\_\_\_\_?

### **CITY OF JACKSON RIGHTS**

1. The City reserves the right to waive any general, special conditions and/or minor specification deviation when considered to be in the best interest of the City of Jackson, providing such waiver is not given so as to deliberately favor any single vendor and would have the same effect on all vendors.  
The City reserves the right to reject any and all bids. The City reserves the right to waive any and all informalities in respect to any bid submitted. **RFP awards will be made to the lowest and best bidder quoting the lowest net price in accordance with specifications. The award could be according to the lowest cost per item or to the lowest total cost for all items; or to accept all or part of any proposal.**  
Where it is known prior to advertising that the City's intention is to award according to the lowest total cost for all items, or in some variation thereof, this statement will be included on the proposal form. Absence of such statements means the City will make that determination during the bid tabulation. Delivery time may be considered when evaluating the RFP.

### **Preparer of specification or assist**

**The City may contract with persons other than City personnel for the preparation of specifications. However, no person preparing specifications shall receive any direct or indirect benefit from the utilization of such specifications.**

### **WHERE TO SEND BID**

1. Please submit your signed, one (1) original bid and six (6) copies in a sealed envelope addressed to: City Clerks' Office of Jackson, P. O. Box 17, Jackson, MS 39205 or deliver to the City Clerks' Office of Jackson, 219 South President Street, Jackson, MS 39201 until 3:30 P.M. per the above instructions.
2. Only One (1) Complete Bid Submission Allowed Per Delivery Envelope, with the required complete Bid Number and a returnable address on the outside of that delivery envelope. If more than one complete bid proposal is submitted per a delivery envelope, it will not be accepted as an official bid.
3. Facsimile transmissions will not be accepted.
4. All RFP'S must be valid for a minimum of 90 days from the opening date, or state how long this RFP submission is good for, \_\_\_\_\_.

**ALL VENDORS REQUIREMENTS & AGREEMENT**

All vendors submitting a RFP from out of the State of Mississippi must register to do business in the State of Mississippi, if you are not already. If you are already registered, please provide your company registration number \_\_\_\_\_. Also provide a copy of your company business license for the state where you are located and your company business insurance

All out of state vendors must be registered with the Mississippi Secretary of State Office before the City talks any business with your representative especially if you are in the running to be assigned the City business or contract.

All vendors in the State of Mississippi must process a business licenses and your company business Insurance. These should be included with your RFP.

A company financial statement must be provided showing or indication the ability of your company to handle this project without requesting any advances or front payment because the City does not provide such.

**ALL VENDORS SUBMITTING RFP'S**

**The following question must be answered by all vendors submitting RFP'S.**

1. Has your company preformed work or operated under another name within the past 3 to 10 years,  
Yes \_\_\_\_\_ or No \_\_\_\_\_?  
  
If yes, under what name \_\_\_\_\_?
2. Has your company filed for bankruptcy within the past 3-10 years under this name or another name,  
Yes \_\_\_\_\_ or No \_\_\_\_\_?  
  
If yes, under what name \_\_\_\_\_?
3. Has your company ever been sued for any reason regarding a service or performance contract breach or other,  
Yes \_\_\_\_\_ or No \_\_\_\_\_?
4. If you have please give a brief statement regarding the circumstances under which it transpired or happen and reason.
5. Has your company purchased another company within the past 2- 10 years, or merged with another company,  
Yes \_\_\_\_\_ or No \_\_\_\_\_?
6. Has your company under this name or any other name ever been debarred or suspended from doing business in any Federal Funded Project or State within the United States, or being investigated for in-priority,  
Yes \_\_\_\_\_ or No \_\_\_\_\_? (If more space is needed please attach.)  
  
If yes please explain \_\_\_\_\_  
\_\_\_\_\_
7. Is your company authorized or licensed to sell the product you are presenting to the City of Jackson in this RFP, Yes \_\_\_\_\_ or No \_\_\_\_\_?
8. Please provide a copy of your company's current Financial Statement, with the proposal.

If your company is not licensed to sell the product you are offering or presenting to the City of Jackson in this RFP and it is determined later, you will present to the City of Jackson for its time and trouble a Certified Check in the amount of, \$5,000.00 and withdraw from the competition and your company band from doing business with the City of Jackson.

If the company awarded this contract agreement should dissolve before the completions of this contract it will be responsible for transferring the remaining of the contract with the City approval to another reliable company to pick up and complete the project and forgo any large payment coming to them by 50%, over to the City in order that the City may-be able to work with or negotiate with the other company to complete the project.

#### **VENDOR AGREEMENT**

The vendor shall be responsible for all fees or claims for any patent invention used and shall defend any suit that may be brought against the City. Also, the vendor shall hold said City harmless for use or infringement of any patent or method used in connection with any, software, article, equipment, material, commodity, device or thing furnished or constructed hereunder.

By signing this RFP proposal the vendor agrees to hold the submitted RFP price firm for the term of the RFP as stated or whatever time it takes to put the item in place. Also, the vendor understands the requirement and amount to be ordered may be over or below the estimated usage stated in the proposal requested. This is not in any way a guaranteed any orders or awards based on submission. A Contract drawn-up by the Legal Department and a Contract Purchase Order will be issued by the Purchasing Division for the requested document or services to be requested based on stages into the services to be ordered from the and the stage into the services requested.

The vendor agrees they have asset to the product in which they are submitting in this RFP. The Company shall adhere to the delivery time stated in the specifications and the date/time they have stated in the RFP, if so awarded. The vendor should note the material or commodity is required as soon as possible after receipt of any order, unless otherwise noted.

The vendor should understand, their failure to stand behind the agreement could cause this company to be taken off our list of vendors and a statement of failure to perform to be placed in the company's file. By signing and submitting this RFP, you understand and agree to all the terms of the RFP.

By signing this RFP proposal, the vendor agrees to hold the submitted price firm for the term of the RFPS stated.


#### **DELIVERY & OTHER COST**

This order is to be delivered F.O.B., prepaid and allowed, Jackson, Mississippi, within the number of days stated after the receipt of our purchase order. "Note, all cost must be included in the RFP price." No additional cost can be attached to any RFP order.

#### **TAXES**

**SALES TAX AND FEDERAL EXCISE TAX ARE NOT TO BE INCLUDED IN ANY RFP PRICE. THE CITY OF JACKSON ASSUMES NO TAX LIABILITY.**

CITY OF JACKSON, MISSISSIPPI



Monica Oliver, Manager  
Purchasing Division

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**NOTICE TO BIDDERS:**

**FOR DELIVERY OR MAILING INSTRUCTIONS:**

1. Submit one (1) original and six (6) copies of your RFP Package.
2. MAILING ADDRESS: City Clerk's Office of Jackson  
Post Office Box 17  
Jackson, MS 39205
3. DELIVERY ADDRESS: City Clerk's Office of Jackson  
219 South President Street  
Jackson, MS 39201
4. CENTRAL BIDDING [www.centralbidding.com](http://www.centralbidding.com)
5. Note the following on the outside of your envelope: Proposal Submission  
RFP No. 84084-032123; to be opened on March 21, 2023

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In accordance with your Notice of February 23 & March 2, 2023, I bid as follows

36 Month Term for SAFECITYCAM Video Surveillance Cameras & Installation

ITEM	DESCRIPTION	TOTAL PRICE
1.	"See attached specifications"	

The above will comply with the specifications included in the Notice to Dealers RFP, with any and all exceptions noted in a separate document.

Do not submit prices for more than one product, or the same product per item. Alternate RFP'S are not acceptable, unless submitted in a separate sealed envelope.

**RFP SUMMITTED BY:  
PLEASE TYPE OR PRINT**

**Complete Legal Name  
of Company:** \_\_\_\_\_

**Mailing  
Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Physical Address, Principal Place of Business:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Name of Person Submitting Proposal:** \_\_\_\_\_

**Signature of Person Submitting Proposal:** \_\_\_\_\_  
*(Required)*

**Date:** \_\_\_\_\_, 2023 **E-Mail Address:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_ / \_\_\_\_\_ **Fax No.:** \_\_\_\_\_ / \_\_\_\_\_

**\*\*The (EBO) Application form must be completed by all vendors and returned with ALL bids. The EBO staff is available at, (601) 960-1055 to assist you with any questions you may have in preparing the EBO Application.**



## **Specs: SAFECITYCAM Video Surveillance for Light poles**

### **SAFECITYCAM Features:**

- NEMA 4X Weatherproof IP66 Enclosure
- Vandal Proof Housing
- All power requirements for onboard devices and cameras
- Compatible with most camera brands
- Utilizes EZ-Deployment Technology
- Multiple Backhaul Connectivity Options
- Configurable Strobe Lights
- Onboard Storage Drives
- Power Options
- Remote Diagnosis Access
- Deployable using streetlight/telephone pole access to streetlight
- Exclusive integration with Avigilon and Motorola Radio alert Technology
- Interoperability with multiple jurisdictions utilizing same technology
- Fusus-30- Fusus Appliance with Camera Integration- 30 device
- Utilizes integrated technologies of video surveillance and License Plate Recognition with the ability to share a unique national investigative database tool
- Utilizes on board camera analytics which is a best practice bandwidth conservation efficiency
- Camera Standard- with a standard Pan Tilt Zoom(PTZ) Camera
- Camera Plus- with PTZ Camera and 360 Fisheye Camera for Situational awareness around deployment
- Camera 360- with Multi Sensor Camera



**CITY OF JACKSON, MISSISSIPPI**

**Chokwe Antar Lumumba  
Mayor**

**EQUAL BUSINESS OPPORTUNITY  
(EBO)  
PLAN APPLICATION**

**Department of Planning and Development  
Office of Economic Development**

**CITY OF JACKSON, MISSISSIPPI**  
**EQUAL BUSINESS OPPORTUNITY ORDINANCE**

***LEGAL NOTICE***

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The City of Jackson is committed to the principle of non-discrimination in public contracting. It is the policy of the City of Jackson to promote full and equal business opportunity for all persons doing business with the City. As a pre-condition to selection, every contractor, bidder or offeror shall submit a completed and signed Equal Business Opportunity (EBO) Plan Application with the bid submission, in accordance with the provisions of the City of Jackson's Equal Business Opportunity (EBO) Ordinance. Failure to comply with the City's ordinance shall disqualify a contractor, bidder or offeror from being awarded an eligible contract.

For more information on the City of Jackson's Equal Business Opportunity Program, please contact the Office of Economic Development at 960-1638. Copies of the EBO Ordinance, EBO Plan Application, EBO Program, the MBE/FBE Directory and the MBE/FBE Certification Affidavit are available at 218 South President Street, Second Floor, Jackson, Mississippi.



(EBO FORM 6-1-00)

## **EQUAL BUSINESS OPPORTUNITY SPECIAL NOTICE TO BIDDERS**

### **POLICY**

The City of Jackson is committed to the principle of non-discrimination in public contracting. Therefore, the City of Jackson requests that prospective vendors and contractors carefully examine their method of selecting subcontractors and suppliers, to ensure that they are not either actively, or passively, discriminating against MBEs and FBEs. As a bidder seeking to do business with the City of Jackson, you are expected to adhere to a policy of non-discrimination, and to make the maximum practicable effort to ensure that historically underutilized firms are given an opportunity to participate in the performance of contracts financed in whole, or in part, with city funds.

### **DEFINITIONS**

For purposes of this policy, the following definitions will apply:

- (1) “**African American Business Enterprise (AABE)**” shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more African Americans, and certified as such by the Division of Business Development.
- (2) “**Asian American Business Enterprise (ABE)**” shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more Asian Americans, and certified as such by the Division of Business Development.
- (3) “**Hispanic Business Enterprise (HBE)**” shall mean a business that is an independent and continuing enterprise for profit performing a commercially useful function and is owned and controlled by one or more Hispanics, as defined in section 127-4 (7), and certified as such by the Division of Business Development.
- (4) “**Minority Business Enterprise (MBE)**” shall mean a business which is an independent and continuing operation for profit, performing a commercially useful function, and is owned and controlled by one or more minority group members, as defined in Sections 1, 2 and 3, which group has been determined to have suffered discrimination requiring amelioration and is certified as such by the City.
- (5) “**Female Business Enterprise (FBE)**” shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more females, and certified as such by the Division of Business Development.

### **OBLIGATION**

*The Contractor and any Subcontractor shall take all necessary and reasonable steps to ensure that MBEs and FBEs have a maximum opportunity to compete for and participate in the performance of any portion of the work included in this contract and shall not discriminate on the basis of race, color, national origin or sex. If it is determined that there is a significant underutilization of MBEs and FBEs, the Equal Business Opportunity Officer is empowered, pursuant to section 127-8 of the Equal Business Opportunity Ordinance, to conduct an investigation to determine the reasons for the underutilization.*

### **GOALS**

The goals for participation by MBEs and FBEs are established by the Equal Business Opportunity Ordinance of the City of Jackson. The Contractor shall exercise all necessary and reasonable steps to ensure that participation meets or exceeds the contract goals. The goals may be attained by subcontracting to, procuring materials from, and renting equipment from MBEs and FBEs. (See Subcontractor/Supplier Participation guidelines below.)

***The Equal Business Opportunity participation goals are as follows:***

PROCUREMENT CATEGORY	Asian (ABE)	African-American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services	0.16	8.67	0.00	0.00	1.96
Construction	0.00	12.41	0.37	0.00	4.89
Goods & Non-Professional Services	0.04	6.78	0.02	0.00	3.03

Those portions of the contract that are proposed for MBEs and FBEs in the response to this bid shall be listed on the attached Equal Business Opportunity Plan Application.

For specific information about the Equal Business Opportunity Plan, please contact the Office of Economic Development at (601) 960-1638.

Contractors may employ AABEs, HBES, ABEs or FBEs to meet the applicable project goals through various methods, as follows:

**A. Subcontractor Participation**

- (i) Where a prime contractor utilizes one or more subcontractors to satisfy its equal business opportunity commitment, the prime contractor may count toward its EBO Plan only expenditures to MBE (AABE, HBE, or ABE) or FBE contractors that perform a commercially useful function in the work of the contract.
- (ii) An MBE or FBE subcontractor is considered to perform a commercially useful function when it is responsible for execution of a distinct element of the work of a contract and carries out its responsibilities by actually performing, managing and supervising the work involved. In determining whether an MBE or FBE subcontractor, is performing a commercially useful function, factors, including but not limited to the following, will be considered:
  - (a) the amount of work subcontracted;
  - (b) the type of prime contract;
  - (c) whether the business has the skill and expertise to perform work for which it is being/has been certified;
  - (d) whether the business actually performs, manages and supervises the work for which it is being/has been certified; and
  - (e) whether the business purchases goods and/or services from a non-minority/women\*s business enterprise and simply resells goods to the city, city contractor, or other person doing business with the city for the purpose of allowing those goods to be counted towards fulfillment of minority/women\*s business enterprise utilization goals.
  - (f) standard industry practices.
- (iii) Consistent with standard industry practices, an MBE or FBE subcontractor may enter into second tier subcontracts. If an MBE or FBE subcontractor subcontracts a significantly greater portion of the work of its subcontract to a non-minority, non-female owned firm than would be expected on the basis of standard industry practices, it shall be presumed that the MBE or FBE subcontractor is not performing a commercially useful function.

**B. Suppliers Participation**

Where a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, in whole or in part, the MBE or FBE supplier participation may be credited towards the applicable goal as follows:

- (i) 100 percent of the contract amount for MBE or FBE suppliers who manufacture the goods supplied.
- (ii) 100 percent of the contract amount for MBE and FBE suppliers who are wholesalers warehousing the goods supplied or who are manufacturers\* representatives, provided that only 25 percent of the applicable MBE or FBE goal may be attained by non-manufacturing supplier contracts to MBEs or FBEs.
- (iii) For those contracts where an extraordinarily large proportion of the contract price is for equipment or supplies, a lower project goal may be set than otherwise would be required, or the 25 percent limit for suppliers may be increased, or a combination of these two methods may be utilized.

**C. Joint Ventures and Mentor-Protégé Programs**

- (i) The Division of Equal Business Opportunity shall encourage, where economically feasible, establishment of joint ventures and mentor protégé programs to ensure prime contracting opportunities for African American, Hispanic, Asian American, Native American and Female Business Enterprises on all eligible projects over \$10,000.00. Even if the prime itself is a MBE, joint venture between prime contractors and MBEs shall be required on all projects exceeding ten million dollars (\$10,000,000.00).
- (ii) Where a contractor engages in a joint venture to satisfy its Equal Business Opportunity Commitment, the Equal Business Opportunity Officer shall review and approve all contractual agreements regarding:
  - (a) The initial capital investment of each venture partner;
  - (b) The proportional allocation of profits and losses to each venture partner;
  - (c) The sharing of the right to control the ownership and management of the joint venture;
  - (d) Actual participation of the venture partners in the performance of the contract;
  - (e) The method of and responsibility for accounting;
  - (f) The methods by which disputes are resolved; and
  - (g) Other pertinent factors of the joint venture.

On the basis of these factors, the Equal Business Opportunity Officer shall determine the degree of AABE, HBE, ABE, or FBE participation resulting from the joint venture that may be credited towards the applicable EBO goals of the project.

The bidder or offeror shall provide the Equal Business Opportunity Officer access to review all records pertaining to joint venture agreements before and after the award of a contract reasonably necessary to assess compliance with this policy.

The Equal Business Opportunity Program also encourages Mentor-Protégé programs to assist African American, Hispanic, Asian American, and Female business enterprises in financing, bonding, construction management and technical assistance. Mentor-Protégé agreements will be reviewed by the Equal Business Opportunity Officer for final approval of the following terms of each agreement:

- (a) type of technical assistance to be provided by mentor;
- (b) rights and responsibilities of each mentor and protégé contracting activity;
- (c) the specific duration of the agreement;
- (d) the amount of participation by the protégé that may be credited toward the applicable EBO goal.

## **EQUAL BUSINESS OPPORTUNITY PLAN**

In accordance with Section 127-13(1) of the City of Jackson's Equal Opportunity Ordinance, each contractor, bidder or offeror shall submit a completed and signed Equal Business Opportunity Plan with bid submission. Such plan should be titled "Equal Business Opportunity Plan (EBO Plan)" and should include the following:

- A. Names, addresses and contact persons of each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise to be used in the contract.
- B. The type of work or service each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise will perform.
- C. The dollar value of the work or service to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.
- D. Scope of the work to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.

### **Waiver**

If the EBO Plan does not meet the project goals, the bidder or offeror must seek a partial or total waiver of the project goals. The application for waiver of all or part of the project goals must include full documentary evidence of the bidder\*s or offeror\*s good faith efforts (*see EBO Plan Application*) to meet the project goals and why the request for waiver should be granted. The application shall be in writing and submitted as a part of the bid or offer. It should include a narrative, affidavits and/or exhibits which verify the actions taken by the bidder or offeror to meet the goals.

### **Replacement**

If a MBE/FBE Subcontractor cannot perform satisfactorily, the Contractor shall take all necessary reasonable steps to replace the Subcontractor with another MBE/FBE Contractor. All MBE/FBE replacements must be approved by the EBO Review Committee and the Department.

To demonstrate necessary reasonable efforts to replace any Subcontractor that is unable to perform successfully, the Contractor must document steps taken to subcontract with another MBE/FBE Contractor.

**CITY OF JACKSON, MISSISSIPPI**  
**EQUAL BUSINESS OPPORTUNITY PLAN**  
**APPLICATION**

I. Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail: \_\_\_\_\_

II. Bid Name and Number: \_\_\_\_\_

III. PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS: ***(SEE ATTACHMENTS)***  
*If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section 127-13-1(B) of the EBO Ordinance.*

IV. Total Bid Amount: \$ \_\_\_\_\_

V. WAIVER REQUESTED ... ☐ *(If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required WAIVER STATEMENT\*.)*

**\* The bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:**

- (a) Copies of written notification to MBEs and FBEs soliciting their participation as a subcontractor.
- (b) Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.
- (c) Evidence of efforts made to negotiate with MBEs and/or FBEs, including, at a minimum:
  - 1. The names, addresses, and telephone numbers of the MBE and FBEs who were contacted.
  - 2. A description of the information provided to MBEs and FBEs regarding the plans and specifications for portions of the work to be performed.
  - 3. A statement of reasons why additional agreements with MBEs and FBEs, if needed to meet the stated goals, were not reached.
  - 4. Evidence of efforts made to assist the MBEs and FBEs contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.

5. For each MBE and FBE contacted which the bidder or offeror considered to be not qualified, include a written statement of the reasons for the bidder's or offeror's conclusion.
6. Written quotes solicited from all MBEs and FBEs seeking subcontract work with Prime Contractors at the time of the bidding.
7. A statement with supporting documentation and affidavits indicating whether the offeror has used MBEs and/or FBEs as joint venture partners or subcontractors in past or present private sector contracts in Jackson.

**VI. Minority and Female Business Enterprise Actual Participation for this Bid/Offer/Proposal:**

*(\* Please list your MBE and FBE Project Participation percentages (%) in the Table below.)*

PROCUREMENT CATEGORY	Asian (ABE)	African-American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services					
Construction					
Goods & Non-Professional Services					

**VII. CERTIFICATION**

**I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service.**

\_\_\_\_\_  
*Authorized Signature and Title*

\_\_\_\_\_  
*Date*

**PRINT "AUTHORIZED" NAME HERE:** \_\_\_\_\_



# EQUAL BUSINESS OPPORTUNITY PLAN APPLICATION -- ATTACHMENT

## Proposed Minority/Female Business Enterprise Firms

Company Name: \_\_\_\_\_ Type Trade/Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Type Minority Business (MBE/FBE):**

- \_\_\_\_\_ Female (FBE)  
\_\_\_\_\_ African-American (AABE)  
\_\_\_\_\_ Asian (ABE)  
\_\_\_\_\_ Hispanic (HBE)  
\_\_\_\_\_ Native American (NABE)

**Type Minority Business (MBE/FBE) Involvement:**

\_\_\_\_\_ Subcontractor \_\_\_\_\_ Supplier  
\_\_\_\_\_ Joint Venture \_\_\_\_\_ Mentor-Protégé

Type Work or Service to be Performed: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ \_\_\_\_\_

Percentage of MBE and/or FBE Participation: \_\_\_\_\_ %

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Company Name: \_\_\_\_\_ Type Trade/Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Type Minority Business (MBE/FBE):**

- \_\_\_\_\_ Female (FBE)  
\_\_\_\_\_ African-American (AABE)  
\_\_\_\_\_ Asian (ABE)  
\_\_\_\_\_ Hispanic (HBE)  
\_\_\_\_\_ Native American (NABE)

**Type Minority Business (MBE/FBE) Involvement:**

\_\_\_\_\_ Subcontractor \_\_\_\_\_ Supplier  
\_\_\_\_\_ Joint Venture \_\_\_\_\_ Mentor-Protégé

Type Work or Service to be Performed: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ \_\_\_\_\_

Percentage of MBE and/or FBE Participation: \_\_\_\_\_ %

Company Name: \_\_\_\_\_ Type Trade/Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Type Minority Business (MBE/FBE):**

- \_\_\_\_\_ Female (FBE)  
\_\_\_\_\_ African-American (AABE)  
\_\_\_\_\_ Asian (ABE)  
\_\_\_\_\_ Hispanic (HBE)  
\_\_\_\_\_ Native American (NABE)

**Type Minority Business (MBE/FBE) Involvement:**

\_\_\_\_\_ Subcontractor \_\_\_\_\_ Supplier  
\_\_\_\_\_ Joint Venture \_\_\_\_\_ Mentor-Protégé

Type Work or Service to be Performed: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ \_\_\_\_\_

Percentage of MBE and/or FBE Participation: \_\_\_\_\_ %

Company Name: \_\_\_\_\_ Type Trade/Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Type Minority Business (MBE/FBE):**

- \_\_\_\_\_ Female (FBE)  
\_\_\_\_\_ African-American (AABE)  
\_\_\_\_\_ Asian (ABE)  
\_\_\_\_\_ Hispanic (HBE)  
\_\_\_\_\_ Native American (NABE)

**Type Minority Business (MBE/FBE) Involvement:**

\_\_\_\_\_ Subcontractor \_\_\_\_\_ Supplier  
\_\_\_\_\_ Joint Venture \_\_\_\_\_ Mentor-Protégé

Type Work or Service to be Performed: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ \_\_\_\_\_

Percentage of MBE and/or FBE Participation: \_\_\_\_\_ %

Company Name: \_\_\_\_\_ Type Trade/Business: \_\_\_\_\_

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\_\_\_\_\_ Hispanic (HBE)

\_\_\_\_\_ Native American (NABE)

**Type Minority Business (MBE/FBE) Involvement:**

\_\_\_\_\_ Subcontractor

\_\_\_\_\_ Supplier

\_\_\_\_\_ Joint Venture

\_\_\_\_\_ Mentor-Protégé

Type Work or Service to be Performed: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ \_\_\_\_\_

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\_\_\_\_\_ Mentor-Protégé

Type Work or Service to be Performed: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ \_\_\_\_\_

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Type Work or Service to be Performed: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ \_\_\_\_\_

Percentage of MBE and/or FBE Participation: \_\_\_\_\_ %

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Company Name: \_\_\_\_\_ Type Trade/Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_

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