

**ADVERTISEMENT FOR PROPOSALS
ENGINEERING SERVICES**

(Competitive Negotiation)

The Town of Vaiden, Mississippi, hereby requests proposals from qualified firms or individuals for engineering services in relation to its proposed 2024 Community Development Block Grant (CDBG) Public Facilities project application.

The Scope of Work will consist of preparation of preliminary cost estimates, preparation of plans and specifications for advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with CDBG, Federal, State, and local laws and regulations; conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the mayor and board of aldermen and the project administrator on contractor payments.

The Town of Vaiden is an Equal Opportunity Employer. The Town of Vaiden encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals. The Town of Vaiden also encourages Section 3 eligible businesses to submit proposals. Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010), requires to the greatest extent feasible that the Town of Vaiden and its contractors that participate in the above-referenced project give opportunities for job training and employment to lower incomes residents of Vaiden. Section 3 also requires that contracts for work in connection with the Section 3 area be awarded, to the greatest extent feasible, to qualified Section 3 eligible business concerns. Also, in compliance with the Mississippi Employment Protection Act, firms shall show documentation of participation in the E-Verify program.

Those desiring consideration should submit proposals by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to project.
2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.
3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 35; Experience - 35; Capacity - 30; Total: 100 Points.

Proposals will be reviewed by the board of aldermen using the above selection criteria. Each member of the board will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the board.

Final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the Town with a contract contingent upon funding for the project.

Proposals should be in a sealed envelope marked "ENGINEERING PROPOSAL – Vaiden– 2024 CDBG Public Facilities Improvements Project." Proposals should be submitted to the Vaiden Town Clerk, 201 Mulberry Street (or P.O. Box 76), Vaiden, MS 39176 no later than 5:00 p. m. on February 9, 2024.

The Town reserves the right to reject any and all proposals.

For more information, contact Tangela Swims at North Central Planning and Development District, Winona, Mississippi, at 662-283-2675 or write to 28 Industrial Park Blvd., Winona, Mississippi 38967.

/s/ Stella Washington-Bell, Mayor

Please publish two (2) times, January 11, 2024, and January 18, 2024, in the Legal Section of the Winona Times newspaper.

Send Proof of Publication to:

Tangela Swims
North Central Planning and Development District
28 Industrial Park Blvd.
Winona, MS 38967

Send Bill to:

Ravin Mccoy, Town Clerk
Town of Vaiden
P.O. Box 76
Vaiden, MS 39176