

**ADVERTISEMENT FOR PROPOSALS
ENGINEERING SERVICES**

(Competitive Negotiation)

The Town of North Carrollton, Mississippi, hereby requests proposals from qualified firms or individuals for engineering services in relation to its proposed 2024 Community Development Block Grant Public Facilities Project application.

The Scope of Work will consist of preparation of preliminary cost estimates, preparation of plans and specifications for advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with CDBG, Federal, State and local laws and regulations; conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the mayor and board of aldermen and the project administrator on contractor payments.

The Town of North Carrollton is an Equal Opportunity Employer. The Town of North Carrollton encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals. The Town of North Carrollton also encourages Section 3 eligible businesses to submit proposals. Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requires, to the greatest extent feasible, that the Town of North Carrollton and its contractors that participate in the above referenced Program give opportunities for job training and employment to lower incomes residents of North Carrollton. Section 3 also requires that contracts for work in connection with the Section 3 area be awarded to qualified Section 3 eligible business concerns.

Those desiring consideration should submit proposals by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to project.
2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.
3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 35; Experience - 35; Capacity - 30; Total: 100 Points.

Proposals will be reviewed by the North Carrollton Board of Aldermen using the above selection criteria. Each member of the board will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the board.

Final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the Town with a contract contingent upon funding for the project.

Proposals should be in a sealed envelope marked "ENGINEERING PROPOSAL – North Carrollton – 2024 CDBG". Proposals should be submitted to the North Carrollton Town Clerk, P.O. Box 305 North Carrollton, Mississippi 38947, or delivered to the North Carrollton Town Hall at 114 East Main Street, North Carrollton, Mississippi 38947 no later than 5:00 p. m. on Thursday February 1, 2024.

The town reserves the right to reject any and all proposals.

For more information, contact John Wiggers, North Central Planning and Development District,
Winona, Mississippi, at (662)283-2675 or write to 28 Industrial Park Blvd., Winona, Mississippi 38967.
/S/Ken Strachan, Mayor

Please publish two times starting on January 11, 2024 and again on January 18, 2024 in the Legal Section of
The Conservative newspaper.

Send Proof of Publication to:

John Wiggers
North Central Planning and
Development District
28 Industrial Park Blvd.
Winona, MS 38967

Send Bill to:

Lyndera Williams
P.O. Box 305
North Carrollton, Mississippi 38947-0305