

**FOREST MUNICIPAL SCHOOL DISTRICT
REQUEST FOR PROPOSALS**

325 Cleveland St.
Forest, Mississippi 39074
TELEPHONE
(601) 469-3250

INVITATION: Sealed proposals, subject to the conditions herein stated and attached hereto, will be received at this office and electronically through Central Bidding, www.centralbidding.com, until **3:00 p.m., Thursday, August 31, 2023**, local time, and on Friday, September 1, 2023, the proposal selection committee will meet to open, read-aloud, and take under advisement all proposals for furnishing one or all of the services listed below:

DESCRIPTION

English Learner Consultant Services: Kindergarten-12th Grade

Forest Municipal School District is requesting proposals for English Learner Consultant Services for K-12th Grade. The vendor will be responsible for providing English Learner support and professional development to K-12th grade teachers and English Learner tutorial staff to specifically address language acquisition and English Language Proficiency standards. The consultant will be responsible for collaborating with FMSD staff to develop resources and instructional strategies, review English Language Proficiency Test (ELPT) data, provide pacing guides, resources, and assessments for EL classes, and provide professional development for K-12th grade teachers and English Learner tutorial staff. In addition to these services, the FMSD is requesting that the proposal include two parental involvement sessions along with parental involvement resources that are designed around the following two topics: effective parent and child communication and at-home preparation for ELPT.

The Forest Municipal School District Board of Education shall openly meet at the Administrative Office Building of the Forest Municipal School District, located at 325 Cleveland Street, Forest, Mississippi, on **Monday, September 11, 2023 at 5:15 pm (local time)**, at which time proposals for the purchase of the aforementioned services shall be awarded to the vendor(s) who have the ability to perform all core services requested in this solicitation and who provide evidence of successful instructional support that best meets the instructional and academic needs of the teachers and students of Forest Municipal School District; however, the Forest Municipal School District Board of Education shall have the right to reject any and/or all of the proposals submitted and to waive any irregularities.

Vendors may request an official Request for Proposals from: Office of Federal Programs, Forest Municipal School District, Attention: Reagan Shoemaker, 325 Cleveland St., Forest, MS, 39074, 601-469-3250, rshoemaker@forest.k12.ms.us, OR an official Request for Proposals can be downloaded at Central Bidding, www.centralbidding.com.

The vendor must submit the proposal and any attachments to: Office of Federal Programs, Forest Municipal School District, Attention: Reagan Shoemaker, 325 Cleveland Street, Forest, MS, 39074, 601-469-3250, rshoemaker@forest.k12.ms.us, OR an electronic proposal can be submitted at Central Bidding, www.centralbidding.com.

Inquiries regarding this request for proposal should be directed to the Office of Federal Programs, Forest Municipal School District, Attention: Reagan Shoemaker, 325 Cleveland St., Forest, MS, 39074, 601-469-3250, rshoemaker@forest.k12.ms.us. For questions related to the electronic proposal submission process, please call Central Bidding at 225-810-4814.

Publish:
August 15, 2023
August 22, 2023