

**FOREST MUNICIPAL SCHOOL DISTRICT  
REQUEST FOR PROPOSALS**

325 Cleveland St.  
Forest, Mississippi, 39074  
TELEPHONE  
(601) 469-3250

**INVITATION:** Forest Municipal School District will accept **UNPRICED** bid proposals until 2:00 p.m., CST, Tuesday, January 9, 2024, in sealed envelopes mailed or shipped to the Forest Municipal School District Central Office, Federal Programs Office, 325 Cleveland Street, Forest, MS 39074, or by electronic submission via email at [rshoemaker@forest.k12.ms.us](mailto:rshoemaker@forest.k12.ms.us). No in-person or hand-delivered bid proposals will be accepted at the Forest Municipal School District Central Office. Mailed or shipped bid proposals must be **delivered** by Tuesday, January 9, 2024, by 2:00 p.m., CST. Neither dating of the Unpriced Bid Proposal Form nor placing the form in the mail by this date will meet legal requirements.

Submissions will be evaluated, and vendors submitting acceptable bid proposals will be invited to submit priced bids via Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). Reverse auction bids will be accepted starting at 1:00 p.m., CST on Thursday, January 11, 2024, and will run until bid completion. Reverse auction bids must be submitted electronically at [www.centralbidding.com](http://www.centralbidding.com). For any questions relating to the electronic bidding process, please contact Central Bidding at 225-810-4814.

Official bid documents are available at the Forest Municipal School District Central Office. An electronic copy can be requested via email at [rshoemaker@forest.k12.ms.us](mailto:rshoemaker@forest.k12.ms.us). The Forest Municipal School District reserves the right to amend the specifications as necessary and agrees to notify all who have requested bid packets.

The contract will be awarded to the lowest responsible bidder meeting **all** product specifications listed below:

**DESCRIPTION**

The FMSD is committed to purchasing **a minimum of 130 units with the following specifications.**

**Mini Desktop Tower Specifications**

- **Orion H610I Mini Desktop**
- **H610IPLUSD4CSM System Board** ASUS H610I Plus System Board w/ Ethernet, Sound and Video
- **CHOPINMAX Chassis** InWin Mini-ITX Tower w/200W 80+ Gold Power Supply (9.6 x 3.3 x 9.6")
- **BX8071513400 Processor** Intel® Core™ i5-13400 13th Gen Processor 20M Cache, 1.80 GHz (Turbo 4.60GHz) (UHD 730 Graphics) 10C
- **D8GBDDR43200- 2 Memory** 16GB DDR4 3200MHz (2-8GB)
- **WDS250G3XOE m.2 SSD 250 GB WD** Black m.2 PCI-Express 4.0 SSD
- **Network Card** Integrated Realtek 1 GbE
- **AX200NGWGTK Wireless Card** Intel Wi-Fi 6 AX200 (Gig+) Desktop Kit Up to 2.4Gbps
- **Wireless Keyboard/Mouse**
- **Software-** Microsoft Windows 11 Professional
- **Must include a 7 (or more) Year Parts and Labor Workstation Warranty with Free Lifetime Tech Support**
- **Provide FREE Imaging** for each device.

All descriptions listed above are not brand specific. In accordance with the Code of Federal Regulations, Section 200.322, the FMSD has a preference for goods produced in the United States. The Forest Municipal School District reserves the right to waive any informalities and to reject any or all bids.

**BID NUMBER 24-07**

The Forest Municipal School District Board of Education shall openly meet at the Administrative Office Building of the Forest Municipal School District, located at 325 Cleveland Street, Forest, Mississippi, on **Monday, February 12, 2024 at 5:15 p.m., CST (date and/or time is subject to change)**, at which time bids for the purchase of the aforementioned services shall be awarded to the vendor(s) who have the ability to provide all core goods and services requested in this solicitation and who provides evidence of quality goods and services that best meets the instructional and academic needs of the teachers and students of Forest Municipal School District; however, the Forest Municipal School District Board of Education shall have the right to reject any and/or all of the bids submitted and to waive any irregularities. The vendor must submit all bids electronically through Central Bidding, [www.centralbidding.com](http://www.centralbidding.com).

Inquiries regarding this request for proposal must be requested in writing and directed to the Office of Federal Programs, Forest Municipal School District, Attention: Reagan Shoemaker, via email at [rshoemaker@forest.k12.ms.us](mailto:rshoemaker@forest.k12.ms.us). For questions related to the electronic bidding submission process, please call Central Bidding at 225-810-4814.

Publish:

December 12, 2023

December 19, 2023

December 26, 2023

January 2, 2024

Bid packet can be downloaded by clicking the following link:

<https://rb.gy/zj9hx2>