



Oxford School District

224 Bramlett Boulevard

Oxford, MS 38655

(662) 234-3541

www.oxfordsd.org

RFP #011323-1 – 2023 Student Device Cases

Proposal Submission Deadline

Friday, January 13, 2023 – 10:00am

Contact

Mr. Mike Fortenberry, Director of Information Systems

mforten@oxfordsd.org

**Oxford School District
RFP #011323-1 – 2023 Student Device Cases**

To All Interested Bidders:

Oxford School District (OSD) desires to purchase cases for MacBook Air laptops and iPad tablets (with keyboards) for the 2023-2024 school year using a reverse auction process. Vendor qualifications, product specifications and product samples will be accepted until 10:00am on Friday, January 13, 2023, at the OSD Central Office located at 1637 Highway 30 East, Oxford, MS 38655. Submissions may be made by hand, mail or electronically via the Central Bidding website.

Submissions received after the deadline will not be accepted or considered. Courier delays are not an acceptable excuse for submissions delivered after the deadline. All submissions must be sealed and clearly marked to avoid disclosure of the contents prior to the official proposal opening date/time. Hand-delivered and mailed proposals must be clearly marked **“RFP #011323-1 – 2023 Student Device Cases”**.

Submissions are required to contain un-priced product specifications and options, product sample(s), a product delivery timeline, and complete company contact information (to include valid email address for reverse auction invitation). Both bundled and unbundled pricing options are acceptable.

Approved vendors will be invited to participate in the reverse auction process. Details for this process will be delivered via email to the vendors who are determined to meet all applicable requirements.

Do Not Fax or Email Proposals.

Address for Product Samples

Oxford School District
Attn. Mike Fortenberry
79 Highway 30 East
Oxford, MS 38655

Schedule of Events

Event	Date
RFP Release	December 14, 2022
Advertisement	December 14, 2022 December 21, 2022
Deadline for submission	January 13, 2023 - 10:00am
Vendor/Product Evaluations	January 13-27, 2023
Vendor Reverse Auction Invitations Issued	January 27, 2023
Reverse Auction	TBD
Bid Award Recommendation	February 27, 2023

OSD reserves the right to reject any or all submitted proposals. The District reserves the right to conduct discussions with bidders whose proposals are determined to be a potential award selection, but proposals may be accepted without such discussions. The award will be made to the bidder submitting the lowest, and best, proposal as determined by the Oxford School District and as approved by the Oxford School District Board of Trustees. The District reserves the right to waive informalities, as it deems appropriate. Vendors may not ship any products without an official Oxford School District purchase order.

Inquiries

All inquiries or correspondence regarding this procurement must be sent via email to Mike Fortenberry at mforten@oxfordsd.org. All questions and answers will be posted on the OSD Requests for Proposals website at <http://www.oxfordsd.org/rfps>.

If a vendor does not receive a response within 48 hours, it is the responsibility of the vendor to call Mike Fortenberry at (662) 234-3541 to confirm that the email was received.

Criteria for Selection

OSD will utilize the following criteria as the basis for proposal evaluations and selection.

Factor	Weight
Total Bid Price	50%
Compatibility with existing devices	25%
Bidder Qualifications	15%
Bidder Experience with Oxford School District	10%
Total:	100%

General Conditions

The following are General Conditions for the equipment to be purchased as outlined in the Technical Specifications.

1. Scope of Work

OSD will consider the purchase of up to 3000 protective cases in some combination for 13” MacBook Air laptops and 10.9” iPad tablets. All items are required to be delivered to a selected OSD facility no later than July 1, 2023.

It is the intent of Oxford School District to purchase new products. Proposals will only be considered valid if the quoted items are in new, unused condition. Additionally, OSD desires to purchase the latest version of the specified products.

2. Pricing

Product pricing will be collected during the reverse auction process. All bids submitted during the reverse auction process should include any and all charges, to include, but not limited to, product cost, shipping, handling, transportation, etc. Oxford School District is not responsible for any charges added after the reverse auction closes.

Proposal prices shall remain valid for 90 days after the scheduled reverse auction.

3. Delivery of Equipment

Delivery must be scheduled in advance with the Oxford School District Technology Department by calling 662-234-3541 during normal business hours of 7:30am to 4:30pm (Central Time), Monday-Friday.

4. Modifications

Modifications to this RFP are not permitted without prior written approval from Oxford School District.

Product Specifications

OSD desires to purchase up to 3000 protective cases, in a combination to be determined at bid award time, for 13” MacBook Air laptops and 10.9” iPad tablets. iPad cases will feature an integrated keyboard that automatically pairs with the iPad Smart Connector.

All cases must be delivered no later than July 1, 2023.

The following product is provided as an example of the type of cases determined to meet our requirements. Vendors are not required to submit proposals for this specific product, and may submit proposals for other products. However, vendors submitting an alternate product must clearly document in their proposal how the product is a suitable alternative.

Vendors are required to submit a non-returnable sample of each case included in their response.

1. Logitech Rugged Combo 4 Touch case for iPad
 - a. Compatible with the 10.9” Apple iPad (10th generation)
 - b. Modes: Type, View, Sketch, Read
 - c. Keyboard Type: Attached keyboard
 - d. Power and Connectivity: Power by iPad via Smart Connector
 - e. Front, back and side protection
 - f. Access to all ports
 - g. Keyboard
 - i. Full row of iPadOS shortcut keys
 - ii. 18 mm key pitch
 - iii. 1.2 mm key travel
 - h. 3-year Limited hardware warranty
2. Brenthaven Edge II case for 13” M1 MacBook Air
 - a. Compatible with M1 models
 - b. Fully enclosed co-molded design with TPU spine for superior protection and ruggedness
 - c. Secure front latch closure
 - d. Drop tested up to 4-feet and TechShell certified featuring maximum device protection beyond just standard mil-specs, exceeding MIL-STD-810G
 - e. Provides edge-to-edge protection featuring Crumple Zone Corner technology to absorb and deflect impact
 - f. Designed to elevate the keyboard to encourage the optimal typing experience, while keeping the device from sliding on smooth surfaces
 - g. Large, clear asset tagging space
 - h. Scratch proof and UV yellowing resistant