

Leake County School District

Request for Quotes Online Credit Recovery Course Program

Overview

1. **Introduction:** The Leake County School District is located in Carthage, MS 39051. School facilities consist of five school-wide Title I schools and one central office. The district has approximately 2,500 students. The overall accountability rating for the school district is a “C”.
2. **Goal and Purpose of RFQ:** The purpose of this Request for Quotes (RFQ) is to obtain quotations for an Online Credit and Credit Recovery Course Program. The product should also include learning paths and follow-up assignments for students with teacher resources. In addition, this program should be aligned/correlated to the Mississippi College and Career Readiness Standards. [Strategic Plan Goal II: Improve Student Achievement through a Rigorous and Relevant Curriculum; Objective A: Implementation of MS College and Career State Standards and High Stakes Assessments]
3. **Proposal Requirements and Project Scope for:** Leake Central High and Leake County High School
4. **Service Specifications and Provisions:**

The program must adhere to, align with, and provide the following:

 - Be an online credit recovery course program that can be used throughout the year for grades 9-12 to help students meet their academic goals;
 - Will adapt to the changing classroom requirements;
 - Can be implemented in any in-person, blended, or virtual learning model;
 - Provides easy-to-access tools that promote academic integrity in areas such as plagiarism and completing tasks in a time appropriate manner;
 - Provides translation services for many languages;
 - Provides support when interacting with texts, read-alouds, guided notes, personalized assignment calendar;
 - Is constantly updated to reflect changes in national and state standards;
 - Engages students in multi-modal learning;
 - Provides customization tools to meet learners’ needs;
 - Provides real time data and helps identify students or groups who may be struggling;
 - Scaffolds to support students with special educational needs and can make accommodations;
 - Offers a broad set of customizable career and technical education courses with real-world activities and problem-solving curriculum;
 - Is approved by the National Collegiate Athletic Association (NCAA);
 - Reports available for student, class, school and district;
 - Reports should be available for the individual student or class;
 - Reports should reflect the progress of the grade, school, and/or the entire district;
 - Must describe how personally identifiable information is protected and appropriate for school

- district use;
- Must have enough data (i.e. effect size) to prove efficacy;
- Must have evidence-based research to comply with Every Student Succeeds Act (ESSA);
- Ordering: Bidders should provide information on the ordering process that will be used by the Leake County School District (LCSD). Bidder should detail any online ordering system that reflects “current” pricing/discounts offered to LCSD. Bidders should provide ample details on how their company’s online ordering system works and be willing to provide a “real time” walkthrough of this process if selected. Online ordering system preferred;
 - Returns: Bidders should outline process for return, giving details of how credits are made and what restrictions are placed on returns;
 - Delivery: Proposer should outline delivery information, including any associated charges or restrictions. The district requires deliveries to be made to individual schools or offices – deliveries for schools will not be accepted by the district office (if applicable);
 - Complaints/Issues: Proposer should outline how complaints are resolved and how the resolution of complaints or similar issues is communicated;
 - Legal Compliance: Contracted vendor must comply with all local ordinances, and all state and federal laws/regulations, including but not limited to – permits, licenses, health/sanitary and tax issues.

5. Pricing/quotes/specifications: The district is requesting quotes for an online credit recovery program for all 2 campuses for the student enrollment population of approximately 650 students

Pricing/quotes/specifications: The district is requesting quotes for a one-year contract. Services shall be provided to the Leake County School District during the 2023-2024 school year.

6. Tentative schedule for RFQ events are as follows:

- a. RFQ released: June 8, 2023
- b. Quote due date: July 6, 2023(10:00 a.m.)

7. RFQ Submission requirements: Email a copy of the RFQ response by 07/6/2023 10:00 a.m. to the following address: fcocroft@leakesd.org, Florence Cocroft Director of Federal Programs.

7. Minimum Eligibility Requirements and Contract Award Information

Applicants must comply with all applicable licensing and certification requirements specific to the proposed services, be registered through the site of sam.gov , and agree to the terms/agreement and any addendum set forth by the school district’s school board attorney.

All questions, comments and requests for clarifications must be in writing to Florence Cocroft (June 19, 2023). The School District reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions and requests for clarification.

Rubrics with the above stated service specifications will be rated by the district leadership team to determine the awarding vendor.

8. Contact Information

A paper copy or an email copy of this document, including any addendums, may be obtained by request:

Florence Cocroft, Director of Federal Programs
Leake County School District
P.O. Drawer 478 Carthage, MS 39051
Email: fcocroft@leakesd.org

