

NOTICE OF INVITATION TO BID

Notice is hereby given that sealed or electronic bid proposals will be received by the The City of Hernando, Mississippi for the purpose of purchasing one (1) New Type 1 Emergency Medical Vehicle.

Bid specifications (NO PRICING OR QUOTES SHOULD BE SUBMITTED) will be accepted until Monday, January 8, 2024 for specifications entitled: **BID PACKAGE FOR NEW TYPE 1 EMERGENCY MEDICAL VEHICLE.**

Bid specifications and procedures may be obtained by contacting the following prior to the deadline between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday:

**City of Hernando
(attn: City Clerk)
475 W. Commerce Street
Hernando, MS 38632
662-449-9119**

Bid specifications may be submitted electronically to www.centralbidding.com or by sealed envelope at the City of Hernando by 10:00 a.m. on Monday, January 8, 2024.

The City of Hernando is an Equal Opportunity Employer. The Owner encourages Minority-owned Business Enterprises (MBEs) and Women-owned Business Enterprises (WBEs) to submit proposals.

All submittals shall have project title, company name & address information, date and time of bid specifications – all clearly indicated on the outside of the sealed envelope or in the body of the electronic submittal. Submittals without this information may be rejected. The City of Hernando is not responsible for any submission delivery being delayed for any reason.

Document information may be obtained electronically at www.centralbidding.com. All questions related to electronic downloads shall be directed to Central Bidding at (225) 810-4814. Document sets may be obtained at the office of the City Clerk. No partial sets shall be released.

Bid specifications will be evaluated and vendors submitting acceptable specifications will be invited by no later than 10:00 a.m. Wednesday, January 10, 2024 to participate in the Reverse Auction.

Final bidding shall be held by electronic reverse auction on Thursday, January 11, 2024 at www.centralbidding.com beginning at 10:00 a.m. and ending at 11:00 a.m. (unless extended by anti-sniping protocols which will be in use). Any questions related to participating electronically in this reverse auction shall also be directed to Central Bidding as noted herein.

Live electronic reverse auctions bids will be submitted at www.centralbidding.com. For any questions related to the electronic bidding process, please call Central Bidding at 225-810-4814. Bids may also be submitted to the City Clerk's Office, 475 W Commerce St., Hernando, MS, on Thursday, January 11, 2024 from 10:00 a.m. to 11:00 a.m. (unless extended by anti-sniping) and will be included in the "live" reverse auction. If a bid is submitted to the City Clerk's Office, the City will provide electronic access to the bidder in order to participate in the electronic reverse auction bidding process. Bidders **must** report to the City Clerk's Office 30 minutes prior to the start of the auction. However, anyone wishing to submit bids in that manner will need to register with Central Bidding prior to said date.

The City reserves the right to utilize "anti-sniping" for reverse auctions. Anti-sniping is a tool that automatically extends the bid time for reverse auctions by five (5) minutes if a vendor places a bid in the final five (5) minutes of the reverse auction. The anti-sniping effect will automatically extend the reverse auction bid time any time a bid is placed in the last five (5) minutes of the reverse auction and can auto extend the reverse auction multiple times until the bidding on the reverse auction ends.

Pam Pyle, City Clerk

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