

## REQUEST FOR PROPOSALS FOR LEGAL SERVICES

Copiah County requests proposals from qualified firms or individuals to provide legal services for the following programs: Mississippi Municipality and County Water Infrastructure (MCWI) Grant Program, and American Rescue Plan Act (ARPA). You are invited to submit a proposal, in accordance with this request, to the Office of the County Administrator; 100 Caldwell Drive, Hazlehurst, MS 39083, 2:00 p.m. local time on August 1, 2023.

The Legal Consultant will be responsible for implementing the County's MCWI-ARPA projects through close-out and must carry out all activities in accordance with federal and state laws, regulations, and procedures of the MCWI-ARPA Program. The contract will be on a set lump sum fee.

The County is an Equal Opportunity Employer. The County encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

All proposals must be submitted in a sealed envelope and marked with the following language: "Proposal for MCWI-ARPA Legal Services." Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 points) and Capacity for Performance (20 points).

To be evaluated properly, the following must be addressed in detail:

Qualifications – List of qualifications of persons to be assigned to project;

Experience – Information regarding the firm's experience and the projects previously undertaken, including the type and amount of grants awarded, the projects activities, and the status of the projects;

Capacity for Performance – Identify the number and title of staff assigned to provide services.

The County will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for a period of not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. The County reserves the right to reject all proposals.

The County will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the County, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executed for the awarded project that is administered. The County has the authority to terminate the selection at any time.

Publication Dates:

July 12, 2023

July 19, 2023

Judson Jackson-President

Copiah County Board of Supervisors