**NOTICE OF INVITATION TO BID**

The Jefferson Davis County Board of Supervisors will receive un-priced solicitations to pre-qualify vendors to provide meals to prisoners in the Jefferson Davis County Jail until 11:00 a.m. (CST) on Monday, January 7, 2019. Un-priced solicitations must be submitted by sealed envelope on the 2019 prisoner meals bid sheets that are obtained by contacting the Purchasing Clerk at 601-792-4336 or at purchasing@co.jefferson-davis.ms.us. and must include contact information for the vendor. All un-priced solicitations that are not on the 2019 prisoner meals bid sheet will be rejected. Sealed envelope solicitations must be hand delivered or mailed to the Purchasing Clerk at 2426 Pearl Avenue or P. O. Box 1317, Prentiss, MS 39474.

All sealed un-priced solicitations must be received by the Purchasing Clerk prior to or by the acceptance date and time as stated above. All un-priced solicitations must be sealed and clearly marked on the outside of the envelope with “Meals Provided to Prisoners at the Jefferson Davis County Jail”.

Submissions will be evaluated and vendors submitting acceptable proposals will be invited by telephone and/or email to submit priced bids through a reverse auction. Each vendor shall be required to ensure the delivery and receipt of its sealed un-priced solicitation. Late or incomplete solicitations will not be considered. Modifications will not be considered after the closing date and time.

Priced bidding will be held by reverse auction on Friday, January 11, 2019 from 1:00 p.m. to 2:00 p.m. (CST) in the Board Room of the County Administration Building at 2426 Pearl Avenue, Prentiss, MS 39474. Reverse auction bids must be submitted on the 2019 prisoner meals bid sheets that are obtained by contacting the Purchasing Clerk at 601-792-4336 or at purchasing@co.jefferson-davis.ms.us. All priced bids that are not on the 2019 prisoner meals bid sheet will be rejected. Written priced bids shall be sealed and clearly labeled on the outside of the envelope “Meals Provided to Prisoners at the Jefferson Davis County Jail” and must be received by the Purchasing Clerk at 2426 Pearl Avenue, or P. O. Box 1317, Prentiss, MS 39474 by 1:00 p.m. on Friday, January 11, 2019 (CST) to be included in the reverse auction. A bidder must be physically present in order to reduce its bid during the reverse auction. Any timely bid received by mail will be included in the reverse auction at the price submitted in the mailed bid, but said bid can only be reduced if the bidder is physically present during the reverse auction.

The Jefferson Davis County Board of Supervisors reserves the right to utilize “anti-sniping” for reverse auctions. Anti-sniping is a tool that automatically extends the bid time for a reverse auction by fifteen (15) minutes if a vendor places a bid in the final five (5) minutes of the reverse auction. The anti-sniping effect will auto-extend the reverse auction bid time any time a bid is placed in the last five (5) minutes of the reverse auction and can auto-extend the reverse auction multiple times until the bidding on the reverse auction ends.

Any contract awarded will be awarded to the lowest and best bidder to provide meals to prisoners in the Jefferson Davis County Jail beginning February 1, 2019 and continuing through January 31, 2020, subject to the terms and conditions of the contract. The Board shall not be required to purchase any specific number of meals.

The Jefferson Davis County Board of Supervisors reserves the right to reject any and all bids submitted and to waive informalities.

 /s/Janice Bridges

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Janice Bridges, Purchase Clerk

 Jefferson Davis County

Publication dates: December 12

 December 19