**ADVERTISEMENT FOR PROPOSALS: ENGINEERING SERVICES**

The Poplar Creek Water Association of Kilmicheal, Mississippi, hereby requests proposals from qualified firms or individuals for engineering services related to its proposed Water System Improvement projects.

The Scope of Work will consist of preparation of preliminary cost estimates, preparation of plans and specifications for the advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with state and federal grant programs, and other Federal, State and local laws and regulations (as may be required); conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the Board and the project administrator on contractor payments.

The Poplar Creek Water Association is an Equal Opportunity Employer. The Poplar Springs Water District encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

Those desiring consideration should submit proposals by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to the project.

2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.

3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

4. Familiarity - Knowledge of the type of problems applicable to the project.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 30; Experience - 30; Capacity - 30; Familiarity - 30; Total: 120 Points.

Proposals will be reviewed by the board using the above selection criteria. Each member of the board will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the board.

The final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the Poplar Creek Water Association with a contract contingent upon funding for the project.

Proposals (5-copies) should be in a sealed envelope marked "ENGINEERING PROPOSAL”. Proposals should be submitted-mailed or delivered to no later than, October 16, 2023 at 3:00 pm.

Poplar Creek Water Association

385 Socrates Rd.

Kilmicheal, MS 39747

Poplar Creek Water Association reserves the right to reject any and all proposals.

For more information, contact Poplar Creek Water Association.