

REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES
FOR
THE PORT OF ROSEDALE, MULTI-MODAL IMPROVEMENT PROJECT, PHASE ONE

The Rosedale-Bolivar County Port Commission requests proposals from qualified engineering firms to provide engineering services related to the Port of Rosedale, Multi-Modal Expansion Project, Phase One. You are invited to submit a proposal, in accordance with this request, to the Rosedale-Bolivar County Port Commission, 317 David Work Drive, P.O. Box 460, Rosedale, MS 38769, no later than 12:00 PM on March, 11, 2024.

The Engineer will be responsible for providing all engineering services required for the Project in accordance with all applicable federal, state and local laws, regulations and policies. The scope of work includes but is not limited to: 1) Preliminary Site Design 2) Preparing studies in order to Comply with the NEPA process 3) preparing construction plans and specifications, 4) assisting with distribution of construction bid documents, 5) assisting with bid opening and preparation of a bid tabulations, 6) assisting with the execution of construction contracts, 7) assisting with conducting pre-construction conference(s), 8) providing required construction services (9) providing periodic reports to the Port Commission regarding construction progress, (10) reviewing construction contractor payment requests, and (11) assisting with final inspection(s) and project close-out.

The Rosedale-Bolivar County Port Commission is an Equal Opportunity Employer and encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

One (1) original and six (6) copies of the proposals must be submitted in a sealed envelope and marked with the following language: "Proposal for the Port of Rosedale Multi-Modal Expansion Project, Phase One Engineering Services." Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 points) and Capacity for Performance (20 points). To be evaluated properly, the following must be addressed in detail: 1) Qualifications – List of qualifications of persons to be assigned to project; (2) Experience – Information regarding the firm's experience and the projects previously undertaken, including the type and amount of grants awarded, the projects activities, and the status of the projects; (3) Capacity for Performance – Identify the number and title of staff assigned to provide services. Please include a copy of the firm's registration in the E-Verify system.

The Rosedale-Bolivar County Port Commission will meet to evaluate each proposal. The Port Commission may hold proposals for a period of not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. The Port Commission reserves the right to reject any and/or all proposals and waive any irregularities.

Subject to grant award, the Port Commission will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the board and determined to be the most advantageous to the Town, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executed for each

awarded project, and the contract will be on a fixed price basis. The Port of Rosedale has the authority to terminate the selection at any time.

Publication Dates:

February 21, 2024

February 28, 2024