

Request for Proposals/Qualifications
Outdoor Theater System
MS Main Street Revitalization Grant Program
Main Street Pearl

Main Street Pearl is soliciting responses to this request for qualifications for grant compliance services regarding Mississippi Main Street Revitalization Grant Program funds from the Department of Finance and Administration from an allocation received by the State of Mississippi under the American Rescue Plan Act of 2021. All responses to this request should be submitted by email to:

Stacy Smith at ssmith@cityofpearl.com
Main Street Pearl, Executive Director

no later than close of business on Friday, March 15, 2024. Services and/or goods may include but may not be limited to the following:

- 1. A professional grade complete outdoor theater system (Inflatable movie screen, commercial projector, console and sound system.) Crowd range 100-400 people.**

Services

As these services are not expected to exceed regulatory threshold pursuant to 2 C.F.R. §200.1, the following information shall be deemed sufficient to allow **Main Street Pearl** to make its selection.

Submittals, at a minimum, shall contain:

1. Name, address, and contact information for the entity, including identification of the key individual and important qualifications of the submitting firm.
2. Years of existence of the firm.
3. Qualifications of all persons offered or expected to perform services under this contract. Include education, experience, and other relevant information.
4. Rates for each individual identified above, including other costs and expenses that may be incurred during the performance of the services.

Selection shall be based upon both qualifications and price. All submittals shall be in printed and electronic format.

Conflicts of Interest Prohibited

1. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of Main Street Pearl may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, Main Street Pearl may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value.

Miscellaneous

1. **Required Contract Terms.** All contracts awarded pursuant to these procedures shall contain the applicable required contract terms described in Code Federal Regulations, Title 2, Part 200, Appendix II. (Attachment "A" hereto.)
2. **Compliance with Applicable Requirements.** All contracts awarded pursuant to these procedures shall comply with the other applicable requirements contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.