

**FROM:**

**1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):**

- A. Coahoma County Board of Supervisors
- B. Address:  
115 First Street  
Clarksdale, MS, 38614

**1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):**

- A. Duvall Decker Architects, P.A.
- B. Address:  
2915 North State Street  
Jackson, MS 39216  
601.713.1128

**1.03 DATE: MARCH 14, 2024**

**1.04 TO: POTENTIAL BIDDERS**

- A. Your firm is invited to submit an offer under seal to Owner for construction of a facility located at:  
236 Sharkey Avenue  
Clarksdale, MS 38614  
  
Before 12:00 pm local standard time on the 11th day of April, 2024, for:
- B. Project: 2301 Coahoma County Federal Building - IRS Tenant Improvement
- C. Architect's Project Number: 2301.
- D. All bidders are required to prequalify to the requirements described in Document 00 21 13 - Instructions to Bidders.
- E. Project Description: A renovation of a portion of the second floor tenant space (7378 SF). The renovation includes selective demolition. New interior steel partition walls will be added. Included is seismic improvements to the corridor wall and new bathroom fixtures.
- F. Submit your offer on the Bid Form provided in the Project Manual.
- G. Your offer will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.
- H. The Owner reserves the right to accept or reject any or all offers.
- I. Review the Advertisement for Bids inserted after this page.
- J. Coahoma County is an Equal Opportunity Employer. The County encourages small and minority businesses, women's business enterprises, and labor surplus area firms to submit offers.

**1.05 SIGNATURE**

- A. For: Coahoma County Board of Supervisors
- B. By: Pat Davis, Jr., President  
Coahoma County Board of Supervisors  
3/14, 3/21/2024