

REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES
Mississippi Municipality and County Water Infrastructure Grant

The City of McComb (OWNER) requests proposals from qualified firms or individuals to provide engineering services on an as needed basis for the following projects titled "Delaware Avenue Water and Sewer Improvements", "Donna Heights Stormwater Improvements", and "MLK Sewer Lift Station Improvements" funded by the Mississippi Municipality and County Water Infrastructure Grant Program. You are invited to submit five (5) copies of a proposal, in accordance with this request, by mail or hand-delivered to: City Clerk of the City of McComb, 115 3rd St, McComb, MS 39648, (PH: 601-684-4000) no later than 10:00 AM, Thursday, April 19, 2024. Selection of an Engineer will be based on the criteria established in this Legal advertisement. Engineer(s) shall not submit any cost or price information with their proposals. Engineer(s) should submit complete proposals sufficient for final selection of the most qualified engineer. The selected Engineer will provide all engineering services through project closeout in accordance with federal, state, and local laws, regulations, and policies. The scope of work may include, but is not limited to, the following: 1) assistance in the execution of construction contracts; 2) holding pre-construction conference; 3) providing construction management services, including review/approval of payment applications, preparation of change orders, attendance at regular meetings with the construction contractor, and performance of construction observation including periodic reports to the OWNER, and 4) assistance with the project closeout. The final scope of work will be negotiated at the time of contract execution.

The OWNER is an Equal Opportunity Employer. The OWNER encourages Minority owned Business Enterprises (MBEs) and Women-owned Business Enterprises (WBEs) to submit proposals. Provisions of 2 CFR 200.317-200.327 apply to the MCWI grant award.

All proposals must be submitted in a sealed envelope and marked with the following language: "Proposal for Engineering Services for the following MCWI Grant Projects: Delaware Avenue Water and Sewer Improvements, Donna Heights Stormwater Improvements, and MLK Sewer Lift Station Improvements." Proposals will be evaluated on the following factors: Qualifications (40 points), Experience (40 Points), and Project Knowledge (20 points). To be evaluated properly, the following must be addressed in detail:

- **Qualifications** – The qualifications of the firm and persons assigned to the project;
- **Experience** – The firm's experience and the projects previously undertaken, the project activities, and the status of the projects;
- **Project Knowledge** – Familiarity with the OWNER's infrastructure and regulatory requirements of similar funding programs

The OWNER will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for a period not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. The OWNER reserves the right to reject any and/or all proposals. The OWNER will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the OWNER, all factors considered. The contract will include scope and extent of work and other essential requirements. The contract will be on a fixed price basis. The OWNER has the authority to terminate the selection at any time.

Please publish in the Legals section of the newspaper on March 19, 2024 and March 26, 2024