**REQUEST FOR PROPOSAL FOR ENGINEERING SERVICES**

NOTICE is hereby given that **the Jefferson County Board of Supervisors**, Jefferson County, **MS** request proposals from qualified firms or individuals to provide engineering services for work related to the implementation of approved Mississippi Municipality and County Water Infrastructure (MCWI) Grant Program, Coronavirus State and Local Fiscal Recovery Funds; Infrastructure Investment and Jobs Act; Drinking Water Revolving Loan Fund; and the Clean Water Revolving Loan Fund. Selection of an Engineer will be based on the criteria established in this Legal advertisement.. Packages will be accepted until the hour of **9:00 a.m.** local time on **Monday, August 21, 2023,** at the office of the **County Administrator** located at **1267 Main Street**, **Fayette, MS 39069** (**601**) 786-3420 or mail to P O Box 145 Fayette, MS 39069. All packages must be received by the aforementioned date and time to be considered.

The Engineer will be responsible for preparing project cost estimates for approved MCWI Projects. The selected Engineer will provide all engineering services through project closeout in accordance with federal, state and local laws, regulation and policies. The scope of work includes but is not limited to the following: 1) prepare plans and specifications, 2) distribute bid documents, 3) assist in bid-opening and prepare bid tabulation, 4) assist in the execution of construction contracts, 5) hold pre-construction conference and 6) perform construction inspection including periodic reports the County and approve all payment requests.

Jefferson County is an Equal Opportunity Employer. Jefferson County encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

All proposals must be submitted in a sealed envelope and marked with the following language: **“Proposal for MCWI Engineering Services”** Proposals will be evaluated on the following factors: Qualification (40 points), Experience (30 Points), Capacity for Performance (20 Points) and Price (10 points). To be evaluated properly, the following must be addressed in detail:

**Qualifications – List of qualifications of persons to be assigned to project**

**Experience – Information regarding the firm’s experience and the projects previously undertaken, including the type and amount of grant awarded, the projects activities, and the status of the projects;**

**Capacity of Performance – Identify the number and title of staff assigned to provide services and**

**Price – Price List of Services to Be Performed**

Jefferson County will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for a period of not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. Jefferson County reserves the right to reject and/or all proposals.

Jefferson County will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the County, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executive for each application prepared and each awarded project that is administered. The County has the authority to terminate the selection at any time.

Please publish this at least (2) times

Furnish bill and one proof of publication to the **Jefferson County Board of Supervisors**, **P.O. Box 145,** **Fayette, MS 39069.**