# NOTICE TO BIDDERS

Notice is hereby given that the Jefferson Board of Supervisors of Jefferson County, Mississippi, will receive written sealed bids until **10:00 a.m.** **Monday, April 1, 2024** for the purchase and/or lease purchase of One (1) or newer **2023 or 2024 Motor Grader(s)**

**Instructions to Bidders:**

1. Label bids as follows:

**BID FOR: 2023 or 2024 Motor Grader(s)**

 **Jefferson County, MS**

**Bid Opening Date & Time: April 1, 2024 @ 10:00 a.m.**

 **Jefferson County Board of Supervisors**

 **Jefferson County Courthouse-Courtroom**

 **1483 Main Street**

 **Fayette, MS 39069**

1. All motor graders offered in the bid must be new and in unused condition.
2. Any exceptions to the specifications must be listed in the Bidders bid with justification. Failure to do so will disqualify the bid.
3. Price bid shall be for F.O.B. Fayette, MS - Jefferson County, and must include any pre-delivery and/or setup charges, title fees and inspection fees.
4. The Bidder shall complete the unit price bid with no further calculations required in order to determine the firm unit price.
5. Bid must be signed and dated by the Bidders Authorized Agent.
6. All bids must state Manufacturer Warranty.
7. All bids must **state approximate delivery time** for a completed unit as stated on the “Bid Sheet”
8. Locations for parts and service must be included in the bid and will be a factor in determining the best bid.
9. All Bidders must secure a bid sheet along with specifications. Bid sheet must be completed in entirety before submission as a formal bid.
10. All Bidders must offer a **guaranteed** walk away residual for a 12 months, 24 months and 36 months term, as stated on the “Bid Sheet.” All terms, conditions, and/or limitations specific to the equipment at time of turn in must be clearly stated.
11. It shall be incumbent upon each Bidder to understand the specifications on the bid form and to obtain clarification when necessary. It is not the intent of the

specifications to limit the bidding process to any make or manufacturer, but to

fill a specific need and to perform a specific task.

1. The Board of Supervisors of Jefferson County, Mississippi reserves the right to determine which the lowest and/or best bid is and to accept or reject any or all bids based on that determination.
2. Questions per the above should be directed to:

Purchasing Agent- Sherra Wilson (601) 786-8741 or

 Road Manager – Ricky Shaw (601) 786-3238

Specifications for bids for **2023 or 2024 Model Motor Grader** is available upon request by contacting the Purchasing Agent at (601) 786-8741.

PUBLISH \_\_2\_ TIMES.