

SECTION 00100 INVITATION TO BID

Electronic or sealed bids for the **CENTRAL FIRE STATION RENOVATIONS** project will be received by the City of Pascagoula, Mississippi until 2:00 p.m. LOCAL TIME on the 20th day of October, 2022, and then will be publicly opened and read. Any bids received after the time and date specified will not be considered and will be returned unopened.

All bids shall be submitted in a sealed envelope addressed to the City Clerk of Pascagoula, Mississippi. If a bid is submitted by mail, the post office address for the City Clerk is P.O. Drawer 908, Pascagoula, Mississippi 39568-0908. If a bid is hand-delivered, the street address of the City Clerk is 603 Watts Avenue, Pascagoula, Mississippi 39567-4220.

All bid envelopes shall be marked "SEALED BID FOR CENTRAL FIRE STATION RENOVATIONS TO BE OPENED AT 2:00 P.M., THURSDAY, OCTOBER 20, 2022" on the outside of the envelope.

When bids are submitted electronically, the same requirements for submitting sealed bids shall apply. Electronic bids shall include a document representing the cover of the envelope containing the aforementioned criteria. Electronic bids shall be submitted through www.cityofpascagoulabids.com.

LOCATION AND SPECIFICATIONS

The proposed project includes second floor interior renovations consisting of new millwork, flooring, ceiling, and lighting, as well as painting walls.

Project Manuals may be examined at the City of Pascagoula's office, 603 Watts Avenue, Pascagoula, MS, at the office of the Design Engineer, Compton Engineering, Inc., 1969 Market Street in Pascagoula, or online at www.comptonengineeringplans.com. The bid documents are being made available online via original paper copy or electronically upon payment of **\$125.00 per paper copy** and **\$75.00 per compact disc**. The drawings bound in the bid documents are photographic reductions of the original tracings. Cost includes shipping and handling for each set. The bid documents are non-refundable and must be purchased through the website. Return of documents is not required. All plan holders are required to have a valid email address for online registration. For information regarding website registration and online orders, please contact Plan House Printing at 228-248-0181. For information regarding this project, contact Compton Engineering's office at 228-762-3970 in Pascagoula, Mississippi.

When submitting an electronic bid, the bid must be submitted in "pdf" format and shall contain the same information and forms as required for the paper bids. Electronic bids must be secured with a bid bond. When submitting a bid electronically, the authorized signature shall be an electronic signature or handwritten in blue-ink signature. In the event that an electronically submitted bid has a corrupted attachment, the bid will be considered null and void. When bids are submitted electronically, the requirement for including a certificate of responsibility, or a statement that the bid enclosed does not exceed Fifty Thousand Dollars (\$50,000.00), on the exterior of the bid envelope shall be deemed in compliance by including the same information as an attachment with the electronic bid submittal.

For an electronic bid, documents can be downloaded from Plan House Printing. Electronic bids shall be submitted at www.cityofpascagoulabids.com. For any questions relating to the electronic bidding process, please call Plan House Printing at 662-407-0193.

Each bid must be submitted in accordance with Article 15 of the Instructions to Bidders on the prescribed form and accompanied by cash, a certified check, a cashier's check or bid bond executed on the prescribed form, payable to the City of Pascagoula in an amount not less than five (5) percent of the amount bid.

The successful bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the Contract, as prescribed in the Contract Documents. All bid bonds, performance bond, payment bond and certificates of insurance shall be either executed by or countersigned by a licensed resident agent of the surety or insurance company having his place of business in the State of Mississippi and in all ways complying with the insurance laws of the State of Mississippi. Further, the said surety or insurance company shall be duly licensed and qualified to do business in the State of Mississippi.

In order to perform public work, the successful bidder shall, as applicable, hold or obtain such Contractor's and business licenses as required by state statutes. Bidder is required by Mississippi Statute 31-3-21 to have a current Certificate of Responsibility issued by the State Board of Public Contractors prior to bidding on the project.

The project requires one hundred percent (100%) Performance Bond and one hundred percent (100%) Payment Bond.

Before a Contract will be awarded for the work contemplated herein, the Owner will conduct investigation as is necessary to determine the performance record and ability of the apparent lowest responsible responsive qualified bidder to perform the size and type of work specified under this Contract. Upon request, the bidder shall submit such information as deemed necessary by the Owner to evaluate the bidder's qualifications without discrimination.

For information concerning the proposed work, contact Compton Engineering, Inc., at (228) 762-3970.

It is called to the attention of the Bidder that the time of completion of the work under this Contract is the essence of the Contract.

The right is reserved to reject all bids or any bid not conforming to the intent and purpose of the Contract Documents, and to postpone the award of the Contract for a period of time which, however, shall not extend beyond 90 days from the bid opening date. The right is reserved to waive informalities found in any bid. The Owner also reserves the right to cancel the bid process at any time.

Dated this 6th day of September, 2022.

CITY OF PASCAGOULA

By: _____
Karen Kennedy
City Clerk