



ANALYSIS OF PERSONAL OR PROFESSIONAL SERVICES CONTRACTS

IFB # 3160002240 for Leadership Development and Training Facilitation

Contract # ^{TBD} _____

As identified in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.

PLEASE SELECT APPROPRIATE ACTION:

X Awarding Renewing Amending

Vendor Name: Dr. Ed Garrett

Vendor Contact: Dr. Ed Garrett

Vendor Address: 8441 Attica Dr., Riverside, CA 92508

Vendor Phone Number: (601) 667-9706

ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT (*including nature, duration and amount*):

MDHS released the Invitation for Bids (IFB) #3160002240 for Leadership Development and Training Facilitation on April 24, 2018. As a result, two (2) vendors submitted bids. One vendor missed the submission deadline. The other vendor submitted a bid that totaled \$48,500 per year (\$7,500 per module and \$185.00 per hour of preparation). The bid was deemed responsive and responsible and MDHS awarded Dr. Ed Garrett the contract. The period of performance for the contract is September 1, 2018, through August 31, 2019, with one - two year renewal option(will not extend past August 31, 2021).

DocuSigned by:

Nick Bridge

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Acting Chief Procurement Officer

6/8/2018

Date

The contract is on file and available for public inspection in the office of the Acting Chief Procurement Officer.