

Reverse Auction Information

NOTICE OF REVERSE AUCTION AND SPECIFICATIONS REQUEST

NOTICE is hereby given that City of Amory will receive proposals for **(1) One New 2020 Chassis and 60' (working height) Bucket Truck complete unit**, until 3:00 PM (CST) April 29, 2019. Specifications may be obtained by visiting the website Central Bidding at www.centralbidding.com or the City Clerks' Office at 109 South Front Street, Amory, MS. Proposals may be delivered to Jamie Morgan, City Clerk, at 109 South Front Street, Amory, MS 38821 or mailed to Jamie Morgan PO Box 457, Amory, MS and should be addressed to Jamie Morgan, City Clerk and **properly labeled as City of Amory Bucket Truck Specifications**. Electronic submittals can be submitted at www.centralbidding.com. For any question relating to the electronic submittal or reverse auction process please contact Central Bidding at 225-810-4814.

Submissions will be evaluated and vendors submitting compliant proposals will receive an invitation to participate in the Electronic Reverse Auction. The City of Amory and City of Amory Utilities Department reserve the right to extend the auction date if necessary to complete the pre-qualification process.

BIDDING WILL BE HELD BY ELCTRONIC REVERSE AUCTION ON THURSDAY, MAY 9, 2019 AT 10:00 AM CENTRAL TIME.

You must be registered with www.centrauctionhouse.com to participate in the Electronic Reverse Auction and submit pricing. Vendors can register FREE at www.centrauctionhouse.com/registration.php

Each Vendor shall be required to ensure the delivery and receipt of its proposal by this agency prior to the date and time of the opening listed above.

BY ORDER OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF AMORY, ON THIS THE 2nd day of April
2019 .

City of Amory
BY: Jamie E. Morgan, City Clerk

PUBLISH: April 10, 2019 and April 17, 2019 Monroe Journal

Send proof before publish to: jamiemorgan@cityofamoryms.com
Furnish proof of publication to: Jamie E. Morgan, PO Drawer 457, Amory, MS 38821

Send invoice to: City of Amory Utilities Department

One (1) New Complete Bucket Truck

1. General Instructions and Conditions

One New Utility Line Bucket Truck 60' extended reach articulating non-overcenter aerial device with an insulating lower arm, insulating upper boom, and an insulated control handle, an upper control system incorporating high resistance components at the boom tip, for installation over rear axle, built in accordance to standard specifications and to include ground to bottom of platform height of 60.1 feet at 26.6 feet from center line of rotation (16.8m at 8.1m), working height of 65.1 feet (18.3m), maximum reach to edge of platform with lower boom at 120 degrees of 46.8 feet (13.1m), pedestal and turntable box structure design with large service openings 1.50 inches (38mm) top plate of pedestal and stiffened 1.5 inch (38mm) bottom plate of turntable machined after welding to provide a rigid, flat mounting surface for the rotation bearing. Please see entire specifications package for all detailed specifications.

All specification packages must be submitted on the form furnished for this purpose and must be filled out with ink, or typewritten, and signed in ink or **submitted electronically to www.centralbidding.com**. Each change or correction must be clearly marked and initialed by company's authorized representative. In addition, those submitting specifications are required to fill out the form following the specification section.

THIS SPECIFICATION PACKET MUST BE RETURNED IN ITS ENTIRETY. ALL SPECIFICATIONS SHALL BE PREPARED ON THE PROVIDED FORM AND RETURNED **IN AN ENVELOPE CLEARLY MARKED ATTENTION JAMIE MORGAN C/O CITY OF AMORY BUCKET TRUCK ON THE OUTSIDE OF THE ENVELOPE TO 109 SOUTH FRONT STREET, AMORY, MS.** SPECIFICATIONS MAY ALSO BE SUBMITTED ON-LINE AT www.centralbidding.com or mailed to Jamie Morgan, PO Drawer 457, Amory, MS 38821.

ANY FEDERAL, STATE, AND/OR LOCAL LICENSE REQUIRED BY LAW FOR MAINTENANCE CONTRACTS OR LABOR AND MATERIALS COMBINED MUST BE INCLUDED. MISSISSIPPI CONTRACTOR'S NUMBER (if applicable) MUST BE "VISIBLE" ON THE OUTSIDE OF THE ENVELOPE FOR ALL SPECIFICATIONS SUBMISSIONS.

Failure to comply with these requirements may cause your specification packet to be disqualified. The purpose and intention of this invitation to submit specifications is to afford all suppliers an equal opportunity to submit specifications for material, maintenance, repair, operating supplies and or equipment listed in this proposal.

Items submissions must meet or exceed specifications. All specifications are the minimum allowable; specifications shall be submitted in a clearly marked envelope displaying the Company's Name and Address and clearly marked: **"Attn: Jamie Morgan/City of Amory Bucket Truck"**

All equipment, materials, and components are to be new, unless specified otherwise, and the best grade of their respective kinds for the purpose intended by the specifications.

Companies shall furnish manufacturer's specifications and all equipment, materials, and components shall be in conformity with the specifications herein, including all items listed as standard equipment by the manufacturer.

In these specifications, there are specified equipment and materials most suitable for the service anticipated. This is not done to eliminate other items as good and sufficient. The company may prepare specification packets on the basis of other makes of equipment and materials provided that the proposed substitution is superior or equal in construction and/or efficiency, meets the technical specifications, and that high quality has been demonstrated by several years of service in similar conditions. Where these specifications are definite specifications, it shall be understood that this is for the purpose of conveying the quality standards of products desired including the general style, type, character, and quality.

2. MINIMUM SPECIFICATIONS

General: These specifications describe the **minimum requirements** for One New Bucket Truck. The equipment furnished shall be new, that is of latest design and production, completely serviced and ready for operation. In addition, equipment must meet codes and standard set forth by the Mississippi codes, if applicable. Any items appearing in the manufacturer's regular published specifications furnished by the company are assumed to be included in the company's proposal. Equipment of similar style, type, character, quality and purpose conforming to the detailed requirements listed will be considered equivalent. Companies are cautioned to read the specifications carefully, as they may include special requirements not commonly offered by the manufacturer.

3. AWARD OF CONTRACT

The City of Amory and Amory Utilities Department reserve the right to reject any proposals as shall in its judgement be in the best interest of The City of Amory. At the conclusion of the reverse auction, the bid shall be awarded to the **LOWEST RESPONSIVE AND RESPONSIBLE BIDDER** (lowest and best) meeting specifications and at the same time, best fulfilling the needs of City of Amory and City of Amory Utilities Department.

4. Warranty and Service Agreement:

Unit shall be warranted against defects in material and workmanship. Warranty Documentation must be furnished with the specifications package.

Since the continuous operation of this equipment/material is important, and sometimes of an emergency nature, it is necessary that the successful reverse auction bidder have a parts and/ or service facility within 50 miles of Amory, MS for chassis and 150 miles of Amory, MS for body/bucket. Companies shall specify terms of warranty by submitting warranty statements (Both factory and extended) and name of dealer within mileage range who will provide warranty service. Companies must include letter from dealer stating that he is an authorized dealer for the brand being bid at electronic reverse auction and that he or she is prepared to provide all warranty repairs.

5. EXCLUSIVE; JURISDICTION and VENUE

For all claims arising out of or related to this agreement, contractor hereby consents and yields to the exclusive jurisdiction and venue of the local Court for the City of Amory and expressly waives any pleas of jurisdiction based upon vendor's / company's residence and (B) right of renewal based upon diversity of citizenship, and performance.

6. CANCELLATION OF CONTRACT

The City of Amory must be informed of any inability to supply an order within that stated period and reserves the right to cancel and place with another vendor any order that cannot be supplied as per the time specified. Repeated inability to fill orders may result in cancellation of the order and/or disqualification of the company. This contract may be terminated under any and all of the following:

- (a) By mutual agreement and consent of either party upon a written notice
- (b) By City of Amory/Amory Utilities Department as a consequence of failure of the vendor/company to comply with the terms and conditions of the contract.

Any specification packages submitted which contain additions, alternate specifications and/or bids, or irregularities which may make the specification package ambiguous as to its meaning, shall be rejected.

7. PRICES

The City of Amory and Amory Utilities Department is tax exempt. When called for (at electronic reverse auction), prices are to include the furnishing of all material, equipment, tools, delivery and all other facilities and the performance of all labor service; necessary for the completion of the work except as may be otherwise expressly provided in the detailed specifications. Minimum listed are for specifications purposes only. Actual requirements may be more or less than quantities listed

8. CONTRACTING WITH SMALL MINORITY AND WOMEN FIRMS

We encourage all small, minority and women business enterprises to apply.

9. POSTPONEMENT OF DATE FOR PRESENTING AND OPENING SPECIFICATIONS PACKAGE

The City of Amory reserves the right to postpone the date for receipt and opening of unpriced bids and will give written or electronic notice of any such postponement to all persons/companies to whom specifications documents have been issued, at any time prior to the scheduled closing time for the receipt of specifications.

10. SUBMISSION OF SPECIFICATIONS

Unpriced Specification Packages will be received at the website www.centralbidding.com , in person to Jamie Morgan 109 South Front Street, Amory, MS or via mail Jamie Morgan PO Drawer 457, Amory, MS 38821 by scheduled closing time, as stated in the NOTICE OF REVERSE AUCTION AND SPECIFICATIONS REQUEST. It is the sole responsibility of the company to see that his or her specification package is received by the designated times. Any proposals received after the scheduled closing time for receipt of specifications may be rejected.

11. DISQUALIFICATION OF COMPANIES

Any one or more of the following causes, among others, may be considered sufficient for the disqualification of a company and the rejection of the specification package:

- (1) Evidence of collusion among vendors/companies.
- (2) Lack of competency as revealed by either financial statements, experience, or other factors.
- (3) Default on a previous municipal bid, specification package, or failure to perform or deliver specified items.

12. QUALIFICATIONS OF COMPANIES

The opening and reading of the specification package shall not be construed as an acceptance of the company as a qualified, responsible party. The City of Amory reserves the right to determine the competence and responsibility of a company from its knowledge of the company's qualifications or from other sources. Companies or individuals must be in good standing in the State of Mississippi and must provide evidence that the companies are licensed to do business in the State of Mississippi.

13. SCOPE

The items requested under this specification document shall consist of the items contained in the specifications, and shall include the, supervision, materials, equipment, labor, and parts necessary to deliver such items. The services covered by this specifications package and electronic reverse auction bid document are for the delivery and installation (where applicable) of any/all items awarded by the City of Amory. All materials/equipment will be delivered to City of Amory Utilities at 600 108th Street North, Amory, MS 38821.

14. MATERIAL AND WORKMANSHIP

All equipment, material, and articles incorporated into the items for submission shall be of the most suitable size for the purpose intended, unless otherwise specifically provided in the specifications document. References in the specifications to equipment, material, articles, or patented processes by trade name, make, or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition. The company shall furnish the name of the manufacturer, the model number, and other information concerning the performance, capacity, nature, and rating of the machinery and/or other equipment. Machinery, equipment, material, and articles that do not have the required approval shall be installed or delivered at the risk of subsequent rejection.

CITY OF AMORY SPECIFICATIONS PACKAGE FORM – 2020 Complete Bucket Truck

NAME OF VENDOR	AUTHORIZED SIGNATURE	DATE
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PHYSICAL ADDRESS	PRINT NAME
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CITY, STATE, ZIP	TITLE
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PAYMENT ADDRESS (*IF DIFFERENT FROM ABOVE*)

E-MAIL ADDRESS

PHONE	FAX
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NOTICE PUBLISHED:
April 17, 2019 and April 24, 2019

PLEASE READ SPECIFICATIONS CAREFULLY!
LATE SPECIFICATION PACKAGES MAY NOT BE ACCEPTED!

NOTE: SUBMISSIONS WRITTEN IN INK OR TYPED WILL BE ACCEPTED. SUBMISSIONS CONTAINING INCORRECT INFORMATION WILL BE DISQUALIFIED