

# INVITATION FOR BIDSOFFICE OF PROCUREMENT & CONTRACTS

## INSTRUCTIONS FOR BIDDERS

* 1. Sealed bids will be received in the Office of Procurement & Contracts, Mississippi State University, for the purchase of the items listed herein.
	2. All bids must be received in the Office of Procurement & Contracts on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
	3. Bidders shall submit their bids either electronically or in a sealed envelope. To submit electronically, follow the instructions below. Bids CANNOT be emailed.
		1. Sealed bids should include the bid number on the face of the envelope as well as the bidders’ name and address. Bids should be sent to: 245 Barr Avenue, 610 McArthur Hall, Mississippi State, MS 39762.
		2. At this time we only accept non-ITS bids electronically. For electronic submission of bids, go to:portal.magic.ms.gov.
		and use the RFX number on the next page as your reference number.
	4. All questions regarding this bid should be directed to the Office of Procurement & Contracts at 662-325-2550.

## TERMS AND CONDITIONS

* 1. All bids should be bid “FOB Destination”
	2. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here: <https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf>
	3. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University’s Standard Contract Addendum: <https://www.procurement.msstate.edu/contracts/standardaddendum.pdf>

### Bid Number/RFX Number: ****24-24/RFX #3160006481****Opening Date: ****March 19, 2024 at 2:00 p.m.****Description: ****5-Axis CNC Mill****

#### Vendor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vendor Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Days the Offer is Firm: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Item** | **Quantity** | **Description** | **Unit Price** | **Total Price** |
| --- | --- | --- | --- | --- |
| 1 | 1 | 5-Axis CNC Mill |  |  |

The 5-axis CNC must be able to fit a work envelope of 30”x20”x20” and perform milling operations in multiple axes simultaneously. The unit must be a relatively new model in good condition and have an easy-to-use controller for human machine interface. The unit must be capable of machining multiple materials such as steel, aluminum, brass, titanium, and others. The unit must also be fully compatible with g-code post processed from CAD software and transferred via usb for ease of use. Equipment must meet OSHA safety requirements for machine guarding and electrical equipment for measurement, control, and shop use. Quotes should include all accessories needed to achieve these requirements. Vendors must be able to consult via phone call with any questions about the machine and its operations.