

**INVITATION FOR BIDS**  
**City of Collins – Police Station Addition and Renovation**  
**Collins, Mississippi**  
**Project # SM-19-877**

Sealed bids will be received at The City Hall located at 300 Main Street, Collins, Mississippi, during legal office hours until 10:00 a.m. CST, November 12, 2021, for the City of Collins –Police Station Addition and Renovation, for all labor, equipment, and materials (as specified) for the Police Station Addition and Renovation. Sealed Bids may also be mailed to the City of Collins – P.O. Box 400, Collins, MS 39428.

Bids will be opened and read aloud at the closing of the bid period at The City Hall Conference Room.

The work generally consists of the following items:

1. Addition to existing Police Station
2. Partial interior renovations to existing Police Station

The above general outline of features of the work does not in any way limit the responsibility of the Contractor to perform all work and furnish all labor, equipment and materials required by the specifications and the drawings referred to therein.

Contract time shall be 158 consecutive calendar days from the effective date shown in the Notice to Proceed. Liquidated damages will be assessed in the amount of the actual costs, expenses and other losses reasonably incurred by Owner for each consecutive calendar day beyond the specified contract time.

Bidder must be qualified under Mississippi Law and show current Certificate of Responsibility issued by the Mississippi State Board of Public Contractors establishing his classification as to the value and type of construction on which he is authorized to bid. Bids shall show the Contractor's Certificate of Responsibility Number on the Bid envelope.

Proposals must be submitted in duplicate on the form included in the Project Manual and must be accompanied by a bid guarantee of at least five percent of the bid. Bidders shall also submit a current financial statement, if requested, by the Owner. The successful bidder will be required to furnish a Payment Bond and Performance Bond in the amount of 100 percent of the contract amount. No proposals may be withdrawn after the scheduled closing time.

Awarding public contracts to non-resident bidders will be on the same basis as the non-resident bidder's state awards contracts to Mississippi Contractors bidding under similar circumstances.

Minority and Woman Owned Business Enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities, equipment, material and/or supply needs.

The City of Collins is an Equal Opportunity Employer, and hereby notifies all bidders will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, national origin, age, disability, sexual preference, marital or veteran status, or any other legally protected status in consideration for an award.

Bid documents are being made available via paper copy and digital file. Plan holders and plan rooms are required to log in or register at [www.bsaplanroom.com](http://www.bsaplanroom.com) to view and order bid documents. All plan holders are required to have a valid email address for registration. There is no charge to view documents online. Paper and digital bid documents can be ordered with a non-refundable cost of \$100 and \$50 respectively and must be purchased through the website. For questions regarding website registration or online orders, please contact Plan House Printing at the number listed below:

Plan House Printing  
607 W. Main Street  
Tupelo, MS 38804  
662-407-0193

For anyone interested in submitting bids electronically in place of a sealed bid, they may do so through [www.bsaplanroom.com](http://www.bsaplanroom.com) only. Contact Plan House Printing for questions regarding electronic bidding. For specific questions related to the project, please contact:

Belinda Stewart Architects, PA  
PO Box 867 / 61 North Dunn Street  
Eupora, MS 39744  
[bsa@belindastewartarchitects.com](mailto:bsa@belindastewartarchitects.com)  
662-258-6405 - phone  
662-258-6452 - fax

The Contract Documents are on file and may be examined at the following locations: City of Collins, Collins City Hall between the hours of 8:00 A.M. and 5 P.M., CST, Monday through Friday and Belinda Stewart Architects, PA, 61 North Dunn Street, Eupora, MS 39744

Site visits will need to be coordinated through the City of Collins City Clerk.

The City of Collins reserves the right to reject any and all bids and to waive informalities whenever rejection is in the best interest of the owner.

By: Suzette Davis,  
City Clerk  
City of Collins

Notes: Publish two (2) times October 13 & 20, 2021