

**Request for Proposals
Inmate Food Services
For Warren County Detention Facilities**

The Warren County Board of Supervisors will receive **Sealed Proposals** for a Contract for **Inmate Food Services** for various Warren County Detention Facilities. The proposal file number is 2019-0819. Proposals will be received at the Warren County Purchasing Department, 913 Jackson St, Vicksburg MS 39183 until 2:00 p.m. local time on Wednesday, December 18, 2019. Contractors have the option of submitting proposals in a sealed envelope or through the County's electronic submission portal at www.bidnowsolutions.com. Registration and a valid email address are required for electronic proposal submission.

Specifications and proposal documents are on file and open to public inspection at the Warren County Purchasing Department, 913 Jackson Street, Vicksburg MS 39183. Proposal documents will contain instructions for submission of proposals by both sealed envelope and electronic means. Contractors are cautioned to read all instructions carefully. Proposal documents are available to potential Contractors at no charge. Specifications and Proposal Documents may be obtained by visiting the website www.bidnowsolutions.com/warrencounty/ and clicking on the **2019 Inmate Food Services Project** tab and completing the online registration form under the **Request Contract Documents** tab. After registration, a PDF of the proposal documents will be available for immediate viewing and download. You may email tonga@co.warren.ms.us if you need assistance navigating the website to obtain the specifications.

A Pre-Proposal Conference has been set for December 5, 2019 at 1:30 pm. Although not mandatory, potential contractors are strongly encouraged to attend. Site visits are required for participation in this Request for Proposals (RFP). An affidavit declaring site visit has taken place is required separately from the official proposal submission. Failure to make a documented site visit and submit the affidavit as instructed shall be cause for rejection of proposal without further consideration.

A Surety Bond or Certified Check in an amount of One Thousand Dollars (\$1,000.00) payable to Warren County will be required as proposal security. Attorneys-in-fact who sign Bonds must file with each bond a certified and effective dated copy of their power of attorney.

Once a contract is awarded, the successful firm must furnish Performance and Payment Bonds in the amount of \$50,000.00. Proof of Insurance will also be required.

Warren County reserves the right to award this project to the Contractor whose proposal is deemed to be the most advantageous to Warren County, price and other factors considered. The specifications identify evaluation factors and methods of review.

The Warren County Board of Supervisors reserves the right to determine responsible contractors, responsive proposals, the most advantageous and best proposal, reject any and all proposals, award to multiple contractors as primary and alternate providers, and to waive any informalities in the proposals or proposal process.

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Warren County Board of Supervisors
By: Tonga L. Vinson, Purchasing Agent

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