The University of Mississippi

University, Mississippi

RFQ # 662

UM # 20-082

Request for Letters of Qualifications

**University of Mississippi Athletic Master Plan**

The University of Mississippi requests that sealed qualification documents be submitted for the **University of Mississippi Athletic Master Plan** to the Office of the Director of Procurement, Procurement Services Building, P. O. Box 1848, 164 Jeanette Phillips Drive, University, MS 38677 by **1:00 p.m. (CST)** on **March 4th, 2021** to receive consideration. Sealed documents must be marked on the outside of the envelope as follows:

RFQ # 662

**University of Mississippi Athletic Master Plan**

1:00 p.m. (CST)

Qualifications and supporting information will be received by the University from firms interested in providing Athletic Master Plan Services and Marketing Materials to assist in fundraising for the projects.

The selected firm will work with representatives of the University’s Department of Athletics/Foundation along with collaboration of Facilities Planning to assist in programming, code compliance, projected construction costs, appropriate locations and timing of the projects. The selected firm must have an established record of expertise in university-based athletics facility master planning, building design, construction administration, demonstrated record of construction cost control, and production of marketing materials to assist with fundraising, The Services will consist of:

**Softball-Stadium Expansion, Parking**

**Soccer-Stadium Expansion, Parking**

**Manning Center-Expansion**

**Fed-Ex Academic Success Center-Updates and Expansion**

**Golf Practice Facility-Club House, Locker rooms**

**Athletic Administration-Expansion**

**Baseball-Auxiliary Facilities**

**Housing Facility-On-Campus Dorm, Dining**

**Vaught Hemingway Stadium-West side Expansion**

Interested firms may suggest other sub-consultants with a record of similar experience; however, the intended contract will be a single contract for the complete scope of services between the University and the selected firm.

Submittals should include, in addition to the letter of interest, two copies of supporting information that the firm determines best exhibits its expertise and experience paying specific attention to the areas requested herein. The supporting information should not exceed Thirty (30) pages per copy. This limit includes materials contained in the Appendix section but does not include page dividers. The supporting information must illustrate appropriate, similar experience of the firm and sub-consultants, if proposed, and shall identify the actual team proposed for the project.

Final applications, including the letters of interest and supporting information, must be received no later than the previously stated time and place. Firms selected for final interviews will be notified no later than 5:00 pm on **March** **12th, 2021**. **Interviews are expected to be held the week of March 22nd, 2021.** The University will then recommend appointment of the best qualified firm.

Please direct questions to:

 Department of Athletics

 908 All American Drive

 The University of Mississippi

 University, MS 38677

 c/o Joe Swingle – 662-915-7508

All documents should be submitted to:

 Rachel Bost

 Director of Purchasing

 164 Jeanette Phillips Drive

 P.O. Box 1848

 University, MS 38677

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 February 7th , 2021