The University of Mississippi

University, Mississippi

**RFQ #708**

UM #22-106

Request for Qualifications

**DESIGN SERVICES**

**University Avenue Modifications & Welcome Center**

The University of Mississippi requests that sealed qualification documents be submitted for **Design Services** **for the University Avenue Modifications & Welcome Center** to the Office of the Director of Procurement, Procurement Services Building, 164 Jeanette Phillips Drive, P. O. Box 1848, University, MS 38677 by **1:00 p.m. (CT)** on **September 29, 2022**, to receive consideration. Sealed documents must be marked on the outside of the envelope as follows:

**RFQ #708**

**DESIGN SERVICES – University Avenue Modifications & Welcome Center**

**1:00 p.m. (CT)**

Letters of qualifications will be received by the University from design firms interested in providing design services for the project. The University intends to modify University Avenue and construct a new Welcome Center near the Grove.

The selected design firm will work with representatives of the University including the Department of Facilities Planning, and others as may be determined. The selected firm must have an established record of expertise in university campus design, a familiarity with the size and scope of the project, and a demonstrated ability to respond to an aggressive schedule. Interested firms may suggest other sub-consultants with a record of similar experience; however, the intended contract will be a single contract for complete design and construction documents between the University and the selected design firm.

The submittal should include, in addition to the letter of interest, two copies of the following:

1. A brochure illustrating appropriate, similar experience of the firm and subconsultants, if proposed;
2. Completed SF 330 or an equivalent Government form;
3. Appropriate support material.

Either the SF 330 currently in use by the Federal Government, or Form M54 and M55 as required by the State of Mississippi may be used for this submittal. Final applications, including the letters of interest, the two standard forms, and the brochures, must be received no later than 1:00 p.m. local time on September 29, 2022. Firms selected for final interviews will be notified no later than 5:00 pm on October 21, 2022. The University will then interview the selected firms and recommend appointment of the best qualified firm to the Board of Trustees of the State Institutions of Higher Learning.

A meeting will be held for Professionals that would like to discuss the project prior to the submission date on September 14, 2022, at 2:00 p.m. (CST) at the John W. White Facilities Management Bldg., Large Conference Room, 700 Hathorn Road, University, MS. University parking permits are required for all attendees. Information about the permits and a link to purchase them are available at <http://www.olemiss.edu/parking/visitors.html>.

Please direct questions to:

Department of Facilities Planning

700 Hathorn Road

The University of Mississippi

University, MS 38677

c/o Chad Hunter, AIA

All documents should be submitted to:

Rachel Bost

Director of Procurement Services

164 Jeanette Phillips Drive

University, MS 38677

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September 4, 2022