The University of Mississippi

University, Mississippi

**RFQ #721**

UM #22-095

Request for Qualifications

**DESIGN SERVICES**

**University of Mississippi Research Laboratory Facilities Masterplan and Design**

The University of Mississippi requests that sealed qualification documents be submitted for **Design Services** **for the University of Mississippi Research Laboratory Facilities Masterplan and Design** to the Office of the Director of Procurement, Procurement Services Building, 164 Jeanette Phillips Drive, P. O. Box 1848, University, MS 38677 by **1:00 p.m. (CT)** on **December 1, 2022**, to receive consideration. Sealed documents must be marked on the outside of the envelope as follows:

**RFQ #721**

**DESIGN SERVICES – University of Mississippi Research Laboratory Facilities Masterplan and Design**

**1:00 p.m. (CT)**

Letters of qualifications will be received by the University from design firms interested in providing design services for the project. The University intends to evaluate existing research laboratory facilities on Campus and develop a Campus-wide master plan considering all research laboratory facilities on Campus.

The selected design firm will work with representatives of the University including the Department of Facilities Planning, and others as may be determined. The selected firm must have an established record of expertise in University Research Laboratory Facilities Master Planning and Design, a familiarity with the size and scope of the project, and a demonstrated ability to respond to an aggressive schedule. Interested firms may suggest other sub-consultants with a record of similar experience; however, the intended contract will be a single contract for complete evaluation, design and construction documents between the University and the selected design firm.

The submittal should include, in addition to the letter of interest, two copies of the following:

1. A brochure illustrating appropriate, similar experience of the firm and subconsultants, if proposed;
2. Completed SF 330 or an equivalent Government form;
3. Appropriate support material.

Either the SF 330 currently in use by the Federal Government, or Form M54 and M55 as required by the State of Mississippi may be used for this submittal. Final applications, including the letters of interest, the two standard forms, and the brochures, must be received no later than 1:00 p.m. local time on December 1, 2022. Firms selected for final interviews will be notified no later than 5:00 pm on December 16, 2022. The University will then interview the selected firms and recommend appointment of the best qualified firm to the Board of Trustees of the State Institutions of Higher Learning.

A meeting will be held for Professionals that would like to discuss the project prior to the submission date on November 16, 2022, at 2:30 p.m. (CT) at the John W. White Facilities Management Bldg., Large Conference Room, 700 Hathorn Road, University, MS. University parking permits are required for all attendees. Information about the permits and a link to purchase them are available at <http://www.olemiss.edu/parking/visitors.html>.

Please direct questions to:

 Department of Facilities Planning

 700 Hathorn Road

 The University of Mississippi

 University, MS 38677

 c/o Chad Hunter, AIA

All documents should be submitted to:

 Rachel Bost

 Director of Procurement Services

 164 Jeanette Phillips Drive

 University, MS 38677

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 November 6, 2022