The University of Mississippi

University, Mississippi

**RFQ #722**

UM #22-135

Request for Qualifications

**CONSTRUCTION MANAGER ADVISOR SERVICES**

**Oxford-University Stadium Expansion**

The University of Mississippi requests that sealed qualification documents be submitted for **Construction Manager Adviser Services** **for the Oxford-University Stadium Expansion** to the Office of the Director of Procurement, Procurement Services Building, 164 Jeanette Phillips Drive, P. O. Box 1848, University, MS 38677 by **1:00 p.m. (CT)** on **January 5, 2023**, to receive consideration. Sealed documents must be marked on the outside of the envelope as follows:

**RFQ #722**

**CONSTRUCTION MANAGER ADVISER SERVICES - OXFORD-UNIVERSITY STADIUM EXPANSION**

**1:00 p.m. (CT)**

Letters of qualifications and supporting information will be received by the University from firms interested in providing Construction Manager Adviser Services for the project.

The selected firm will work with representatives of the University’s Department of Facilities Planning, approved Design Professional, and others as may be determined, to assist in overseeing and evaluating construction costs, expenses, construction scheduling, construction quality, and day-to-day site operations. The selected firm must have an established record of expertise in Intercollegiate Athletics Facilities projects in the $25,000,000.00 to $40,000,000.00 range, a familiarity with the size and scope of the project, and a demonstrated ability to respond to an aggressive schedule. The Construction Manager Adviser Services will consist of limited design phase (pre-construction) services, construction phase services, and closeout services. Interested firms may suggest other sub-consultants with a record of similar experience; however, the intended contract will be a single contract for complete scope of services between the University and the selected firm.

Submittals should include, in addition to the letter of interest, two (2) printed original copies and one (1) flash drive copy of supporting information that the firm determines best exhibits their expertise and experience, outlined as follows:

1. Company Overview: Provide an overview of the company detailing the total number and discipline breakdown of professional staff, including their professional credentials;
2. Construction Management Firm Experience / Project Profiles: Provide a maximum of six (6) project profiles. For each project include the client name, project name, project location, summary of services performed, and construction budget. Provide Owner references for three (3) of the projects, including name, title, and phone number.
3. Key Project Personnel / Project Organization:
4. Key Personnel: Provide detailed resumes for the Construction Management team and supporting professionals who will be performing the services. Resumes should include years of experience, summary relevant experience, education, professional registrations & certifications and awards / industry recognition.
5. Project Organization: Provide an organization chart. Identify roles and responsibilities, reporting relationships, and use of sub-consultants.
6. Project Approach: Present your understanding of the Project and the scope of the services required. Include how your firm provides Construction Management Adviser Services in the Design, Construction, and Project Closeout Phases.

Limit qualifications submittal to 30 (8-1/2” x 11”) pages total, inclusive of letter and supporting material. Assemble with spiral type bindings or staples, not binders. Page numbers are counted as single-sided.

Final applications, including the letters of interest and supporting information, must be received no later than the previously stated time and place. Firms selected for final interviews will be notified no later than 5:00 pm on **January 13, 2023**. The University will then interview the selected firms and recommend appointment of the best qualified firm to the Board of Trustees of the State Institutions of Higher Learning.

A meeting will be held for Professionals that would like to discuss the project prior to the submission date on December 6, 2022, at 2:00 p.m. (CST) at the John W. White Facilities Management Bldg., Large Conference Room, 700 Hathorn Road, University, MS. University parking permits are required for all attendees. Information about the permits and a link to purchase them are available at <http://www.olemiss.edu/parking/visitors.html>.

Please direct questions to:

 Department of Facilities Planning

 700 Hathorn Road

 The University of Mississippi

 University, MS 38677

 c/o Virginia Pence, AIA

All documents should be submitted to:

 Rachel Bost

 Director of Procurement Services

 164 Jeanette Phillips Drive

 University, MS 38677

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 November 30, 2022