REQUEST FOR PROPOSALS

The Town of Brooksville will accept sealed proposals from qualified firms and individuals interested in providing engineering services for a proposed sewer system improvement project within the City Limits of Brooksville, Mississippi. The work will be constructed with funding through the Mississippi Community Development Block Grant Program.

Engineering Services required include, but are not limited to, project development, design, administration and construction supervision, preparation of specifications, supervision of bid procedures and inspection of the project.

Award of the aforementioned contract will be made to the responsible parties whose proposals are most advantageous to the Town of Brooksville. Proposals will be rated according to the following criteria: (1) Previous experience with CDBG and other similar Federal Programs; (2) Knowledge of Federal and State laws concerning bid procedures and contracts; (3) General experience and technical expertise in the profession; and (4) Previous experience in performing the required services in a timely manner, with equal value assigned to each category. Cost is not a factor in the selection process and should not be a part of the proposal. Cost will be negotiated with the firm or individual receiving the highest rating according to the stated criteria.

Interested parties are invited to submit sealed proposals until 4:00 PM, January 2, 2018, to the Town of Brooksville at the Town Hall at 100 Main Street, Brooksville, MS 39739 or to P.O. Box 256, Brooksville, Mississippi 39739. All proposals will be opened and read at the regular scheduled meeting on that night. All proposals should be marked clearly as being an Engineering Proposal. The Town of Brooksville does not discriminate on the basis of race, color, religion, sex, age or national origin and reserves the right to reject any and all proposals.

This project is funded by the Mississippi Development Authority through funding from the U.S. Department of Housing and Urban Development and all contracted parties should comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010). Section 3 requires that, to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project area be awarded to eligible Section 3 business concerns which are located in, or owned in substantial part by persons residing in the area of the project.

Publish one (1) time as a legal advertisement on December 14, 2017 in the Macon Beacon newspaper. Proof of publication is required. Billing should be to the Town of Brooksville, Mississippi.