REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

The City of Eupora requests proposals (qualifications) from qualified firms or individuals to provide engineering services for work related to a wastewater system improvements project with funding from: Mississippi Municipality & County Water Infrastructure Grant Program in conjunction with the American Rescue Plan Act (ARPA). This Request for Qualifications includes the preparation of cost estimates and project engineering services for the project administration and construction. You are invited to submit a proposal, in accordance with this request to the City of Eupora, Office of the City Clerk, 390 Clark Avenue, Eupora, Mississippi 39744, no later than 10:00 AM on January 19, 2023.

The Engineer will be responsible for performing all engineering services through project closeout in accordance with federal, state, and local laws, regulations and policies. The scope of work includes but is not limited the following: 1) prepare plans and specifications, 2) distribute bid documents, 3) assist in bid opening and prepare bid tabulation, 4) assist in the execution of construction contracts, 5) hold preconstruction conference, and 6) perform construction inspection including periodic reports to the City of Eupora and approve all payment requests.

The City of Eupora is an Equal Opportunity Employer. The City of Eupora encourages Minority owned Business Enterprises (MBEs) and Woman owned Business Enterprises (WBEs) to submit proposals.

All proposals must be submitted in a sealed envelope and marked with the following language: "Proposal for Public Facilities Engineering Services." Proposals will be evaluated on the following factors: Qualifications, (30 points), Experience (30 points), Capacity for Performance (20 points) and Familiarity (20 points). To be evaluated properly, the following must be addressed in detail:

Qualifications — List of qualifications of person to be assigned to project;

Experience — Information regarding the firm's experience and the projects previously undertaken, including description, funding source, client, and the status of projects;

Capacity for Performance — Identify the number and title of staff assigned to provide services;

Firm's familiarity with and proximity to the geographic location of the projects — Indicate office location where work will be performed.

The City of Eupora will evaluate each proposal. They may hold proposals for a period of not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. The City of Eupora reserves the right to reject and/or all proposals.

Subject to grant award and the removal of all environmental conditions, the City of Eupora will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the City of Eupora, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executed for the awarded project and the contract will be on a fixed price basis. The City of Eupora has the authority to terminate the selection at any time.

Please publish as a legal advertisement in the Webster Progress-Times on Wednesday, December 28, 2022 and January 6, 2023. Proof of Publication is required and billing should be to the City of Eupora, Mississippi.