REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

The Town of French Camp requests proposals (qualifications) from qualified firms or individuals to provide engineering services for work related to a wastewater system improvements project with funding from: Mississippi Municipality & County Water Infrastructure Grant Program in conjunction with the American Rescue Plan Act (ARPA). This Request for Qualifications includes the preparation of cost estimates and project engineering services for the project administration and construction. You are invited to submit a proposal, in accordance with this request to the Town of French Camp, Town Clerk, P.O. Box 27, French Camp, Mississippi 39745-0027 or to the Town Hall, located on Mississippi Highway 413 next to the French Camp Fire Department, no later than 5:30 PM on October 17, 2023.

The Engineer will be responsible for performing all engineering services through project closeout in accordance with federal, state, and local laws, regulations and policies. The scope of work includes but is not limited the following: 1) prepare plans and specifications, 2) distribute bid documents, 3) assist in bid opening and prepare bid tabulation, 4) assist in the execution of construction contracts, 5) hold preconstruction conference, and 6) perform construction inspection including periodic reports to the Town of Artesia and approve all payment requests.

The Town of French Camp is an Equal Opportunity Employer. The Town of French Camp encourages minority owned Business Enterprises (MBEs) and Woman owned Business Enterprises (WBEs) to submit proposals.

All proposals must be submitted in a sealed envelope and marked with the following language: "Proposal for MMCWI Engineering Services." Proposals will be evaluated on the following factors: Qualifications, (30 points), Experience (30 points), Capacity for Performance (20 points) and Familiarity (20 points). To be evaluated properly, the following must be addressed in detail:

Qualifications — List of qualifications of person to be assigned to project;

Experience — Information regarding the firm's experience and the projects previously undertaken, including description, funding source, client, and the status of projects;

Capacity for Performance — Identify the number and title of staff assigned to provide services;

Firm's familiarity with and proximity to the geographic location of the projects — Indicate office location where work will be performed.

The Town of French Camp will evaluate each proposal. They may hold proposals for a period of not to exceed thirty (30) days for the purpose of reviewing the content of the proposals and investigating the qualifications of the firms and assigned individuals. The Town of French Camp reserves the right to reject and/or all proposals.

Subject to grant award and the removal of all environmental conditions, the Town of French Camp will award a contract with the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the Town of French Camp, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract will be executed for the awarded project and the contract will be on a fixed price basis. The Town of French Camp has the authority to terminate the selection at any time.

Please publish as a legal advertisement in the Choctaw Plaindealer on Friday, September 15, 2023 and Friday, September 22, 2023. Proof of Publication is required and billing should be to the Town of French Camp, Mississippi.