

REQUEST FOR PROPOSALS - FOR PROFESSIONAL SERVICES
SPECIAL EVENT PLANNING, OPERATION, AND MANAGEMENT
CITY OF COLUMBIA, MISSISSIPPI

The Mayor and Board of Aldermen of the City of Columbia, Mississippi, are soliciting Proposals from qualified companies for providing special event planning, operation, and management. The events utilize city-owned and privately-owned property and facilities and are open to the public. The successful bidder will be required to enter into a contract to provide said services for a period of two (2) years. All applicants must illustrate in their Proposal the ability to meet the required criteria set forth in the RFP, including, but not limited to, the ability to illustrate a company history of providing like services in similar communities with satisfactory performance verifiable through provided references. The complete RFP document is required in order to submit a Proposal and is available upon request at no charge from the office of the City Clerk, Maria Temples, of the City of Columbia, Mississippi, 201 Second Street, Columbia, Mississippi 39429. Proposals will be accepted until 3:00 p.m. on Wednesday, October 16, 2019, and will be received at the following location only:

Maria Temples, City Clerk
City of Columbia City Hall
201 Second Street
Columbia, Mississippi 39429

This the 5th day of September, 2019.

The Mayor and Board of Aldermen of the City of Columbia, Mississippi, reserve the right to reject any and all bids and to waive any and all informalities.

s/JUSTIN McKENZIE
Mayor, City of Columbia, Mississippi

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