**ADVERTISEMENT FOR PROPOSALS**

**ENGINEERING SERVICES**

**(Competitive Negotiation)**

The City of Winona, Mississippi, hereby requests proposals from qualified firms or individuals for engineering services related to its proposed ARC Sewer System Improvements project which consists of the rehabilitation of two sewer lift stations to accommodate a new business.

The Scope of Work will consist of preparation of preliminary cost estimates, preparation of plans and specifications for the advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with ARC and MDA state grant programs, and other Federal, State and local laws and regulations (as may be required); conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the board of supervisors and the project administrator on contractor payments.

The City of Winona is an Equal Opportunity Employer. The city encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

Those desiring consideration should submit proposals by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to the project.

2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.

3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

4. Familiarity - Knowledge of the type of problems applicable to the project.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 30; Experience - 30; Capacity - 30; Familiarity - 30; Total: 120 Points.

Proposals will be reviewed by the board of supervisors using the above selection criteria. Each member of the board will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the board.

The final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the City with a contract contingent upon funding for the project.

Proposals should be in a sealed envelope marked "ENGINEERING PROPOSAL: The City of Winona- Industrial Park Lift Stations Proposals should be submitted to the City of Winona City Clerk ,P. O. Box 29, Winona, Mississippi 38967 or delivered to the Winona City Hall 409 Summit Street, Winona, MS 38967 no later than 5:00 p.m. on December 8, 2022. Proposals will be opened on December 20, 2022, at 8:00 am.

The City reserves the right to reject any and all proposals.

For more information, contact JohnWiggers, North Central Planning and Development District, Winona, Mississippi, at (662)283-2675 or write to 28 Industrial Park Blvd., Winona, Mississippi 38967.

/s/ Aaron Dees, Mayor

Please publish two (2) times, November 17, 2022, and November 22, 2022, in the Legal Section of the Winona Times.

Send Proof of Publication to:

John Wiggers

North Central Planning and

Development District

28 Industrial Park Blvd.

Winona, MS 38967

Send Bill to Monica Brown, City Clerk

The City of Winona

P.O. Box 29

Winona, Mississippi 38967