NON-LEGAL NOTICE

**Statements of Qualifications**

NOTICE is hereby given that **the Claiborne County Board of Supervisors**, Claiborne County, **MS**, intends to solicit Statements of Qualifications for Professional Grant Preparer and Grant Administration Services on the Mississippi Home Corporation HOME Grant. Packages will be accepted until the hour of **9:00 a.m.** local time on **Monday, June 18, 2018** at the office of the **County Administrator, 510 Market Street (Matt Ross Administration Building, 2nd Floor) P O Box 689, Port Gibson, MS 39150. Qualifications will be read during the regular Board Meeting of the Claiborne County Board of Supervisors on Monday, June 18, 2018 at 10:00 a.m.**

The selected firm must have proven ability to effectively implement the rules and responsibilities related to the HOME-Homeowner Rehabilitation Program.

Those desiring consideration should submit proposals by the time and date stated above and must include the following:

1. Qualifications: List of qualifications of each staff person to be assigned to the project.

2. Experience: Information regarding the experience of the firm. This should include the types of projects undertaken.

3. Capacity for performance: Identify the title of staff available to be assigned to provide services.

Respondents will be evaluated according to the following factors:

1. Qualifications: 20 Points

2. Experience: 20 Points

3. Capacity of the Consultant: 20 Points

4. Familiarity with the HOME Project: 40 Points

Interested parties must submit their qualifications for consideration by Monday, June 18, 2018 at 9:00 a.m.

Information should be mailed to: Office of the County Administrator, ATTN: RFP 2018 HOME Project: P.O. Box 689, Port Gibson, MS 39150. Proposals may be hand delivered to: Office of the County Administrator, 510 Market Street, Port Gibson, MS 39150

For more information contact Brenda T. Buck, County Administrator, at 601-437-5216