**Request for Proposals for Engineering Services**

The Alcorn County Board of Supervisors request proposals from qualified firms or individuals to provide engineering services for work related to development and implementation of an Industrial Access infrastructure project. You are invited to submit a proposal in accordance with this request to the Alcorn County Board of Supervisors, 305 S Fulton Dr., Corinth, MS 38834 no later than 10:00 am on October 16, 2023. The engineer will be responsible for project cost estimates for application (s), as required, and if awarded the selected Engineer will provide all engineering services throughout the project in accordance with federal, and state, and local laws, regulations and policies. Services not limited to the following: 1) preliminary assessment and associated work, 2) preparation of bid documents, 3) distribution of bid documents, 4) assistance with bid opening and preparation of a bid tabulation, 5) assist in the execution of construction contracts, 6) hold pre-construction conference, and 7) perform construction engineering and inspection, including periodic reports to the Board of Supervisors and review all payment requests. The Alcorn County Board of Supervisors is an Equal Opportunity Employer. The Board of Supervisors encourages Minority-owned Business Enterprises (MBEs), and Women-owned Business Enterprises (WBEs) to submit proposals. All proposals must be submitted in a sealed envelope and marked with the following language; **“Proposal for Engineering Services.”** Proposals will be evaluated on the following factors; qualifications (40 points), experience (40 points), and the capacity for performance (20 points). To be evaluated properly, the following must be addressed in detail: **Qualifications** – list of qualifications of persons, to be assigned to the project; **Experience** - information regarding the firm’s experience in projects previously undertaken, including the type and amount of grants awarded, the project’s activities, and the status of the project(s); **Capacity of performance** – identify the number and title of staff assigned to provide services. The Board of Supervisors will designate a selection committee to evaluate each proposal. The selection committee may hold proposals for not to exceed over thirty (30) days for the purpose of reviewing the contents of the proposals and investigating the qualifications of the firms and assigned individuals. The Board of Supervisors will award a contract with a qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and is determined to be the most advantageous to the Board of Supervisors, price and other factors considered. The contract will include scope and extent of work and other essential requirements. An individual contract may be executed for each award project, and the contract will be based on general fee standards as provided by funding sources. The Board of Supervisors has the authority to terminate the selection at any time.

Lowell Hinton, President

Alcorn County Board of Supervisors

Published September 26th & October 3rd