



Oxford School District

224 Bramlett Boulevard

Oxford, MS 38655

(662) 234-3541

www.oxfordsd.org

RFP #043019-1 – Apple Computer Equipment

Proposal Submission Deadline

Tuesday, April 30, 2019 – 10:00am

Bid Opening

Tuesday, April 30, 2019 – 10:00am

Contact

Mr. Mike Fortenberry, Director of Information Systems
mforten@oxfordsd.org

Oxford School District RFP #043019-1 – Apple Computer Equipment

To All Interested Bidders:

The Oxford School District will receive sealed proposals for Apple Computer Equipment until 10:00am on Tuesday, April 30, 2019, at the Oxford School District Central Office, 224 Bramlett Blvd., Oxford, MS 38655. Proposals may be submitted by hand, mail or electronically. Proposals received after the deadline will not be accepted. Courier delays are not an acceptable excuse for deliveries made past the deadline. All proposals must be sealed and clearly marked to avoid disclosure of the contents prior to the official proposal opening date/time. Hand-delivered and mailed proposals must be clearly marked **“RFP #043019-1: Apple Computer Equipment”**.

Proposals may also be submitted electronically via the OSD electronic bidding web site located at <https://www.centrauctionhouse.com/rfpc10448-oxford-school-district--ms.html>. Vendors may register for a free account at <https://www.centrauctionhouse.com/SignUp> or by calling 225-810-4814 for assistance.

Do Not Fax or Email Proposals.

Discussions and negotiations **may** be necessary, but are not a required component of this procurement. The successful bidder will be notified in writing. Equipment shall not be shipped until Oxford School District issues an official purchase order.

We reserve the right to reject any or all submitted proposals. The District reserves the right to conduct discussions with bidders regarding proposals determined to be potentially selected for award, but proposals may be accepted without such discussions. The award will be made to the bidder submitting the lowest, and best, proposal as determined by the Oxford School District and as approved by the Oxford School District Board of Trustees. The District reserves the right to waive informalities, as it deems appropriate.

Schedule of Events

Event	Date
RFP Release	April 9, 2019
Newspaper Advertisement	April 9, 2019 April 16, 2019
Deadline for proposal submission	April 30, 2019 - 10:00am
Opening of proposals	April 30, 2019 - 10:00am

Inquiries

All inquiries or correspondence regarding this RFP process must be sent via email to Mike Fortenberry at mforten@oxfordsd.org. All questions and answers will be posted on the OSD Requests for Proposals website at <http://www.oxfordsd.org/rfps>.

If a vendor does not receive a response within 48 hours, it is the responsibility of the vendor to call Mike Fortenberry at (662) 234-3541 to confirm that the email was received.

Criteria for Selection

OSD will utilize the following criteria as the basis for proposal evaluations and selection.

Factor	Weight
Total Bid Price	60%
Bidder Qualifications & Experience	20%
Compatibility with existing infrastructure	20%
Total:	100%

Oxford School District reserves the right to reject any or all proposals, and the right to award by line item.

This RFP package consists of the following sections:

- I. General Conditions
- II. Technical Specifications
- III. Proposal Forms

I. General Conditions

The following are General Conditions for the equipment to be purchased as outlined in the Technical Specifications.

1. Scope of Work

- 1. Provide 500 Apple MacBook Air laptop computers with 3-year warranty
- 2. Provide 35 Apple iMac desktop computers with 3-year warranty
- 3. Provide 350 Apple iPad tablet computers with 3-year warranty

Modifications to this RFP are not permitted without prior written approval from Oxford School District.

2. Pricing

All pricing must be clearly stated and must include any and all additional charges for shipping, handling, transportation, etc. Please be advised that public schools are specifically exempted from the payment of Mississippi Sales Tax.

It is the intent of Oxford School District to purchase new equipment. Proposals will only be considered valid if the quoted items are in new, unused condition. Additionally, OSD desires to purchase the latest version of the specified computer equipment.

In the case of discrepancy in computed proposal pricing, the unit price shall govern and the total price shall be revised accordingly.

Proposal prices shall remain valid for 120 days after the scheduled opening date.

3. Withdrawal of Proposal

Requests to withdraw a proposal after it has been submitted must be made in writing and received by OSD prior to the scheduled proposal opening time. Proposals may not be withdrawn after the scheduled opening time.

4. Delivery of Equipment

Delivery must be scheduled in advance with the Oxford School District Technology Department by calling 662-234-3541 during normal business hours of 7:30am to 4:30pm (Central Time), Monday-Friday.

II. Technical Specifications

1. Apple MacBook Air

13” MacBook Air laptop computer with 1.6GHz dual-core 8th-generation Intel Core i5 processor, Turbo Boost up to 3.6GHz, 8GB 2133MHz LPDDR3 memory, 256GB SSD storage, Retina display, Intel UHD Graphics 617, Touch ID, Force Touch trackpad, two Thunderbolt 3 ports, 3-year AppleCare+ for MacBook Air warranty.

2. Apple iMac

21.5” iMac desktop computer with Retina 4K display, 3.0GHz 6-core 8th-generation Intel Core i5 processor, Turbo Boost up to 4.1GHz, 16GB 2666MHz DDR4 memory, 256GB SSD storage, Radeon Pro 560X with 4GB GDDR5 memory, Apple Magic Mouse 2, Apple Magic Keyboard with numeric keypad (English), 3-year AppleCare+ for iMac warranty

3. Apple iPad

9.7” iPad tablet in Space Gray, Wi-Fi, 32GB, 3-year AppleCare+ for iPad warranty

III. Proposal Forms

1. Proposal Submission Form

Proposal Submission Form
RFP #043019-1 – Apple Computer Equipment

Qty.	Description	Unit Price	Total Price
500	13" MacBook Air laptop computer with 1.6GHz dual-core 8th-generation Intel Core i5 processor, Turbo Boost up to 3.6GHz, 8GB 2133MHz LPDDR3 memory, 256GB SSD storage, Retina display, Intel UHD Graphics 617, Touch ID, Force Touch trackpad, two Thunderbolt 3 ports, 3-year AppleCare+ for MacBook Air warranty	_____	_____
35	21.5" iMac desktop computer with Retina 4K display, 3.0GHz 6-core 8 th -generation Intel Core i5 processor, Turbo Boost up to 4.1GHz, 16GB 2666MHz DDR4 memory, 256GB SSD storage, Radeon Pro 560X with 4GB GDDR5 memory, Apple Magic Mouse 2, Apple Magic Keyboard with numeric keypad (English), 3-year AppleCare+ for iMac warranty	_____	_____
350	9.7" iPad tablet in Space Gray, Wi-Fi, 32GB, 3-year AppleCare+ for iPad warranty	_____	_____
Total of Required Items			_____

Company Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Printed Name: _____

Email Address: _____

Signature: _____

Date: _____